



## **Upperclassmen and Transfer Student Housing and Meal Plan Application**



This application must be submitted by July 1, 2012 for Fall 2012 or December 1, 2012 for Spring 2013

**Office Contract Number:** (615) 963-5361 **Email Address:** [reslife@tnstate.edu](mailto:reslife@tnstate.edu)

**Return Application to:**  
Department of Residence Life  
Tennessee State University  
3500 John A. Merritt Blvd.  
Campus Box 9552  
Nashville, TN 37209

**TENNESSEE STATE UNIVERSITY IS A SMOKE FREE CAMPUS**

### **Mission Statement**

Tennessee State University, a Historically Black College/University (HBCU), fosters scholarly inquiry and research, life-long learning, and a commitment to service.

**TENNESSEE STATE UNIVERSITY**

Office of Residence Life

Application for **Upperclassmen** and **Transfer Student** Housing and Meal Plan

This application must be submitted by July 1<sup>st</sup> for Fall 2012/December 1, 2012 for Spring 2013

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A **NONREFUNDABLE \$100 application fee** is required for housing. Make check/money order payable to Tennessee State University and provide student's name and T number. Deposits should be forwarded to: Bursar's Office, 3500 John A. Merritt Blvd, Nashville, TN 37209-1561. **Applications will not be processed until the deposit has been paid.** You may contact the Bursar at (615) 963-5472.

**The Application for Upperclassmen Housing and Meal Plan** -For inquiries concerning Residence Life please feel free to call us at (615) 963-5361 or (615) 963-5256.

Academic Year \_\_\_\_\_

Term: \_\_\_\_\_ Fall \_\_\_\_\_ Spring \_\_\_\_\_ Fall and Spring \_\_\_\_\_ Summer

**Student Information: PLEASE PRINT**

Name: \_\_\_\_\_ T#: \_\_\_\_\_

Permanent Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Date of Birth (MM/DD/YY): \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ Sex: M \_\_\_ F \_\_\_

Home Phone No. (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Cell Phone No. (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Email address: \_\_\_\_\_

**Emergency Contact:**

\_\_\_\_\_  
Name Relationship

\_\_\_\_\_  
Address City State Zip Code

\_\_\_\_\_  
Home/Work Telephone Cell Phone

**DO YOU HAVE ANY PHYSICAL DISABILITIES OR CONDITIONS WARRANTING SPECIAL CONSIDERATION IN MAKING YOUR HOUSING ASSIGNMENT? IF YES, CONTACT THE DIRECTOR OF DISABITIY SERVICES. You may contact the Office of Disabled Services at (615) 963-7400 or [pscudder@tnstate.edu](mailto:pscudder@tnstate.edu).**

**DISCLAIMER STATEMENT**

Housing assignments are based on first come, first serve availability. Lack of residential space and other unexpected circumstances may cause changes in your housing assignment. Final fees for room and board are set by the Tennessee Board of Regents July 1<sup>st</sup> of each year. All fees are subject to change without notice. Tennessee State University and the Tennessee Board of Regents reserves the right to change rates or to add new fees whenever such increase or additions become necessary. All rooms rented are for the academic year and are subject to change.

**UNIVERSITY HOUSING**

**Residence Halls Close for Christmas & Spring Break**

**Traditional Halls:** \_\_\_\_\_ Boyd Hall/Male \_\_\_\_\_ Eppse Hall/Female

**Suite-Style Halls:** \_\_\_\_\_ Hale Hall/Co-Ed Honors **(3.0 GPA)** \_\_\_\_\_ Rudolph Center/Female

**Apartment Complex – 60+ Hours:** Ford Complex/Co-Ed \_\_\_\_\_ NRC Complex/Co-Ed  
**Tennessee State University Board Plan Information**

**MEAL PLANS CANNOT BE REDUCED ONCE ASSESSED**

\_\_\_\_\_ 19 Board Plan: **Mandatory for all residents with less than 30 credit hours**

\_\_\_\_\_ 10 Board Plan: **For all students with 30+ credit hours in Residence Halls**

\_\_\_\_\_ \$200 Declining Balance is Automatic for Residents of Apartments

**ROOMMATE PREFERENCE:**

Applications should be submitted together to consider roommate request but cannot be *guaranteed*.

NAME: \_\_\_\_\_ T# \_\_\_\_\_

NAME: \_\_\_\_\_ T# \_\_\_\_\_

NAME: \_\_\_\_\_ T# \_\_\_\_\_

**Your name and email address will be released to your roommate(s). If you do not want this information to be released you must contact Residence Life.**

**APPLICATION TERMS AND CONDITIONS:**

1. **STUDENTS MUST CLAIM HIS/HER ROOM WITHIN TWENTY-FOUR (24) HOURS OF THE OPENING OF THE RESIDENCE HALLS/APARTMENTS. STUDENT MUST NOTIFY THEIR HALL DIRECTOR IF THEY CANNOT CHECK IN WITHIN 24 HOURS.**
2. ALL MOVES REQUESTED WITHIN THE RESIDENCE HALLS WILL BE MADE BY THE RESIDENT HALL DIRECTORS UPON HIS/HER APPROVAL BASED ON AVAILABILITY.
3. EACH RESIDENT SHALL BE RESPONSIBLE FOR DAMAGE TO OR LOSS OF ANY UNIVERSITY PROPERTY IN HIS/HER ASSIGNED ROOM. DAMAGE TO THE PUBLIC AREAS IN THE RESIDENCE HALL WILL RESULT IN A GROUP ASSESSMENT WHEN THE INDIVIDUAL(S) RESPONSIBLE IS/ARE NOT IDENTIFIED.
4. A CHARGE OF \$275 WILL BE ASSESSED TO THE STUDENT'S ACCOUNT FOR APARTMENT KEYS THAT ARE LOST OR NOT RETURNED DURING CHECKOUT. A CHARGE OF \$50.00 WILL BE IMPOSED IF FOB (KEYLESS ENTRY DEVICE) IS LOST OR NOT RETURNED DURING CHECK-OUT. UNAUTHORIZED DUPLICATED RESIDENCE HALL/APARTMENT KEYS WILL NOT BE ACCEPTED.
5. COOKING IN THE RESIDENCE HALL IS RESTRICTED TO THE KITCHEN AREAS PROVIDED BY THE UNIVERSITY.
6. ALL RESIDENCE HALL/HOUSING RESIDENTS ARE SUBJECT TO AND MUST COMPLY WITH THE UNIVERSITY'S CAMPUS LIVING GUIDE, RESIDENCE LIFE POLICIES, STUDENT CONDUCT CODE, AND APPLICABLE STATE AND FEDERAL LAWS.

The terms of this application shall commence on \_\_\_\_\_ and end \_\_\_\_\_.

Signed \_\_\_\_\_  
Student

Date \_\_\_\_\_

Signed \_\_\_\_\_  
Parent or Guardian (if student is under legal age)

Date \_\_\_\_\_