

TENNESSEE STATE UNIVERSITY
Faculty Senate Meeting
August 20, 2015
Room 302 FPCC
2:40 p.m – 4:00.

AGENDA

- I. CALL TO ORDER**
- II. Approval of April Minutes (attachment)**
- III. Welcome New Senators**
- IV. Committee/Chairperson**
 - a. Election of chairs for the following committees:**
 - i. Budget**
 - ii. Curriculum**
 - iii. Faculty Grievance and Appeals**
 - iv. Information Technology**
 - v. Library**
 - vi. Nomination and Appointment**
 - vii. Professional Development**
 - viii. Student Appeals**
- V. Chair-Elect election**
- VI. TSU Gala Event**
 - a. October 16, 2015**
 - b. \$150.00**
- VII. Updates**
 - a. Faculty Handbook**
 - b. Proposal to establish a non-instructional assignment grants for full-time tenure-track faculty**
 - i. Meeting is scheduled with Dr. Hardy and Mr. Pendleton**
 - c. Proposal to revise the Department Chair Hiring Policy (Attachment)**
 - d. Proposal to return overhead funds on research grants back to the PI's corresponding college**
 - i. A request was sent to President Glover to ask Vice President Cynthia Brooks (Finance and Accounting) to create "research accounts at the department levels"**
 - e. Updating Faculty Salary Schedule**
 - f. Funding for job candidates (resolved at Faculty Institute)**
- VIII. Faculty Senate Action Items Approved**
 - a. Office Hours Policy (Attachment)**
 - b. courses that are 100% online are not required to maintain "in-office" office hours**

IX. Discussion Items

- a. Grade Appeal process**
 - i. Add committee reflecting one member from each college**
- b. Creation of a Faculty Senate “At Large” position to represent Faculty Senate at the TBR sub-council meetings to ensure TSU representation on TBR committees**
- c. Constitutional amendment to change Faculty Senate Executive Committee positions to two year terms**
- d. Constitutional amendment to change Senator elections from fall semester to spring semester (Attachment)**
- e. How to ensure that candidates for faculty positions are brought to campus during the fall or spring semesters and not during the summer**
- f. Change grade system from whole grades (A, B, C, D, F) to a plus minus system**
- g. Rooms set up for students to swipe ID’s.**
 - i. Will Faculty have to swipe their ID’s too?**
 - ii. How to ensure students are in class if the swipe is outside the room?**
 - iii. What is stopping students from having other students swipe their ID’s?**
- h. Request that all academic advisers be clearly listed on each departmental webpage, so that students have easy access to advisers. Include: adviser name, email address, phone number and office hours**
- i. Course Evaluations**
 - i. Request that students who withdraw from courses not be permitted to complete evaluations**
 - ii. Request that evaluations automatically reflect grade of the student submitting the evaluation**
- j. Faculty reporting of grades**
 - i. Students who did not withdraw from a course or stopped attending and received an “F” should not be included**
 - ii. Administration should not include in their calculations the grade of “F” for students who did not withdraw from a course or stopped attending**
- k. Request that Graduation Ceremony to be held in Gentry**
- l. Workload credits for classes where multiple sections meet at the same time for lecture. The reason for multiple sections is usually for laboratory / workshop size limits. Say you have 3 sections meeting in one lecture, 20 students per section for a 3 hour class. Clearly the faculty cannot get 9 workload credits, but 3 seems unfair too. So a formal university policy to handle situations like this - or all classes for whatever reason that are larger than 25 - 30 students - is requested.**
- m. Student housing**
 - i. Opportunities for Faculty and Staff to rent rooms to students**
 - ii. Emergency housing for students with Faculty and Staff**

X. Comments / Concerns / Additional Issues

XI. Adjournment