

**Addendum to Faculty Summer Contracts**  
**Summer \_\_\_\_\_**  
**year**

TBR Policy 5:02:04:10 and the published TSU Summer School Conditions stipulates that regular faculty members will be compensated for summer sessions at the rate of 1/32nd of the individual faculty member's preceding academic year salary per credit hour taught. The maximum summer and intersession pay for teaching may not exceed 25 percent of the preceding academic year salary. This equates to 8 hours teaching load. The faculty member may request and be assigned to teach nine hours but will only be paid for the 8 hour, 25% maximum.

This rate is based on the presumption that summer teaching assignments are proportionally similar in nature and extent to those carried out during a regular term. The implication here is that, in summer sessions, faculty members will carry out the normal teaching and non-teaching responsibilities (e.g., 750 minutes of instruction per credit hour, as well as advising and assigned committee work) related to their status as faculty. The number of office hours each week will equal the number of assigned instructional hours. Faculty office hours must be posted for student information.

Faculty members are expected to meet all classes as scheduled. Absences from class during the summer will be treated the same as during the regular academic year. Summer pay may be prorated for absences. Twelve month faculty members are expected to take annual leave for any days not in work status. All class absences must be reported in writing to the department head.

I have read and agree to comply with the TBR Policies and the TSU Summer School Conditions as stated above.

Signature of Faculty Member \_\_\_\_\_ Date \_\_\_\_\_

Typed Name \_\_\_\_\_

Department \_\_\_\_\_