

# Brown-Daniel Library

Resources for Public  
Administration

By

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# Public Administration

Definition: the procedure by which laws are enforced and public policy is carried out. It is the art or science of managing public affairs with emphasis on such factors as organization, personnel and finance.

# Significance

- ◆ Public Administration is increasingly complex because of the tremendous range of responsibilities that modern government has undertaken, the need for organizing and direction of millions of employees, and the problem of controlling the expenditure of billions of dollars.\*
- ◆ From Plano, Jack and Greenberg, Milton. The American Political Dictionary.
  - New York: Holt, Rinehart and Winston, 1982.

# Electronic Access to Books

- ◆ Online Catalog
- ◆ NetLibrary eBooks
- ◆ Athena
- ◆ Interlibrary Loan (ILLiad)

# Print Resources: Call Numbers

Main Number: JF 1351

Others: JF 1338.A3, JF 1411,  
JF1525.E8

JK 421 State governments

JK 2488 Legislative bodies—U. S.—  
States

HD 31—Management; HD 69 Decision  
Making;

JS 78—Local governments—decision  
making

# Selected Reference Books

- ◆ Statistical Abstract of the United States (HA 202 .U53)
- ◆ Government Assistance Almanac (HC 100 .P63 G69)
- ◆ Encyclopedia of Associations (HS 17 .G35)  
(non-profits)
- ◆ U. S. Government Manual (JK 421 .A3)

# Print Periodical Holdings

- ◆ May be accessed by:
- ◆ [Periodical Holdings](#) link from library homepage
- ◆ From notebooks in reference area which list print periodicals by title, subject, dates, and campus/library locations

# Selected Public Administration Journals

- ◆ Public Administration
- ◆ Public Administration Quarterly
- ◆ Administration and Society
- ◆ Journal of Government Information
- ◆ Public Sector
- ◆ State



# Online Journals

- ◆ From the library homepage, click on the hyperlink Online Journals , then click on Free on the Web, then Public Admin. And Management

# Electronic Resources From Databases On/Off Campus

- ◆ InfoTrac, EBSCOhost (full-text)
- ◆ ABI/INFORM (business, management)
- ◆ Census Data, Census Scope
- ◆ Columbia International Affairs Online
- ◆ Congressional/Current Issues Universe
- ◆ Dissertation & Theses
- ◆ Emerald (management)

# Electronic Resources (cont.)

- ◆ Ethnic News Watch
- ◆ Find Law
- ◆ Lexis-Nexis (current events, legal)
- ◆ Marcive Web DOCS (government documents)
- ◆ Opposing Viewpoints Resource Center

# Websites/Other Resources

- ◆ Government Information (from Public Services link) and/or Virtual Reference Desk for website links from library homepage
- ◆ Tennessee Resources for State agencies, boards, counties, etc.
- ◆ Government Resources for national links

# Professional Websites

- ◆ [www.aspanet.org](http://www.aspanet.org) (American Society for Public Administration—P.A.)
- ◆ [www.theipa.org](http://www.theipa.org) (Institute of P.A.)
- ◆ [www.paf.org](http://www.paf.org) (P.A. Forum)

# Conclusion

- ◆ This ends our overview of Public Administration materials.
- ◆ Please take a moment to fill out an evaluation of this presentation. From the library homepage, click on [Electronic Resources](#) , [Forms](#) , then [Library Orientation Evaluation Form.](#)

- ◆ THANK YOU FOR YOUR TIME AND ATTENTION. Please call these telephone numbers for additional assistance:
- ◆ 963-7188 AWC Library/Reference and
- ◆ Circulation
- ◆ 963-5201 Main Campus Library/Reference
- ◆ 963-5064 Main Campus Library/Circulation