

Instructions: Register for an Onsite Biometric Screening at TSU June 7 & 8, 2017

1. Go to <http://www.partnersforhealthtn.gov/>
2. Go to Quick Links (on the RIGHT hand side)
3. Click on Complete your Biometric Screening. You can either register for an Onsite Screening or Print the Physician's Screening form and take it to your doctor.
 - a. Click on Sign Up. You will need your Edison ID (Member ID) which is found on your CVS Caremark Card
 - b. Fill in the blanks (waist measurement not required here), click Save & Continue
 - c. Agree to the Consent (if it comes up.)
 - d. Choose Onsite Screening, and then choose a location. You'll see some locations on the RIGHT hand side. BELOW those locations you will see Page 1 of 3 and an arrow. TSU is number 12 (Farrell-Westbrook Complex aka "The Barn") on page 2
 - e. Click on a time, scroll down and click on SCHEDULE
 - f. It will revert back to the Sign up for a Screening page, but you should see a white box that reads Onsite Screening and the word 'Scheduled' caddy corner on that same little box.
 - g. Make sure you read the instructions below the box. You must be in a fasted state prior to the screening!
 - h. You do NOT need to print the physician's screening form for this option. They will have the information available once you arrive.
4. To print the Physician's Screening Form
 - a. Select Physician's Screening Form and scroll down to the middle of the page. You should see a box that reads 'Confirmation' and your name should be there.
 - b. Step 1 instructs you to DOWNLOAD the form. Take both pages with you to your doctor.
 - c. Your doctor can fax the form to Healthways or you can have the doctor complete the form and YOU may fax it to Healthways. If you fax the form, you will have a confirmation page indicating it was received. DO NOT FAX the form the HR.

1. Go to <http://www.partnersforhealthtn.gov/>
2. Click on Complete Your Well-Being Assessment (WBA)
3. You will need your User Name & Password to log in. It will be the same from last year. If you don't remember it, click on Forgot your Username or Password below the ORANGE oval that reads Sign In. If you still can't log in, you will need to call Healthways at 888-741-3390 for assistance.
4. The Well-Being Assessment takes about 20 minutes.