

Clerical/ Support Staff Pay Grades

Listed below are the current classified position titles and corresponding salary grade levels associated with each.

Job Title	Grade
Account Clerk 1	4
Account Clerk 2	5
Account Clerk 3	6
Administrative Assistant I	3
Administrative Assistant II	4
Administrative Assistant III	5
Administrative Assistant IV	6
Admissions and Records Clerk	4
Admissions and Records Lead Worker	5
Admissions & Records Supervisor	7
Air Conditioning and Heating Mechanic 1	6
Air Conditioning and Heating Mechanic 2	7
Air Conditioning and Heating Mechanic 3	8
Air Conditioning and Heating Supervisor	9
Automotive Mechanic	5
Bindery Technician	7
Boiler Room Helper	3
Boiler Room Operator	4
Building Activities Attendant	5
Building Activities Supervisor	6
Bus Driver	4
Carpenter	5
Carpenter (Finisher)	6
Carpenter Lead Worker	6
Carpenter Supervisor	9
Cashier	4
Child Care Aide 1	1
Child Care Aide 2	3
Child Care Specialist	6
Chief Mechanic	6
Clerk	2

Clerk Typist	3
Compositor Lead Worker	5
Computer Laboratory Technician	CIT 9
Computer Operator	CIT 7
Computer Operations Specialist	CIT 7
Cook 1	2
Custodian	1
Custodian Lead Worker	2
Custodial Supervisor	5
Data Control Clerk	3
Dispatcher 1	3
Dispatcher 2	4
Dispatcher 3	5
Drafter 2	7
Editorial Assistant	6
Electrician	6
Electrician – High Voltage	8
Electrician Lead Worker	7
Electronic Technician	8
Electronic Equipment Technician	7
Energy Systems Specialist	7
Equipment Room Attendant	3
Executive Office Assistant	8
Farm Worker	4
Farm Supervisor	6
Financial Aid Assistant	5
Financial Aid Clerk	4
Graduation Analyst 1	5
Graduation Analyst 2	7
Grounds Supervisor	6
Housekeeper	3
Heavy Equipment Lead Worker	6
Head Cashier	6
Information Systems Record Clerk	4
Inventory Clerk	3

Inventory Supervisor	5
Laboratory Technician	7
Lead Cash Register Operator	3
Lead Cashier	5
Library Clerk	2
Library Assistant 1	3
Library Assistant 2	4
Library Assistant 3	5
Licensed Practical Nurse (LPN)	4
Lockshop Supervisor	8
Locksmith 2	6
Mail Carrier	3
Maintenance Utility Worker	4
Maintenance Mechanic	6
Maintenance Lead Worker	6
Maintenance Supervisor	7
Maintenance Worker	5
Mason	5
Mason Lead Worker	6
Mechanic's Helper	3
Media Specialist	5
Medical Clinic Assistant	4
Moving and Storage Lead Worker	4
Painter	5
Painter Lead Worker	6
Painter Supervisor	7
Payroll Supervisor	7
Personnel Assistant 1	5
Personnel Assistant 2	6
Postal Clerk	3
Plumber	6
Plumbing Shop Supervisor	9
Police Officer 1	7
Police Officer 2	8
Police Sergeant	9

Police Supervisor	10
Pressroom Supervisor	8
Program Assistant	4
Purchasing Clerk	3
Research Technician 1	5
Safety Inspector	6
Security Guard 1	3
Security Guard 2	4
Senior Office Assistant	7
Shipping and Receiving Clerk	4
Steam & Chiller Operator	7
Stock Clerk 2	4
Stock Clerk 3	6
Stock Supervisor	7
Supply Clerk	3
Switchboard Operator	CIT 2
Technician, Bowling Mechanic	9
Telecommunications Technician	CIT 9
Transcript Analyst	6
Utility Heavy Equipment Operator	5
Utility Worker	1
Utility Worker - Driver	3
Veteran Affairs Clerk	4
Work Order Clerk	5