## HEALTH CARE ADMINISTRATION & PLANNING



#### **MAJOR MAP**

### WHO WE ARE

The Health Care Administration & Planning undergraduate major equips students with the knowledge and skills necessary to effectively manage and coordinate healthcare services, facilities, and resources. This interdisciplinary program integrates principles from healthcare management, public health, business administration, and policy analysis to prepare students for leadership roles in healthcare organizations, government agencies, insurance companies, and other healthcare-related settings.





#### **CAREER OUTCOMES:**

- Healthcare Administrator/Manager
- Healthcare Policy Analyst
- Health Services Manager
- Health Information Manager
- Medical Practice Administrator
- Population Health Manager
- Healthcare Consultant
- Healthcare Educator/Trainer

#### **AREAS OF STUDY:**

- Health Management
- Decision Making
- Health Planning



## What skills will students learn throughout this program?

- Healthcare Systems and Policy: An overview of the accreditation standards in healthcare.
- Healthcare Leadership and Communication:
   Development of leadership skills, teamwork,
   conflict resolution, and effective
   communication strategies for healthcare
   professionals.
- Healthcare Marketing and Strategic
   Planning: Principles of healthcare marketing,
   branding, and strategic planning.
- Healthcare Management: Principles of healthcare administration, including strategic planning, leadership, human resources management, financial management, and quality improvement.
- Population Health and Epidemiology: Introduction to population health concepts, epidemiological methods, disease prevention strategies, and public health interventions.

## WHAT SKILLS ARE YOUR FUTURE EMPLOYERS LOOKING FOR?

- Leadership and Management
- Healthcare Policy and Regulations
- Health Information Management
- Financial Management
- Quality Improvement and Patient Safety
- Strategic Planning and Healthcare Operations
- Interpersonal Communication
- Problem-solving and Critical Thinking
- PEthical and Professional Conduct
- Health Equity and Social Determinants of Health







# Undergraduate Experiential Major Map: HEALTH CARE ADMINISTRATION & PLANNING



#### **Think**

Engaging in critical thinking and inquiry inside the classroom.

#### Work

Pursue experiences that will allow you to grow as a leader and professional.

#### Serve

Explore opportunities to contribute to the broader community and global marketplace.

#### First Year/Freshman

- Complete your Handshake Profile.
- Complete your four-year educational plan in UNIV 1000 during the fall semester.
- Focus on your studies and earn good grades.
- Visit the Office of Student Success
   (OSS) and connect with your
   advisor for help navigating college
   life and your classes. Make an
   appointment using the student
   planner app and view the OSS page
   for other hours and services.
- First Generation students connect with your <u>First Generational</u>
   <u>Specialist</u>.
- Get to know professors. The best time to connect outside of class is during their office hours.
- Visit the <u>Academic Achievement</u> and <u>Retention Center</u> for access to study tips, connecting to academic coaches, tutoring, and other helpful resources.
- Attend the Career Fair (Sponsored by the <u>Career Development Center</u>)
- Get involved Attend organizational fairs, special/corporate events, and volunteer on and off campus.

#### Sophomore & Junior

- Update your resume and remove high school activities. Have it critiqued by the <u>Career</u> <u>Development Center</u>.
- Review and update LinkedIn and Handshake profiles.
- Attend the Career Fair (Sponsored by the <u>Career Development Center</u>)
- Explore graduate school options.
- Begin preparing for GRE, LSAT, MCAT, GMAT, and other exams for graduate school admissions.
- Begin building your professional wardrobe.
- Meet with your <u>departmental</u>
   <u>academic advisor</u> to confirm degree
   progress and discuss your future
   academic and career goals.
- Attend institutional and departmental internship workshops.

#### Senior

- Meet with your <u>departmental</u>
   <u>academic advisor</u> to confirm degree
   progress and discuss your future
   academic and career goals.
- Apply for <u>Graduate and Professional</u>
   <u>School</u> or jobs that fit your interests, skills, and career goals. Follow up on applications and keep a record of the status of each.

   \*pay attention to due dates
- Draft a cover letter that can be adapted for a variety of employers.
   Have it critiqued.
- Complete the Senior Exit Exam and First Destination Survey. (<u>Testing</u> <u>Center</u>)

## Academic Success Checklist

- Book an appointment with your academic advisor for pre-registration and advising.
- ☐ Discover library resources.
- □ Visit the math, reading, writing, and tutoring center.
- ☐ Complete FAFSA and academic scholarship applications.

## **Educational Planning Checklist**

- ☐ Ask your academic advisor about High Impact Practices
- ☐ Participate in at least two High Impact Practices at TSU
- ☐ Join a student group.

#### Career Development Checklist

- ☐ Create your HandShake Profile.
- ☐ Visit What Can I Do With This Major
- ☐ Attend the career fair to expand your network.
- ☐ Attend Academic Department workshops and seminars.
- ☐ Visit the <u>Academic Pathways &</u>
  Partnerships