

**APPLICATION FOR RE-CERTIFICATION TO FULL GRADUATE FACULTY
MEMBERSHIP**

Please type and print application and attached an **abbreviated resume** of at most **three** pages, focusing on your productivity during the **last 3-5 years**.

FULL MEMBERSHIP- Re-certification

Do not complete this form if you have no prior graduate teaching experience

Re-certification to full graduate faculty membership is for current graduate faculty renewing their full graduate status. Re-certified full graduate faculty members are eligible to direct/chair theses/dissertation committees.

1. Name: _____ 2. Application Date: _____
2. E-Mail: _____ 4. Department: _____
5. College/School: _____ 6. Year Hired at TSU: _____
7. Employment Status: Tenured: Tenure-Track Non-Tenure

I. The applicant must hold the terminal degree in teaching field. If the terminal degree is not a doctorate in that field, the applicant must provide external evidence that the degree is considered terminal or sufficient by the discipline.

- A. Degree (Terminal) Held: _____ B. Year Degree Conferred: _____
C. Institution Granting Degree _____

II. Scholarly Teaching (Evidence of graduate teaching experience)

A. List graduate level courses (5000-7000) and titles taught in the last three years (*Do not complete this form if you have not taught graduate courses in the past three years, refer certification criteria*):

B. List thesis, dissertation, or project committees served on through to completion in the last three years (*If none, do not re-apply for full graduate faculty membership, refer to certification criteria*)

III. Publications/Presentations/Research within the last three (3) years. The applicant must:

1. List at least one refereed publication (book or article). *Citations must include author, co-author(s), article/book title, journal name, volume/number, pages, and date of publication.*

OR

2. List conference presentation/proceeding of one (1) international or national scholarly paper. *Citations must include author(s), paper title, conference title, location, volume /page, and date.*

OR

3. List conference presentation/proceedings of two (2) regional or state scholarly papers, **OR** *Citations must include author(s), paper title, conference title, location, volume /page, and date.*

4. List external grants awarded in the past three years. *Include funding agency, amount, grant active period, and Principle Investigator(s), and Co-PIs.*

5. Other (see certification criteria)

Signature of Applicant _____ Date: _____

IV. Approvals

Department Chair _____ Date: _____

Dean _____ Date: _____

Graduate Council/Graduate Dean: _____ Date: _____