

Tennessee State University
Department of Occupational Therapy
Application Details

The completed application forms and all supporting documents need to be submitted via [OTCAS](#) no later than November 15th. You must also apply directly to the Graduate School at <http://www.tnstate.edu/graduate/>

The process for admission into the Graduate Occupational Therapy Program is competitive. Completion of minimum requirements does not guarantee acceptance into the Masters in Occupational Therapy program.

Minimum requirements for admission

1. **Admission to Tennessee State University Graduate School.** It is highly recommended that Graduate School application is submitted and fees are paid on-line. Do not mail the Graduate School application or the application fee to the Department of Occupational Therapy because we are unable to process the application.
2. **Submission documents requested below and the Application Supplement are to be submitted via [OTCAS](#)** Include the following:
 - Official transcripts** proving an bachelors degree is **completed (sent from your school directly to OTCAS)**
 - Official transcripts for pre-requisites** showing courses were completed within the last 10 years and that a minimum grade of "C" have been earned in each of the pre-requisite classes (C- will not be accepted). There will be no substitutions made for the required courses. **(Sent directly from the school to OTCAS)**
 - A minimum of three professional references or letters of recommendation from professional and/or academic contacts.** Family members or personal friends will not be accepted.
 - Documentation of a minimum of 30 hours of observation** with practicing Occupational Therapy practitioners at a minimum of two practice settings and populations. *Observation hours with an OT assistant can no longer be accepted.*
3. **Application Supplement** (located on "application packet" on our web page (<http://www.tnstate.edu/OT>) sent directly to the OT department (**Occupational Therapy Dept - P.O.Box 9515 3500 John A. Merritt Blvd. – Nashville, TN 37209**)
4. **Interview:** after the Application has been reviewed the applicant may be invited to participate in the open house/interview process.

For more information, please contact the appropriate department listed below:

Department of Occupational Therapy
Ms. Maya Outlaw, Administrative Assistant
Email: moutlaw@tnstate.edu
Website: <http://www.tnstate.edu/OT/>

Phone: 615-963-5891

TSU Graduate Studies and Research
Email: rwhitworth@tnstate.edu
Website: <http://www.tnstate.edu/graduate/>

Phone: 615-963-7356

Department of Financial Aid
Website: http://www.tnstate.edu/financial_aid/

Phone: 615-963-5701

**TENNESSEE STATE UNIVERSITY
DEPARTMENT OF OCCUPATIONAL THERAPY
Document Submission Specifics**

All OT application materials are submitted via [OTCAS](#). See below for the instructions on submitting your application.

Note: Only the Application Supplement page is sent directly to the OT Department.

- 1. To the TSU Graduate School:** 330 10th Ave. North,, Nashville, TN 37203 (615) 963-7371

TSU Graduate School Application
Graduate School Application Fee (\$35)
Official GRE scores from ETS

- 2. To OTCAS**

All letters of Recommendation
Observation Hours Verification
Official Transcripts (send directly from your school(s) to OTCAS)
OTCAS Application

- 3. To the OT Department**

OT Application Supplement (List of prerequisite courses)
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Tennessee State University
 Department of Occupational Therapy
OCCUPATIONAL THERAPY APPLICATION SUPPLEMENT

Applicant Name:	Email:
Permanent Address:	Phone contact:

VERIFICATION OF UNDERSTANDING AND INTENTION

I understand that withholding information requested in this application or giving false information may make me ineligible for admission to or continuation in the Master of Occupational Therapy program at Tennessee State University.

Initials: _____

I understand that I must pay for and complete a criminal background check and drug screening in order to complete the program. I also understand that a felony conviction or positive drug test may affect my ability to sit for the NBCOT Board Exam and or to attain state licensure.

Initials: _____

I understand that I need to have earned a bachelor's degree prior to starting the MOT program. I earned my bachelor's degree on _____ (mo/yr) or will be completing my bachelor's degree on _____ (mo/yr). My current cumulative GPA is _____.

Initials: _____

Academic Preparation: Pre-requisite course completion (6 of 9 must be completed by November 15, 2014.)

Program Requirement	Req. credits	Course number and title	Institution	Term & Year	Grade
General Psychology	3				
Abnormal Psychology	3				
Developmental Psychology covering the lifespan	3				
Anatomy and Physiology I	4				
Anatomy and Physiology II	4				
Statistics	3				
Medical Terminology	1-3				
Physics with lab	4				
Introductory course in sociology or anthropology	3				

For any missing classes, please indicate your plan for completing:

 Applicant signature:

 Date: