



2016-2017 Unusual Enrollment History Appeal Form

Your 2016-2017 Free Application for Federal Student Aid (FAFSA) was selected by the U.S. Department of Education for a review of your enrollment history in college. Federal regulations require that we must ask you for additional information before determining your eligibility for federal student aid.

A. Student Information

Last Name

First Name

MI

Date of Birth

T – Number

Email

B. Schools Attended

- Please list all colleges attended from fall 2012 through summer 2016. Attach an additional page if needed.
- **If your TSU academic record does not reflect all transfer work from all institutions attended, you must submit official academic transcript(s) to our Admissions office. You will not be awarded Federal Student Aid without this information.**
- Information provided will be compared to Federal enrollment records. Failure to report all college attendance information will result in denial of your request for financial aid at TSU.

Name of College	Dates Attended	Did You Earn Credits	
		Yes	No
	2012-2013	Yes	No
	2013-2014	Yes	No
	2014-2015	Yes	No
	2015-2016	Yes	No

C. Required Documentation and Reasons for the Appeal

Please explain any **extenuating circumstances** that resulted in your failure to earn academic credit, during any of the above academic periods. You must attach third party documentation to support your claim. Examples of extenuating circumstances include:

- Death of an immediate family member (must include the relationship of the family member to student as well as a copy of death certificate)
- Documented hospitalization or illness of self, child or parent (must include dates and medical records)
- Military withdrawal (include documentation from commanding officer)
- Victim of a crime or unexpected disaster (include copy of police report, third party letters, etc.)

Complete all of the items below with as much detail as possible. The responses to the numbered items should be provided on a separate sheet(s) of paper and attached to this form. Please make sure you include your TSU student ID# at the top of each page or document you submit.

1. Provide official transcripts from each institution of higher learning (college or university) you have attended.
2. Provide your own written statement describing the reasons and the extenuating circumstances if you failed to earn any academic credit at a college. Be specific and concise in your explanation. Incomplete information may cause a delay in the review of your appeal or denial of your request.
3. If medical problems played a role, attach any supporting evidence that you can provide to more fully explain your particular situation.

Please initial each item indicating that you have read and understand the information below:

___ I must review my financial aid information on the National Student Loan Data System (NSLDS) at <http://www.nsls.ed.gov>. Provide a copy of this information to the Financial Aid Office.

___ I understand UEH appeals are processed on a case-by-case basis.

___ I understand I must maintain enrollment and satisfactory academic progress to maintain eligibility in the future.

___ I understand appeals turned in without supporting documents will be denied.

___ I understand my appeal will not be reviewed until the current semesters grades have been evaluated.

___ I understand the decision of the Financial Aid Office for UEH appeals are final.

D. Certification and Signatures

I certify that the information provided on this form is true and accurate.

Student Signature

Date

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.

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