Fall 2019 Commencement
Ceremony Bulletin

Gentry Center Complex
Saturday, December 7, 2019
8:00 A.M.
Commencement Ceremonies – May and December
Currently, two ceremonies are held each year. They are:
- May
- December

Commencement Ceremony Reminders
- One ceremony at 8:00 a.m. only.
- Degrees will not be distributed on the day of commencement.

Graduation Participation
Students wishing to participate in the ceremony must meet the following requirements:
- Apply for graduation by the deadline date of October 15, 2019.
- Complete the Senior Exit Exam (Undergraduate Students Only).
- Complete all required courses, test and hours for your degree.

Information at a Glance

Academic Regalia
- Your Academic Regalia must be ordered online by October 21, 2019 to participate in the Fall 2019 graduation ceremony.


JOSTENS’ Representatives will be on CAMPUS at the OCTOBER GRAD EVENT to personally assist with:
- CAP & GOWN Measuring
- TSU Graduation Announcements
- YOUR Official TSU College Ring
- COOKIES to celebrate YOU

* SPECIAL EVENT DISCOUNTS WILL BE AVAILABLE *

TSU GRAD EVENT
WEDNESDAY, OCTOBER 16 & THURSDAY, OCTOBER 17
SATURDAY, OCTOBER 19
10AM – 2PM

OUTSIDE THE TSU BOOKSTORE
- There is no charge for your Academic Regalia.
- Students will be able to pick up their cap and gown beginning Monday, December 2, 2019, thru Friday, December 6, 2019, at the Bookstore in the Floyd-Payne Campus from 8:00 a.m. until 4:30 p.m. The Bookstore will be closed Saturday, December 7, 2019.

Attire
- Full Academic Regalia.
- Black or dark shoes (Everybody).
- Men, dark slacks, appropriate tie and white shirt.
- Ladies, please wear shoes that are appropriate for walking (Heels may pose problems).
Behavior

- No unauthorized costume or ornamentation shall be worn during commencement ceremonies. Candidates will not be able to participate in commencement ceremonies if academic apparel is altered in any way.
- All ornamentation, including but not limited to signs on the top of mortarboards, buttons, etc. are considered extraneous and are not permitted. Students with such ornamentation will be asked to remove it prior to entering the main arena.
- Do not display disruptive behaviors: stumping, dancing, etc. on stage. Thus, any display of behaviors not befitting Tennessee State University is unacceptable and will not be tolerated.
- All cell phones must be turned off!
- No children are allowed to sit with you or walk across the stage with you!

Gentry Center Complex Layout

Degrees

- Degrees will be posted and transcripts available by Friday, January 17, 2020.
- Degrees will be mailed by Friday, January 31, 2020.
Disability Seating for Candidates
- If special accommodations are needed for Commencement, please contact the Office of Disability Services at (615) 963-7400 or e-mail amcgaha@tnstate.edu at least one week prior to graduation. Special seating and parking will be arranged.

Distribution of Name Cards
- Friday, December 6, 2019 from 2:00 p.m. to 3:00 p.m. in Gentry Center on the track level. **Students must bring a photo ID.** The Name card is required for rehearsal and the ceremony on Saturday.

Financial Obligations
- All fees and other financial obligations to the University must be paid in **full** in order to graduate. If you think you are delinquent in any manner, access your “mytsu” account and/or contact the Bursar (963-7521), including traffic fines and other fees and/or the library (963-5211) for library fines. If at any time you have ever received any type of guaranteed student loan through the University, you **must** attend an exit interview prior to graduating. Please contact the Office of Student Financial Aid (936-5701) and/or access “mytsu” if you have any questions about this requirement.

Honors and/or Members of the University Honors Programs
- Honors cords will be supplied by the Bookstore for undergraduate students designated by the Records Office as graduating with honors (**Cum Laude, Magna Cum Laude and Summa Cum Laude**). Honor designations will appear on the printout of graduates received from the Records Office by the Bookstore. Honor designation is a minimum of 3.25 overall cumulative GPA.
- Students in the University Honors Program, who have met requirements for “University Honors” from the Honors Program will receive Honor Cords through the Honors Office in the Success Center (LRC).

Parking/Disabilities
- General parking will be available in the parking lots throughout the campus. Parking attendants will be stationed at all lots to assist and direct guests. Shuttle service will be provided to transport guests from parking lots to the venue.
- Special parking will be available for guests using wheelchairs and those with physical disabilities who can walk only short distances.
- Guests in wheelchairs and/or those with disabilities will be seated in designated sections in Gentry by the ushers.

Rehearsal
- Friday, December 6, 2019 at 3:00 p.m. at Gentry Center.

Time of Arrival
- All candidates must arrive by 7:00 a.m. on Graduation Day.

Emergency Contacts
Spring 2020 Commencement Ceremonies

**Graduate Student**
Friday, May 1, 2020
5:00 p.m.
Gentry Center Complex

**Undergraduate Students**
Saturday, May 2, 2020
8:00 a.m.
Hale Stadium

Notes