### What is Tipasa?

**Tipasa** is the TSU Libraries and Media Centers new Interlibrary Loan (ILL) system which replaces our previous ILL system, ILLiad. Learn more at the Tipasa page: https://www.oclc.org/en/tipasa/features.html

# Why is ILLiad no longer being used?

OCLC, the company that created the ILLiad software will eventually discontinue its use. Tipasa is a cloud-based system that gives staff flexibility in processing requests. Namely, we can access the software from any location with Internet access to quickly respond to patron requests.

The platform will offer patrons:

- Automatic account setup with your TSU username and password
- Easy way to submit requests for articles, books, and book chapters
- Notification options for email and text messages

# Who is eligible to use Tipasa?

Any student, faculty or staff member with a valid Tennessee State University ID, username and password is eligible to use Tipasa. TSU Affiliated users (e.g., adjuncts, unregistered doctoral students) must setup their account by creating their own username and password. Please visit the Tipasa tutorial for instructions:

https://www.softchalkcloud.com/lesson/serve/g5xPkej7uNaA4E/html.

We recommend that others use the public library in their area to make interlibrary loan requests.

# How do I submit requests?

- Go to the TSU Library Home Page: http://www.tnstate.edu/library/
- Click on the *Interlibrary Loan* link
- Select your campus location
- Select your user status
- Login with your TSU username and password
- Click Create Request button
- Choose type of item requested (e. g. article, book chapter)
- Fill out item request form
- Click Submit Request button

#### **Further Assistance:**

If you have questions concerning your request please contact our Interlibrary Loan

Librarians: Ms. Presley Dyer: Ph: (963-5235) or Email: adyer4@tnstate.edu

Mr. Mitchell Chamberlain Ph: (963-7190) or Email: mchamberlain@tnstate.edu

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