

APPLICATION FOR GRADUATE ADMISSION

Tennessee State University
School of Graduate Studies and Research
3500 John A. Merritt Blvd.
Nashville, TN 37209-1561
Web Site: www.tnstate.edu



BEFORE PREPARING THIS APPLICATION, PLEASE READ THE INFORMATION BELOW CAREFULLY.

All forms, inquires, and correspondence regarding admission to the Graduate School should be directed to the Office of Graduate Studies and Research, Tennessee State University, 3500 John A. Merritt Blvd., Nashville, TN 37209-1561. Telephone inquires may be made at (615) 963-5901, and e-mail inquires at gradschool@tnstate.edu.

DEADLINES

To ensure consideration for admission to the Graduate School, this application and other required documents must be postmarked by these priority deadlines:

July 1	Fall Semester
November 1	Spring Semester
April 1	Summer Semester

Specific programs may have earlier deadlines. Some programs make once a year admission decisions. Please contact department for program admission requirements.

GENERAL ADMISSION REQUIREMENTS

1. An application for admission on the approved application form accompanied by a \$25 non-refundable application fee.
2. A baccalaureate or post-baccalaureate degree from an accredited college or university which offers programs that are prerequisites for the degree program at Tennessee State University.
3. Official transcripts from all colleges or universities previously attended, indicating the year in which the Bachelor's degree was awarded.

DEGREE PROGRAM ADMISSION REQUIREMENTS

Most programs require acceptable scores on the Graduate Record Exam (GRE) or the Millers Analogies Test (MAT) or other test, as specified by Tennessee State University, before admission or during the first semester of graduate study. See programs for specific score requirements. Test scores must not be more than six (6) years old. Official scores on admissions tests must be sent from the testing service. In addition, all program admission requirements indicated in the *Graduate Catalog* must be met (e.g., letters of recommendation, personal essay, prerequisite courses, resume, etc). Some programs require supplemental applications.

APPLICATION FEE

A non-refundable fee of \$25.00 must be submitted with application for admission to each degree. This fee is payable by check or money order only, made payable to Tennessee State University. No application will be processed unless accompanied by the application fee. Applicants for Readmission are not required to pay the fee unless seeking a higher degree.

COLLEGE TRANSCRIPTS

All applicants, whether degree-seeking or not, must submit two official transcripts of all post-secondary work, including TSU, with the application. **These transcripts must be obtained from the registrar of your college or university in sealed envelopes and attached to your application.** Transcript request forms are included for your use.

DEGREE AND MAJOR FIELD OF STUDY

Degree seeking applicants must be specific in indicating their proposed degrees and graduate majors. Please see the listing for the curriculum in which you wish to study on page 2 of the application, GRADUATE PROGRAM INFORMATION.

SOCIAL SECURITY NUMBER

The social security number is required for identification purposes. Applicants who do not have a social security number must obtain it from the Social Security Office before submitting this application. (This requirement does not apply to international students.)

INTERNATIONAL STUDENTS

In addition to other requirements, international students must submit evidence of English proficiency. The Educational Testing Service (ETS) should send results of the Test of English as a Foreign Language (TOEFL) to the Graduate School. If the applicant has a bachelor's degree from a U.S. institution, or from a country whose official language is English, TOEFL scores are not required. All international applicants are required to submit acceptable test scores (GRE, MAT, GMAT, etc.) to the Graduate School prior to admission. Applicants must also certify that financial arrangements for support have been made. International applicants must submit official transcripts or authorized school records with a listing of courses and grades received; applicants must furnish transcript(s) evaluated by an international educational credential agency.

GRADUATE PROGRAM INFORMATION (insert on application form)

<u>School/College/Institute</u> Major	<u>Degree</u>	<u>Concentrations/Options</u>
School of Graduate Studies & Research, (615) 963-5901 Non-Degree Seeking	None	Options Advanced Graduate Admission for Undergraduates Initial Teacher Licensure Add-On Endorsement <ul style="list-style-type: none"> ▪ Plus Thirty ▪ PreK-12 School Counseling Certification ▪ Other (insert on application form)
School of Agriculture & Consumer Sciences, (615) 963-7561 Agricultural Sciences	M.S.	<ul style="list-style-type: none"> ▪ Agribusiness ▪ Animal Science
Family & Consumer Sciences	M.A.Ed.	<ul style="list-style-type: none"> ▪ Agricultural Education ▪ Plant Science
School of Allied Health, (615) 963-5871 Speech & Hearing Science Physical Therapy	M.S. M.P.T.*	
College of Arts & Sciences, (615) 963-5971 Biology	M.S.	
Biological Sciences	Ph.D.	
Chemistry	M.S.	
Criminal Justice	M.C.J.	
English	M.A.	
Mathematical Sciences	M.S.	
Music	M.S.	
College of Business, (615) 963-7121 Business Administration	M.B.A.	
College of Education, (615) 963-5451 Administration & Supervision	M.Ed.	<ul style="list-style-type: none"> ▪ School Administrator Licensure Program Track ▪ Non-Licensure Program Track
	Ed.S. Ed.D.	<ul style="list-style-type: none"> ▪ Higher Education Administration ▪ PreK-12 Administration & Supervision
Health, Physical Education & Recreation	M.A.Ed.	<ul style="list-style-type: none"> ▪ Health & Physical Education ▪ Recreation
Curriculum & Instruction	M.Ed.	<ul style="list-style-type: none"> ▪ Adult Education ▪ Educational Technology ▪ History
	Ed.D.	<ul style="list-style-type: none"> ▪ Curriculum Planning ▪ Elementary Education ▪ Reading
Elementary Education	M.Ed.	
Special Education	M.Ed.	
Psychology	M.S.	<ul style="list-style-type: none"> ▪ Counseling Psychology ▪ School Psychology
	Ph.D.	<ul style="list-style-type: none"> ▪ Counseling Psychology ▪ School Psychology
School Psychology	Ed.S.	
Guidance & Counseling	M.S.	<ul style="list-style-type: none"> ▪ PreK-12 School Counseling
College of Engineering, Technology & Computer Science, (615) 963-5401 Engineering	M.E.	<ul style="list-style-type: none"> ▪ Biomedical Engineering ▪ Civil Engineering ▪ Electrical Engineering ▪ Environmental Engineering ▪ Manufacturing Engin. ▪ Mechanical Engineering
Computer & Information Systems Engineering	M.S.	
Computer & Information Systems Engineering	Ph.D.	<ul style="list-style-type: none"> ▪ Computer Communication & Networks ▪ Control System & Signal Processing ▪ Robotics & Computer Integrated Manufacturing
Institute of Government, (615) 963-7241 Health Administration & Planning Public Administration	Certificate M.P.A. Ph.D.	
School of Nursing, (615) 963-5251 Nursing	M.S.N.	<ul style="list-style-type: none"> ▪ Holistic Nursing ▪ Family Nurse Practitioner

* See *Graduate Catalog* or TSU Web site (www.tnstate.edu) for status of M.P.T. program

Desired major: _____ <i>(see Program Information)</i>	Concentration: _____ <i>(see Program Information)</i>				
Desired Degree: _____ (enter appropriate degree code) (M.A., M.A.Ed., M.B.A., M.C.J., M.E., M.Ed., M.P.A., M.P.T.*, M.S., M.S.N, Ed.S., Ed.D., Ph.D., Certificate in Health Adm. & Plan.)					
If you hold a current teaching license, in what area(s): _____					
Are you presently under suspension or dismissal for disciplinary reasons from any college, university, or other formal post high school education program? No Yes, If yes, attach a statement of explanation.					
PREVIOUS EDUCATION					
Have you ever applied for admission to a TSU graduate program before? () Yes () No If yes, when? Semester _____ Year _____					
Complete the following for all Universities (including Tennessee State), colleges, technical schools or other post high school programs that you have attended. Attach an additional sheet if needed. Transcripts of all previous work must be submitted with application.					
University	From	To	Major	Degree Received	GPA
ENTRANCE TEST SCORE					
	Date Taken				Total Composite
GRE		V	Q	S	
MAT					
GMAT					
TOEFL					
FE					
TO BE COMPLETED BY ALL APPLICANTS					
I understand withholding information requested in this application or giving false information may make me ineligible for admission to, or continuation in, Tennessee State University. With this in mind, I certify that the above statements are correct and complete.					
Date: _____ Signature _____					
TO BE COMPLETED BY APPLICANTS WHO ARE NOT U.S. CITIZENS					
My signature below certifies that I have made financial arrangements to receive funds sufficient to meet all of my expenses while enrolled in Tennessee State University.					
Date: _____ Signature _____					

* See *Graduate Catalog* or TSU Web site (www.tnstate.edu) for status of M.P.T. program



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