



OFFICE OF GRADUATE STUDIES & RESEARCH
Change of Program or Personnel

Name: _____ **Date:** _____
Address: _____ **SSN:** _____
City/State/Zip: _____ **Term:** _____

Directions: Enter in the space below any changes in the approved program or personnel including **change of non-degree status, change of major, change in required courses, and change of guidance committee personnel.** **NOTE:** When this petition is used to request a change of major, the petition **must be approved** by the student's current advisor and head of the department in which the prospective major is located. **Then, applications materials will be sent to the new department for review.**

I. CHANGE NON-DEGREE STATUS

Non-degree request to degree must be accompanied by acceptable test scores

Graduate Record Examination Date Taken _____ **V** _____ **Q** _____ **S** _____
 Miller's Analogy Test: Date Taken _____ Score _____
 Graduate Management Admission Test: Date Taken _____ Score _____
 Engineer In Training Examination: Date Taken _____ Score _____

II. CHANGE MAJOR

PLEASE CHANGE MY MAJOR FROM: _____
 Degree Seeking: MA _____ MBA _____ MCJ _____ ME _____ MPA _____ MS _____ MSN _____
 Ed.S _____ Ed.D _____ Ph.D _____

PLEASE CHANGE MY MAJOR TO: _____
 Degree Seeking: MA _____ MBA _____ MCJ _____ ME _____ MPA _____ MS _____ MSN _____
 Ed.S _____ Ed.D _____ Ph.D _____

II. CHANGE COURSES

ADD:	COURSE ID	DESCRIPTION	COURSE ID	DESCRIPTION
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
DELETE:	COURSE ID	DESCRIPTION	COURSE ID	DESCRIPTION
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____

III. CHANGE ADVISEMENT/ COMMITTEE PERSONNEL

PLEASE CHANGE MY MAJOR ADVISOR FROM _____
 PLEASE CHANGE MY MAJOR ADVISOR TO _____

PLEASE CHANGE MY CHAIR PERSON FROM _____
 PLEASE CHANGE MY CHAIR PERSON TO _____

PLEASE CHANGE MY COMMITTEE PERSON FROM _____
 PLEASE CHANGE MY COMMITTEE PERSON TO _____

Student's Signature _____	Date _____
Recommended by:	Approved by:
Advisor _____ Date _____	Dean of Graduate School _____ Date _____
Dept. Head _____ Date _____	
Dean of College/School _____ Date _____	