



OFFICE OF GRADUATE STUDIES & RESEARCH
Program of Study and Advancement to Candidacy
For Master's or Specialist Degree Programs

Name _____ Date: _____
 Address _____ ID #: _____
 City _____ State _____ Zip Code _____ Degree: _____
 Major _____ Concentration: _____

1. Complete the Admission to Candidacy/Program of Study form in **consultation with your advisor**;
2. To be completed when student has **completed between 9 to 15 semester hours**;
3. Seek unconditional admission into your degree program of choice, clearing any and all conditions for admission (i.e., test scores, prerequisites courses, etc);
4. Remove any Incomplete ("I") grades from the permanent record;
5. Type or print information on form, and submit to advisor for signatures.
6. Return **three (3) copies** of the form to the Graduate School.

Required Courses				
Course ID	Course Title	Semester Hrs.	Grade	Semester Completed
Concentration				
Course ID	Course Title	Semester Hrs.	Grade	Semester Completed
Electives				
Course ID	Course Title	Semester Hrs.	Grade	Semester Completed
Total Number of hours required for degree:				

Prereq. Courses Required		
Course ID	Sem. Hrs.	Sem. Comp

Courses Taken in Non-Degree Status (9 hrs. max.)		
Course ID	Sem Hrs.	Sem. Comp

Test Scores		
Date Taken:		
GRE:	V	Q
S		
MAT:		
GMAT:		
FE:		

Note: Transfer credit must be approved before it can be shown on the program of study - use Transfer of Credit Form.

Student's Signature _____

Recommended by: _____

 Advisor Date _____

 Dept. Head _____ Date _____

Date _____

_____ Date _____
 Dean of College/School

Approved by: _____
 _____ Date _____
 Dean of Graduate School