**Determination of Human Subject Research Checklist**

|  |  |  |  |
| --- | --- | --- | --- |
|  | YES | NO | NotSure |
| **Section A.**Does Your Activity Involve [Human Subjects](http://www.irb.wsu.edu/definitions.asp?&amp;HumanSubjects)? | Is the data being obtained about living individuals? |  |  |  |
| Is the data collected through [intervention or interactions](http://www.irb.wsu.edu/definitions.asp?&amp;Interactions) with individuals? |  |  |  |
| Does the data contain identifiable [private information](http://www.irb.wsu.edu/definitions.asp?PrivateInformation)? |  |  |  |
| If any question in section A is “YES”, go to section B.If all questions in section A are “NO”, no IRB review required, If section A is “Not Sure”, go to Section B & C. |
| **Section B.**Is it [Research](http://www.irb.wsu.edu/definitions.asp?&amp;Research)\*? | Is the activity a [systematic](http://www.irb.wsu.edu/definitions.asp?&amp;Systematic) investigation, including research\* development, testing and evaluation, designed to develop or contribute to [generalizable knowledge](http://www.irb.wsu.edu/definitions.asp?&amp;GeneralizableKnowledge)? (Will the results be published or publicly presented?) |  |  |  |
| If any question in section A is “YES” and section B is “YES”, continue to The Exempt or Expedited Checklist to determine correct application form to fill out. If section B is “NO”, go to section D.If section B is “not sure”, go to Section C. |
| **Section C.**Is IRB ReviewRequired? | Does the activity involve secondary data sets with identifiable [private information](http://www.irb.wsu.edu/definitions.asp?&amp;PrivateInformation)? |  |  |  |
| Does the activity use identified specimens or cell lines from other institutions or are they commercially available? |  |  |  |
| Is the data collected for administrative purposes with the intention of publication? |  |  |  |
| Does the activity involve the use of [publicly available data](http://www.irb.wsu.edu/definitions.asp?&amp;PubliclyAvailableData) that contains sensitive, personal, or identifiable data? |  |  |  |
| Does the interview or survey focus on experiences, opinions, and sensitive information about people? |  |  |  |
| Is the activity a biography that is generalizable? |  |  |  |
| Is the activity an [oral history](http://www.irb.wsu.edu/definitions.asp?&amp;OralHistory) that is generalizable? |  |  |  |
| Does the activity involve case histories of multiple patients? |  |  |  |
| Is the activity a genetic study providing private information about live relatives? |  |  |  |
| Is the activity a [class related project](http://www.irb.wsu.edu/class_projects.asp) that will lead to publication or poster presentation? |  |  |  |
| If any question in section C is “YES”, submit Continue to The Expedited or Exempt Checklist. If all questions in section C are “NO”, go to section D. If any question in section C is “NOT SURE” contact the IRB. |
| **Section D.**Is the Focus on a Specific Population? | Does the activity intentionally focus on or include one or more specific populations?If “YES”, also check the box(s) below. |  |  |  |
| Children under 14 years outside an educational setting | Neonates/Fetuses |
| Prisoners | Pregnant women | Decisionally impaired |
| HIV/AIDS patients | Native American Tribes with whom the US has an agreement |
| Crime victims | Substance abusers | Non-English speaking | Terminally ill |
| Student or employee under the supervisory or evaluative authority of the researcher |
| Institutionalized individuals | Other  |
| If any question in section D is “YES”, contact IRBIf all questions in section D are “NO”, no IRB review required. If any question in section D is “NOT SURE”, contact IRB |

\*Research includes all theses, dissertations, publications, and/or presentations. For a complete explanation, check the [definitions](http://www.irb.wsu.edu/definitions.asp).

This checklist is a guide to assist researchers in determining if their activities should be reviewed by the TSU IRB.

All researchers must comply with the TSU and TBR policies and procedures