**TENNESSEE STATE UNIVERSITY BACCALAUREATE SOCIAL WORK PROGRAM**

**BACCALAUREATE FIELD EDUCATION LEARNING CONTRACT & EVALUATION**

Student \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Semester\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Field Instructor\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Faculty Liaison\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Agency\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Agency Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone of Agency/Field Instructor \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Email of Agency/Field Instructor \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

This document will serve as the Educational Contract and the Evaluation for BSW students who are enrolled in Field Practicum. The objectives shown are the objectives that are to be met by all students completing the BSW foundation curriculum. The student, with consultation from the Field Instructor, will complete the educational contract by listing learning tasks that are to be accomplished by her or him at the practicum site during the placement. For each objective, 3 tasks, on average, should be identified that will provide the student with learning opportunities at the micro, mezzo, and macro practice levels. The particular tasks identified are dependent on the setting and the population. The Faculty Field Liaison must approve the educational contract.

The Field Instructor should ensure that the tasks on the educational contract are appropriate for BSW students working under supervision. The educational contract can be modified based on the student’s mastery of the learning tasks, with new tasks being added and completed tasks being removed. Evaluation of student activity is based on task. Please inform the Faculty Field Liaison of modifications made to the educational contract.

The Field Instructor will evaluate the student at midterm and at the end of the placement. A rating scale is provided for this evaluation.

| Final Rating Scale:  **5** = professional level activity, equivalent to employee **2** = beginning level activity only  **4** = competent level activity, with indirect supervision **1** = attempted but failed to engage in this task  **3** = meets expectations, with direct supervision **N/A** = listed task deferred at this time. Please provide explanation for deferral of task. | | | |
| --- | --- | --- | --- |
| **OBJECTIVES** | **TASKS** | **MID-TERM / FINAL RATING** | |
| 1. Apply critical thinking and research skills within the context of professional social work practice.  2. Understand the value base of the profession and its ethical standards and principles, and practice accordingly.  3. Practice without discrimination and with respect, knowledge, and skills related to clients' age, class,  color, culture, disability, ethnicity, family structure, gender, marital status, national origin, race, religion, sex, and sexual orientation.  4. Understand the forms and mechanisms of oppression and discrimination and apply strategies of advocacy and social change that advance social and economic justice.  5. Understand and interpret the history of the social work profession and the social welfare institution and their contemporary structures and issues.  6. Apply the knowledge and skills of generalist social work practice with systems of all sizes.  7. Use theoretical frameworks supported by empirical evidence to understand individual development and behavior across the life span  and the interaction among individuals and between individuals and families, groups, organizations, and communities.  8. Analyze, formulate, and influence social policies that promote social and economic justice  9. Evaluate research studies, apply research findings to practice, and evaluate their own practice interventions.  10. Use communication skills differentially across client populations, colleagues, and communities.  11. Use supervision and consultation appropriate to social work practice.  12. Function within the structure of organizations and service delivery systems and seek necessary organizational change. | 1.  2.  3.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  1.  2.  3.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  1.  2.  3.  1.  2.  3.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  1.  2.  3.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  1.  2.  3.  1.  2.  3.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  1.  2.  3.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  1.  2.  3.  1.  2.  3.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  1.  2.  3.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  1.  2.  3. | 1.  2.  3.  Overall rating of this objective:  ------------  1.  2.  3.  Overall rating of this objective:  ------------  1.  2.  3.  Overall rating of this objective:  ------------  1.  2.  3.  Overall rating of this objective:  ------------  1.  2.  3.  Overall rating of this objective:  ------------    1.  2.  3.  Overall rating of this objective:  ------------  1.  2.  3.  Overall rating of this objective:  ------------  1.  2.  3.  Overall rating of this objective:  ------------  1.  2.  3.  Overall rating of this objective:  ------------  1.  2.  3.  Overall rating of this objective:  ------------  1.  2.  3.  Overall rating of this objective:  ------------  1.  2.  3.  Overall rating of this objective:  ------------  1.  2.  3. | 1.  2.  3.  Overall rating of this objective:  ------------  1.  2.  3.  Overall rating of this objective:  ------------  1.  2.  3.  Overall rating of this objective:  ------------  1.  2.  3.  Overall rating of this objective:  ------------  1.  2.  3.  Overall rating of this objective:  ------------  1.  2.  3.  Overall rating of this objective:  ------------  1.  2.  3.  Overall rating of this objective:  ------------  1.  2.  3.  Overall rating of this objective:  ------------  1.  2.  3.  Overall rating of this objective:  ------------  1.  2.  3.  Overall rating of this objective:  ------------  1.  2.  3.  Overall rating of this objective:  ------------  1.  2.  3.  Overall rating of this objective:  ------------  1.  2.  3. |

**Final Overall Assessment**

Please evaluate the student by choosing the one response that clearly reflects your assessment of her or his performance. Also attach any additional written comments.

5. Strongly agree 4. Agree 3.Disagree 2. Strongly disagree 1. Did not have time to adequately assess student

\_\_\_\_\_ This student exhibited an eagerness to learn new things and accept responsibility for additional tasks.

\_\_\_\_\_ This student was well organized.

\_\_\_\_\_ This student completed agency paperwork in an accurate and timely fashion.

\_\_\_\_\_ This student demonstrated respect for clients, coworkers, and others with whom she/he interacted.

\_\_\_\_\_ This student demonstrated respect for issues of diversity.

\_\_\_\_\_ This student acted in a professional manner.

\_\_\_\_\_ This student displayed the knowledge and skills of a bachelor’s-level advanced generalist social work practitioner.

\_\_\_\_\_ This student displayed values consistent with bachelor’s-level advanced generalist social work practice.

\_\_\_\_\_ This student practiced in a manner consistent with the ethical standards of the social work profession.

\_\_\_\_\_ This student showed a commitment to lifelong learning and continued professional development.

\_\_\_\_\_ This student exhibited an awareness of how issues of social justice relate to advanced generalist social work practice.

\_\_\_\_\_ This student displayed an understanding of advanced generalist social work practice in public social services.

\_\_\_\_\_ This student used evidence from the literature as well as the student’s own evaluations to inform her or his practice interventions.

\_\_\_\_\_ If given the opportunity, I would recommend this student for employment in this agency. (NA=employment-based placement)

\_\_\_\_\_ If given the opportunity, I would recommend this student for employment in the field of social services.

**WRITTEN COMMENTS ON OVERALL PERFORMANCE OF STUDENT: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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**SIGNATURES**

Learning Contract Completed and Approved

Student \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Field Instructor \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Faculty Liaison \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Evaluation Completed and Approved

Student \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Field Instructor \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Faculty Liaison \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Field Coordinator\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_