



2015-2016 Verification Worksheet Independent/Dependent – (V5)

Your 2015-2016 Free Application for Federal Student Aid (FAFSA) was selected by the U.S. Department of Education for a review process called “Verification”. In this process, we are required by federal regulations to verify information you and if applicable your parents reported on the FAFSA. You must complete the “Verification” process before any Federal Student Aid can be awarded. Complete and submit this form along with any requested supporting documentation.

STUDENT INFORMATION

Last Name	First Name	M.I.	TSU T#
Address			Date of Birth
City	State	Zip Code	Email
Home Phone Number (include area code)			Alternate or Cell Phone Number

FAMILY INFORMATION

Please check the box that indicates your current status and **list the people in your (if independent) or your parents’ (if dependent) household.** List the name of the college for any household member who will be attending college at least half-time between July 1, 2015 and June 30, 2016. List all members of the household whether or not they are in college.

Dependent*

*A student is considered dependent if he/she was required to provide parental data on the FAFSA.

Please include:

- You and your parent(s), including stepparent.
- Your parents’ dependent children, if your parent will provide more than half of their support.

Independent**

**A student is considered independent if he/she was not required to provide parental data on the FAFSA.

Please include:

- You and your spouse, if married.
- Your dependent children, if you will provide more than half of their support.

Full Name	Age	Relationship	College
		Self	Tennessee State University
		Parent 1 (dependent only)	N/A
		Parent 2 (dependent only)	N/A

2015-2016 Verification Worksheet Independent/Dependent – (V5)

2014 INCOME INFORMATION FOR STUDENT TAX FILER

**Complete this section if the student and/or spouse filed or will file a 2014 Income Tax Return.
Check the box that applies: (Check only one box)**

- The student has used the IRS Data Retrieval Tool on FAFSA on the Web to transfer 2014 IRS Income Tax Return information into the student’s FAFSA.
- The student has not yet used the IRS Data Retrieval Tool on FAFSA on the Web, but will use the tool to transfer 2014 IRS Income Tax Return information into the student’s FAFSA once the 2014 Income Tax Return has been filed. Date IRS Income Tax Return was filed: _____
- The student is unable or chooses not to use the IRS Data Retrieval Tool on FAFSA on the Web and will provide the school with a 2014 IRS Income Tax Return Transcript. ****Neither a tax account transcript nor federal income tax returns (1040/1040A or 1040EZ) are acceptable.**

******If student and/or spouse filed a separate 2014 IRS Income Tax Return,
a 2014 IRS Tax Return Transcript(s) must be provided by both.**

- Check here if a **2014 IRS Tax Return Transcript** is provided.
- Check here if a **2014 IRS Tax Return Transcript** will be provided later.

2014 INCOME INFORMATION FOR STUDENT “NON-TAX” FILER(S)

The instructions and certifications below apply to both the student and spouse, if the student is married. Complete this section if the student and spouse will not file and are not required to file a 2014 Income Tax Return with the IRS.

Check the box that applies: (Check only one)

- The student and spouse (if married) were **not** employed and had **no** income earned from work in 2014.
- The student and spouse (if married) were employed in 2014 and have listed below the names of all employers, the amount earned from each employer in 2014, and whether an IRS W-2 form is provided.

Employer’s Name	2014 Amount Earned	IRS W-2 Provided
ABC Bookstore (Example)	\$1,500.00	Yes

**2015-2016 Verification Worksheet
Independent/Dependent – (V5)**

2014 INCOME INFORMATION FOR PARENT TAX FILERS

**Complete this section if the parents filed or will file a 2014 IRS Income Tax Return.
Check the box that applies: (Check only one)**

- The parent(s) have used the IRS Data Retrieval Tool in FAFSA on the Web to transfer 2014 IRS Income Tax Return information into the student’s FAFSA.
- The parent(s) have not yet used the IRS Data Retrieval Tool in FAFSA on the Web, but will use the IRS Data Retrieval Tool to transfer 2014 IRS Income Tax Return information into the student’s FAFSA once the 2014 IRS Income Tax Return has been filed. Date return was filed:_____.
- The parent(s) are unable or chooses not to use the IRS Data Retrieval Tool on FAFSA on the web, and instead will provide the school a 2014 IRS Income Tax Return transcript. **A Tax account transcript is NOT acceptable.**

******If the parents filed separate 2014 IRS Income Tax Returns,
a 2014 IRS Tax Return Transcripts must be provided for both.**

- Check here if a **2014 IRS Tax Return Transcript** is provided.
- Check here if a **2014 IRS Tax Return Transcript** will be provided later.

2014 INCOME INFORMATION FOR PARENT “NON-TAX” FILER(S)

The instructions and certifications below apply to the student and spouse, if the student is married. Complete this section if the student and/or spouse will not file and are not required to file a 2014 Income Tax Return with the IRS.

Check the box that applies: (Check only one box)

- Neither parent was employed nor had **no** income earned from work in 2014.
- One or both parents were employed in 2014 and have listed below the names of all Employers and the amount earned from each employer in 2014, and must provide and IRS W-2 form.

Employers Name	2014 Amount Earned	IRS W-2 Provided
ABC Bookstore (Example)	\$1,500.00	Yes



2015-2016 Verification Worksheet Independent/Dependent – (V5)

RECEIPT OF SNAP BENEFITS (formerly FOOD STAMPS)

The student certifies that a member of the student’s household, received benefits from the Supplemental Nutrition Assistance Program (SNAP) any time during the 2013 or 2014 calendar years.

Check this statement if it is true:

- Yes.** One of the persons included in the household on this worksheet received SNAP benefits in 2013 or 2014. If asked by the college, I will send documentation of the receipt of SNAP benefits during 2013 and/or 2014.
- No.** No member of the student’s household received SNAP benefits during 2013 or 2014.

CHILD SUPPORT PAID

Complete this section if the student or student’s spouse paid child support in 2014.

This includes one (or both) of the persons listed in the household who paid child support in 2014. If asked by the college, I will provide documentation of the payment of child support. **If you need more space, attach a separate page that includes the student’s name and Social Security Number at the top.**

Name of Person Who Paid Child Support	Name of Person to Whom Child Support was Paid	Name of Child for Whom Support was Received	Age of Child	Total 2014 Amount Paid

CERTIFICATION AND SIGNATURES:

By signing below, I understand my financial aid will be terminated if I fail to submit requested documents or knowingly provide false information on any financial aid documents required by Tennessee State University. Aid awarded on the basis of false information will be billed to me. False or fraudulent information may be reported to the Federal Office of the Inspector General and/or the University Dean of Students. **WARNING: Under penalty of law, if you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.**

Student Signature Date

Parent Signature (required for dependent students) Date

Office of Student Financial Aid
3500 John A. Merritt Blvd., Campus Box 9615
Nashville, TN 37209-1561
Phone: (615)963-5701 | Toll Free: 1-888-328-4636
Email: finaid@tnstate.edu

2015-2016 Verification of High School Completion Status (V4, V5)

T _____
T Number Student's Last Name Student's First Name M.I.

Your 2015-16 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. Before awarding Federal Student Aid, we must document your high school completion status. Complete and sign this form. Mail or fax required documentation to the Financial Aid Office.

Provide one of the following documents to Financial Aid that indicate the student's high school completion status when the student will begin college in 2015–2016:

- A copy of the student's high school diploma.
- A copy of the student's final official high school transcript that shows the date when the diploma was awarded.
- A copy of the student's General Educational Development (GED) certificate or GED transcript.
- An academic transcript that indicates the student successfully completed at least a two-year program that is acceptable for full credit toward a bachelor's degree.
- If State law requires a homeschooled student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a copy of that credential.
- If State law does not require a homeschooled student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a transcript or the equivalent, signed by the student's parent or guardian, that lists the secondary school courses the student completed and documents the successful completion of a secondary school education in a homeschool setting.

If the student is unable to obtain the documentation listed above, he or she must contact the financial aid office.

Certification and Signatures

Each person signing below certifies that all of the information reported is complete and correct. The student and one parent whose information was reported on the FAFSA must sign and date.

Warning: If you purposely give false or misleading information, you may be fined, be sentenced to jail, or both.

 Student's Signature

 Date

 Parent's Signature

 Date



2015-16 Verification of Identity and Statement of Educational Purpose
(MUST Be Signed in the Financial Aid Office)
(V4, V5)

T _____
 (Student's T Number)

The student must appear in person at Tennessee State University to verify his or her identity by presenting a valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated with the date it was received and the name of the official at the institution authorized to collect the student's ID.

In addition, the student must sign, in the presence of the Tennessee State University official, the following:

Statement of Educational Purpose

I certify that I _____ am the individual signing this
 (Print Student's Name)

Statement of Educational Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Tennessee State University for 2015-2016.

 (Student's Signature)

 (Date)

<u>FINANCIAL AID STAFF ID VERIFICATION</u>	
Date:	_____
Verified By:	_____
<u>Valid Government-Issued Photo ID used to Verify Identity:</u>	
_____ Driver's License	
_____ U.S. Passport	
_____ Other Government/State Issued ID _____	
	Type of State Issued ID



MAIL THIS FORM TO:
 Office of Financial Aid
 3500 John A. Merritt Blvd
 Nashville, TN 37209
(CANNOT BE FAXED OR EMAILED)

2015-16 Verification of Identity & Statement of Educational Purpose (MUST Be Signed With A Notary) (V4, V5)

T _____
 (Student's T Number)

If the student is unable to appear in person at Tennessee State University to verify his or her identity, the student must provide:

- (a) A copy of the valid government-issued photo identification (ID) that is acknowledged in the notary statement below, such as but not limited to a driver's license, other state-issued ID, or passport; **and**
- (b) The **original** notarized Statement of Educational Purpose provided below.

Statement of Educational Purpose

I certify that I _____ am the individual signing this
 (Print Student's Name)

Statement of Educational Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Tennessee State University for 2015-2016.

 (Student's Signature) (Date)

Notary's Certificate of Acknowledgement

State of _____

City/County of _____

On _____, before me, _____,

(Date) (Notary's name)

personally appeared, _____, and provided to me
 (Printed name of signer)

on basis of satisfactory evidence of identification _____
 (Type of government-issued photo ID provided)
 to be the above-named person who signed the foregoing instrument.

WITNESS my hand and official seal

(seal)

 (Notary signature)

My commission expires on _____
 (Date)