

May 2019 Commencement Ceremony Bulletin

Graduate

Gentry Center Complex

Friday, May 3, 2019

5:00 P.M.

&

Undergraduate

Hale Stadium

Saturday, May 4, 2019

8:00 A.M.



May 2019 Commencement Ceremony

Changes in Graduation

- Graduate Students at 5:00 p.m., Friday, May 3, 2019 at Gentry Center Complex.
- Undergraduate Students at 8:00 a.m., Saturday, May 4, 2019 at Hale Stadium.

Graduation Participation

Students wishing to participate in the ceremony must meet the following requirements:

- Apply for graduation prior to the deadline date of March 15, 2019.
- Complete the Senior Exit Exam (**Undergraduate Students Only**).
- **Be enrolled in your final courses to be completed May 3, 2019.**
 - **You cannot have any courses, exams, test, thesis, dissertations, etc, to complete after May 3, 2019. All incompletes, credit by exams and grade changes must be completed and on file in Banner by May 2, 2019.**

Live Streaming of Undergraduate Commencement

- Visit www.tnstate.edu/commencement on the day of the ceremony.

Information at a Glance

Academic Regalia

- There is no charge for your Academic Regalia.
- Your Academic Regalia must be ordered online by March 15, 2019 at the link below in order to be available in time for the Spring ceremony.
<https://www.jostens.com/apps/store/customer/1077210/Tennessee-State-University/>
- Students will be able to pick up their cap and gowns beginning April 29, 2019 at The Bookstore in the Floyd-Payne Campus from 8:00 a.m. until 4:30 p.m., Monday –Friday. **The Bookstore will be closed, Saturday, May 4, 2019.**

Attire

- Full Academic Regalia.
- Black or dark shoes (Everybody).
- Men, dark slacks, appropriate tie and white shirt.

Behavior

- No unauthorized costume or ornamentation shall be worn during commencement ceremonies. Candidates will not be able to participate in commencement ceremonies if academic apparel is altered in any way.

- All ornamentation, including but not limited to signs on the top of mortarboards, buttons, etc. are considered extraneous and are not permitted. Students with such ornamentation will be asked to remove it prior to entering the main arena.
- Do not display disruptive behaviors: stumping, dancing, etc. on stage. Thus, any display of behaviors not befitting Tennessee State University is unacceptable and will not be tolerated.
- All cell phones must be turned off!
- No children are allowed to sit with you or walk across the stage with you!

Degrees

- Regardless of date of ceremony, all Degrees will have the conferred date of May 4, 2019.
- Degrees will be posted and transcripts available by May 20, 2019.
- All degrees will be mailed to the address **you provided** on your graduation application by May 31, 2019.
- The name printed on your diploma will be the name as it appears on your transcript in **mysu**.

Disability Seating for Candidates

- If special accommodations are needed for Commencement, please contact the Office of Disability Services at <http://www.tnstate.edu/disabilityservices/>, phone (615) 963-7400 at least one week prior to graduation. Special seating and parking will be arranged. Office numbers are subject to change, contact the main University switchboard at 615-963-5000 for the most current.

Distribution of Name Cards

- Thursday, May 2, 2019 from 1:30 p.m. to 3:30 p.m. in the Gentry Center Complex (on Track Level). **Students must bring a photo ID.** Your pre-printed name card is required for entry into the graduation ceremony and is used for the rehearsal and the ceremony. **Hold onto it.**

Financial Obligations

- All fees and other financial obligations to the University must be paid in **full** in order to receive your diploma and transcript. If you think you are delinquent in any manner, including traffic fines, library fees, and/or other fees, access your “mysu” account and/or contact the Bursar’s Office (615-963-7521). If at any time you have ever received any type of guaranteed student loan through the University, you **must** attend an exit interview prior to graduating. Please contact the Office of Student Financial Aid (615-936-5701) and/or access “mysu” if you have any questions about this requirement.

Honors and/or Members of the University Honors Programs

- Honors cords will be supplied by the Bookstore for undergraduate students designated by the Records Office as graduating with honors (*Cum Laude, Magna Cum Laude and Summa Cum Laude*). Honor designations will appear on the printout of graduates received from the Records Office by the Bookstore. Honors designation is a minimum of 3.25 cumulative GPA. That designation is based on the student’s *overall inclusive GPA*.
- Students in the University Honors Program, who have met requirements for “University Honors” from the Honors Program will receive Honor Stole through the Honors Office in the

