Tennessee State University

Office of Financial Aid

Special Circumstance Form

2017-18

Applicants who are requesting a review of their unusual circumstances to enable them to apply as an independent student for financial assistance purposes must submit documentation to support their claim of independent status. The type of documentation may vary from student to student. However, certain standard documents are necessary to determine independent status, and any student under such review will be required to go through the basic verification process. These documents should be submitted together for review.

- Applicant's 2015 Federal Income Tax Return Transcript and or 2015 W2's.
- 2017-18 (V1) Independent Verification Worksheet.
- Statements from third parties with regard to your situation (clergy, school counselor, etc.)
- Court documentation, which supports your claim for independent student status.
- Detailed letter from you, the applicant, detailing the unusual circumstances that may qualify you for a dependency override.

The Financial Aid Office does not approve requests based on the submission of documents, but based on review and evaluation of the documents that are submitted. Additional documents may be requested. All decisions of the Financial Aid Office are final.

I certify that the attached information is true and correct.

_____	_____	_____
Student Signature	T #	Date

— OFFICE USE ONLY —

_____

Signature and Date

Date Rec'd. _____ By:_____

Tennessee State University
Office of Financial Aid
Special Circumstance Form
2017-18

_____
T#

Name _____
(Last Name) (First Name) (MI)

Please explain the EXTENUATING CIRCUMSTANCES as to why you feel you should be considered for a: ☐ dependency override ☐ professional judgment
☐ Unaccompanied / homeless youth

_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____

_____ _____
Student Signature Date

_____ _____
Print Street Address Telephone Number

_____ _____
City, State and Zip Code Work Telephone Number

****

* OFFICE USE ONLY:

Action Taken: [ ] Approved [ ] Denied Date:_____

Comments:_____

_____

Signature: _____
Title:_____