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MAY 2012 GRADUATES INFORMATION (UNDERGRADUATE AND GRADUATE)



GRADUATION APPLICATION

Prospective graduates must have an application for graduation on file in the Records Office.

REMINDER

Prospective graduates must take the ETS Academic Profile (Short Form) as a general education exit examination. Register TODAY if you have not taken this exam! No makeup exams will be given. If you have questions call the Testing Center at 963-7111.

PARTICIPATION IN COMMENCEMENT CEREMONY

In order to participate in the Commencement Ceremony,

Students must meet the following requirements:

- Applied for graduation prior to the deadline for anticipated graduation semester.
- Currently enrolled in all courses or credit hours needed to complete requirements by May 5, 2012
- Completed the ETS Academic Profile prior to or by April 5, 2012.
- No outstanding courses/deficiencies beyond the semester of which the application was submitted.

Approval is granted based on certification of the above. No exceptions are made.

Participation in the ceremony does not confirm clearance for receipt of a diploma. Applications are filed in advance to facilitate review and preparation for the Commencement Ceremony. Do not cite the fact that you participated in the ceremony as evidence that you graduated. It is your responsibility to obtain a copy of your transcript showing the posting of your degree.

Students who changed concentrations/majors and did not submit an application for graduation and/or missed the deadline date must apply for the next graduation.

Students who graduated but did not participate in a Commencement Ceremony are not eligible to participate in subsequent ceremonies.

Names cannot be printed in the commencement program for students whose applications are pending once it has been submitted for printing.

INVITATIONS

Personalized invitations may be ordered through the TSU Bookstore. Un-imprinted invitations will also be available in the Bookstore.

ACADEMIC REGALIA

Students will be able to pick up their caps and gowns on Friday, May 4, 2012 in Kean Hall, Floyd-Payne Campus Center between the hours of 7:00 a.m. and 7:00 p.m.

STUDENTS GRADUATING WITH HONORS UNIVERSITY HONORS

Honors cords will be supplied by the Bookstore for undergraduate students designated by the Records Office as graduating with honors (*Cum Laude*, *Magna Cum Laude* and *Summa Cum Laude*). Honors designations appear on the printout of graduates received from Records by the Bookstore. In order for the Honors designation (minimum 3.25) to appear on the commencement program, it must have been achieved a semester before graduation.

Students in the Honors Program who have met requirements for "University Honors" from the Honors Program will receive Honors Cords through the Honors Office in the Learning Resources Center.

COMMENCEMENT REHEARSAL AND DISTRIBUTION OF NAME CARDS

Friday May 4, 2012 Gentry Center

DISTRIBUTION OF NAME CARDS FOR 9:00A.M.

CEREMONY: 2:00-3:15 P.M.

REHEARSAL 3:30P.M.

DISTRIBUTION OF NAME CARDS FOR 2:00P.M.

CEREMONY: 3:15-4:45 P.M.

REHEARSAL 5:00P.M.

COMMENCEMENT CEREMONY SATURDAY, MAY 5 – 9:00 A.M. – GENTRY

College of Agricultural, Human and Natural Sciences,
College of Education and, College of Liberal Arts.

All 9:00 a.m. graduates must arrive by 7:45 a.m.

The doors to the Gentry Center will close promptly at the time indicated above or once capacity has been reached.

COMMENCEMENT CEREMONY SATURDAY, MAY 5 – 2:00 P.M. – GENTRY

College of Business, College of Engineering, Technology and Computer Science, College of Health Sciences, and College of Public Service and Urban Affairs

All 2:00 p.m. graduates must arrive by 12:45 p.m.

The doors to the Gentry Center will close promptly at the time indicated above or once capacity has been reached.

DIPLOMAS/TRANSCRIPTS

Your degree will be posted and your transcript will be available by May 18, 2012.

For more information on commencement, please go to the University's Official Commencement Website at www.tnstate.edu/commencement.