**ADDENDUM TO**

**AGREEMENT**

**BY AND BETWEEN**

**(TYPE IN CONTRACTORS NAME)**

**AND**

**TENNESSEE STATE UNIVERSITY**

The following terms and conditions, as applicable, shall amend the above-referenced agreement between (**TYPE IN CONTRACTOR’S NAME)** (“Contractor”) and **TENNESSEE STATE UNIVERSITY** (“Institution/Buyer”), a public institution of higher education, acting for the benefit of the Tennessee State University Board of Trustees and are incorporated by reference and made an integral part of the Agreement. The terms and conditions of this Addendum shall control in the event of any conflict with any term or condition of the Agreement or any other additional terms and conditions thereto:

1. Governing Law/Venue. This Agreement shall be governed by the laws of the State of Tennessee and Federal law. Any action between the parties arising from this Contract shall be maintained in the courts of Davidson County, Tennessee.
2. Term. The term of this Agreement shall be one (1) year commencing upon execution and shall renew automatically for additional one (1) year terms, unless notice of termination is given by Institution. Such notice of termination must be given in writing no less than thirty (30) days prior to renewal date. Under no circumstances shall the term of this contract extend beyond five (5) years from the effective date. The Institution shall have the right to terminate the agreement at the end of any fiscal year in the event that sufficient funds are not appropriated by the General Assembly and/or budgeted for continuation of the agreement.
3. Termination for Convenience. The Institution may terminate this Contract without cause for any reason. Termination under this section shall not be deemed a Breach of Contract by either party. The Institution shall give the Contractor at least 90 days written notice before the effective termination date. The Contractor shall be entitled to receive compensation for satisfactory, authorized service completed as of the termination date, but in no event shall the institution be liable to the Contractor for compensation for any service which has not been rendered. Upon such termination, the Contractor shall have no right to any actual general, special, incidental, consequential, or any other damages whatsoever of any description or amount.
4. Maximum Liability. In no event shall the maximum payment obligation of the University for services under this Contract exceed **[WRITTEN AND NUMBER DOLLAR AMOUNT**].  The maximum liability represents available funds for payment to the Contractor and does not guarantee payment of any such funds to the Contractor under this Contract unless the University requests work and the Contractor performs satisfactory work.
5. Force Majeure. The parties’ obligations under this Contract shall be voided in the event of an occurrence beyond the parties’ control that could not be avoided by the exercise of due care, including, but not limited to, acts of God, riots, wars, epidemics or pandemics, declaration of a federal, state or local state of emergency, or any other similar occurrence or cause. In such an event (known as a “Force Majeure event”), any and all refunds shall be returned for services not already rendered.
6. Remedies. The State may be found liable for actual damages only. The Institution, as a State entity, shall not, under any circumstances, indemnify, defend, or hold harmless the Contractor or any party or be liable for attorney’s fees, punitive damages, or the costs of litigation. Each party shall be solely liable for payment of its portion of all claims, liability, costs, expenses, demands, settlements, or judgments resulting from negligence, actions or omissions of itself or those for whom it is legally responsible. Any and all monetary claims against the State of Tennessee, including TSU, its officers, agents, and employees in performing any responsibility specifically required under the terms of this Agreement shall be submitted to the Board of Claims or the Claims Commission of the State of Tennessee and shall be limited to those provided for in T.C.A.§9-8-307.
7. Non-Assignment. **(Type in Contractors name)** shall not assign this Agreement or enter into sub-contracts for any of the work described herein without obtaining the prior written approval of the Institution.
8. Modification. This Agreement may be modified only by written amendment and executed by all parties hereto.
9. Conflict of Interest. (**Type Contractors name**) assures that no payment shall be made directly or indirectly to any officer or employee of the State of Tennessee as wages, compensation, or gifts in exchange for acting as officer, agent, employee, subcontractor or consultant to the Contractor in connection with any work contemplated or performed relative to this Agreement.
10. Payment. Institution agrees to remit payment to **(Type Contractor’s name)** no later than Forty-Five (45) calendar days after receipt of invoices, and to pay any applicable interest on such amount at the maximum rate permitted under the Tennessee Prompt Payment Act. (TCA §12-4-701 et.seq.). T.C.A. 12-4-703, requires the Institution to make payments for products or services when purchased and, therefore, prohibits advance deposits or payments. The Institution does not have authority to consent to provisions requiring the payment of interest, or finance charges in excess of the requirement of the Tennessee Prompt Payment Act.
11. Audit. (**Type Contractors name)** shall maintain records pertaining to this Agreement for a period of three (3) years from the date of the final payment. The records are subject to audit by the State of Tennessee.
12. Limitation of Liability. The Institution, as a State agency, cannot agree to the limit of the Contractor’s liability or waive any claims available to the Institution. Accordingly, any provisions in the Agreement that seek to limit **(Type Contractor’s name)’s** liability, disclaim any warranties, or waive any of the Institution’s legal claims is hereby deemed void and invalid. This Agreement shall not limit the time within which the State may bring action against **(Type Contractor’s name)**, whether in contract or tort including negligence. Any action brought against **(Type Contractor’s name)** under this Agreement shall be governed by Tennessee law.
13. Indemnification. Each party shall be solely liable for payment of its portion of all claims, liability, costs, expenses, demands, settlements, or judgments resulting from negligence, actions or omissions of itself or those for whom it is legally responsible. Any and all monetary claims against the State of Tennessee, including TSU, its officers, agents, and employees in performing any responsibility specifically required under the terms of this Agreement shall be submitted to the Board of Claims or the Claims Commission of the State of Tennessee and shall be limited to those provided for in T.C.A.§9-8-307.
14. Insurance. The Contractor agrees to carry adequate public liability and other appropriate forms of insurance, to pay all taxes incidental hereunto, and otherwise protect and hold the Institution harmless from any and all liability not specifically provided for in this agreement. The Institution, as an agency of the State of Tennessee is self-funded and does not carry or maintain commercial general liability insurance or medical, professional or hospital insurance. Any and all claims against the State, including the Institution or its employees, shall be heard and determined by the Tennessee Claims Commission in the manner prescribed by law. Damages recoverable against the State shall be limited to claims paid by the Claims Commission pursuant to TCA §9-8-301 et seq

Alternatively, the Institution may return the defective goods, at Contractor's expense, for a full refund. Exercise of either option shall not relieve Contractor of any liability to the Institution for damages sustained by virtue of Contractor's breach of warranty.

1. Non-Discrimination. The parties agree to comply with Title VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, Executive Order 11,246, the Americans with Disabilities of 1990 and the related regulations of each. Each party assures that it will not discriminate against any individual including, but not limited to, employees or applicants for employment and/or students, because of race, religion, creed, color, sex, age, disability, veteran status or national origin.
2. Conflict Resolution. Except with respect to controversies or claims regarding either party’s Confidential Information or property rights under this Agreement, in the event any controversy or claim arises in connection with any provision of this Agreement, the parties shall try to settle their differences amicably between themselves by referring the disputed matter to their respective designated representative for discussion and resolution. Either party may initiate such informal dispute resolution by sending written notice of the dispute to the other party, and if such representatives are unable to resolve such dispute within thirty (30) days of initiating such negotiations , either party may seek remedies available to such party under law. The provisions of this section are subject to the requirements of T.C.A. §8-6-301 and T.C.A. §20-13-103. Any and all monetary claims against the State of Tennessee, including TSU, its officers, agents, and employees in performing any responsibility specifically required under the terms of this Agreement shall be submitted to the Board of Claims or the Claims Commission of the State of Tennessee and shall be limited to those provided for in T.C.A.§9-8-307.
3. Click-Wrap Agreements. This Agreement shall constitute the entire agreement between the Institution (including its employees and other end users) and the Contractor. In the event Contractor enters to terms of use, end user agreements, or other agreements or understandings, whether electronic, online, click-through, or shrink-wrap, and whether verbal or written with University employees or other end users, such agreements are null, void, and without effect, and the terms of this Agreement will apply.
4. Nondisclosure and Nonuse. The Institution does not have the authority to consent to provisions which require confidentiality, or Nondisclosure in violation of Tennessee Open Records Act. Therefore, each party will treat the other party’s Confidential Information as Confidential to the extent permitted by law. Specifically, each party receiving Confidential Information agrees not to disclose such Confidential Information except to those directors, officers, employees and agents of such party, and shall use the same care to prevent disclosure of such information as such party uses with respect to its own confidential and proprietary information, provided that in any case it shall not use less than the care a reasonable person would use under similar circumstances.
5. Competitive Bidding. State agencies are bound to comply with competitive bidding requirements under Tennessee Law. Therefore, if the University determines that it needs a particular service, it may be required to competitively bid for that service, and cannot agree to a non-compete clause that prohibits such bidding.
6. T.C.A. § 12-3-309 prohibits State entities from contracting to acquire goods or services from any person who knowingly utilizes the service of illegal immigrants in the performance of the contract and by signing this Contract or Addendum, the Contactor attests, certifies, warrants, and assures that the Contractor shall not knowingly utilize the services of illegal immigrants in the performance of the Contract and will not knowingly utilize the services of any subcontractor, if permitted under the Contract, who will utilize the services of illegal immigrants in the performance of the Contract.
7. Authority. Tennessee State University is a public institution of higher learning. As an entity of the State of Tennessee it possesses certain rights and privileges, is subject to certain limitations and restrictions, and only has such authority as is granted to it under the Constitution and laws of the State of Tennessee. Notwithstanding any other provision to the contrary, nothing in this Agreement is intended to be, nor shall it be construed to be, a waiver of the sovereign immunity of the State of Tennessee or a prospective waiver or restriction of any of the rights, remedies, claims and privileges of the State of Tennessee. The Institution does not waive for itself or its officers, employees, agents, or for members of the Board of Trustees, any defenses or immunities available to it or any of them. Moreover, notwithstanding the generality or specificity of any provisions herein, the provisions of his Agreement as they pertain to Tennessee State University are enforceable only to the extent and authority authorized by the Constitution and laws of the State of Tennessee.
8. Attorney Fees. **(Type Contractor’s name)** agrees that, in the event either party deems it necessary to take legal action to enforce any provision of this Contract, and, in the event the Institution prevails, Contractor shall pay all expenses of such action including the Institution's attorney fees and costs at all stages of the litigation.
9. FERPA. The Contractor acknowledges that students’ education records are protected by the Family Educational Rights and Privacy Act (FERPA), and will comply with FERPA provisions if accessing such records. Student education records will only be used for the purposes of carrying out this agreement.
10. Commitment to Diversity. The Contractor shall assist the Institution in monitoring the Contractor’s performance of this commitment by providing, as requested, a quarterly report of participation in the performance of this Contract by small business enterprises and businesses owned by minorities, women, and Tennessee service-disabled veterans. Such reports shall be provided to the Institution in form and substance as required by Institution.
11. Compliance with Laws. **(Type Contractor’s name)** agrees to comply with any applicable federal, state, and local laws and regulations.
12. ***Iran Divestment Act.*** In accordance with the Iran Divestment Act, Tennessee Code Annotated § 12-12-101 et seq., Contractor certifies that to the best of its knowledge and belief, neither Contractor nor any of its subcontractors are on the list created pursuant to Tennessee Code Annotated § 12-12-106. Misrepresentation may result in civil and criminal sanctions, including contract termination, debarment, or suspension from being a Contractor or subcontractor under the Institution’s contracts.

**IN WITNESS** ofthe acceptance of the term of this Addendum, the parties have by their duly

authorized representatives set their signature below:

 **(TYPE IN CONTRACTORS NAME) TENNESSEE STATE UNIVERSITY**

By:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ By:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Title: President/President’s Designee

Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_