



Tennessee State University Performance Evaluation System Annual Goal Setting Form

Name _____

Job Title _____

Unit/Department _____

Date _____

A goal is a statement of what you want to achieve in the next evaluation period. They are developed with your supervisor and are related to the unit and/or departmental goals, as well as the University goals. Goals are to be monitored and re-evaluated periodically and may change due to circumstance or time.

Well written goals are S M A R T: Specific, Measurable, Achievable, Results Oriented, and Time Bound.

Goal:	Completion Date
Tasks to accomplish goal 1. 2. 3. 4.	
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Tasks to accomplish goal	
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- | | |
|---|--|
| <ol style="list-style-type: none">1.2.3.4. | |
|---|--|