

# **EAB NAVIGATE USER ACCESS TIERS**

All Faculty and Staff with access to Navigate are **Tier I** by default. Tier II and Tier III privileges require additional training.

# TIER I

**Faculty and Staff** 



#### **ACCESSIBLE FEATURES:**

- Create and read Appointment Summaries
- Advanced Search and Lists
- Email Messaging
- Create Notes
- See Alerts/Cases and manage or reassign them as needed
- Appointment Availability
- Create appointments on behalf of students with other staff

# **TIER II**

**Department Chairs** 



# **ACCESSIBLE FEATURES:**

#### **ALL TIER I FEATURES PLUS...**

- Apply and remove Tags for individual students
- Appointment Reporting access
- Campaigns

## TIER III

**Deans** 



\*This tier is Intended primarily (but not exclusively) for Director-level faculty and staff. Strongly encouraged for all EAB Ambassadors and EAB Leadership members

## **ACCESSIBLE FEATURES:**

TIER I & TIER II FEATURES PLUS...

- Advanced Reporting (Student Info, Campaigns, Progress Reports, Cases)
- Analytics (Student Population and Activity Dashboards)
- Mass edit of Students (apply and remove Tags and Assign staff to groups of students)