



Leave – Family, Medical & Servicemember (6.22.12)

PURPOSE

In compliance with the Family and Medical Leave Act of 1993, as amended, (“FMLA” or “the Act”) it is the policy of Tennessee State University to provide eligible employees up to 12 workweeks of leave during a 12-month period for family or medical leave, or for a qualifying exigency; or, up to 26 workweeks of leave for military caregiver leave during a 12-month period for reasons specified in this Policy, to provide continued health insurance coverage during the leave period and to insure employee reinstatement to the same or an equivalent position following the leave period.

POLICY

Please refer to TBR [Policy 5:01:01:14](#), Family, Medical & Servicemember Leave, for the most recent information.

PROCEDURE

FMLA Form – [Request for FMLA](#)

FMLA Form – [Medical Certification \(Employee’s Serious Health Condition\)](#)

FMLA Form – [Medical Certification \(Family Member’s Serious Health Condition\)](#)

REFERENCE

TBR [Policy 5:01:01:14](#)

Updated 7/2014