

**Date: January 18<sup>th</sup>, 2024**  
**Time: 2:40 PM-4:37 PM**  
**Zoom Meeting Faculty Senate**

Minutes taken by Senator Guinevere Bennett, Secretary.  
 AYS - Senator Artenzia Young-Seigler, Chair  
 VT - Senator Tiriveedhi Venkataswarup, Chair-Elect  
 GB - Senator Guinevere Bennett, Secretary  
 Vacant - Treasurer  
 RA - Senator Reginald Archer, Parliamentarian  
 WJ - Senator W. Bill Johnson, Board of Trustees Representative  
 KT - Kimberly Triplett, past chair

Item #	Agenda Item	Motions by	Motions seconded by
1	<p><b>2:40-2:41 PM Welcome and Call to Order</b>            VT-Welcome, this is the first meeting of the semester. AYS may be joining late or be absent due to travel to Washington DC.</p>		
2	<p><b>2:41 – 3:15 PM Update and Information from the Office of Academic Affairs</b></p> <ul style="list-style-type: none"> <li>• <b>Acting Interim VP of Academic Affairs and Provost</b></li> </ul> <p><b>Dr. Robbie Melton (RM)</b> <a href="mailto:rmelton@tnstate.edu">rmelton@tnstate.edu</a></p> <p>We had a smooth transition to virtual and remote work due to the weather. We were proactive with this instead of delayed and reactive historically. We contacted SACCOC and the Tuesday class must be made up through the semester with various methods. We were virtual 1/16-1/18, and ensured communication with students was in various methods, posted in the dorms, etc. Looking to be on-ground on 1/22.            Enrollment numbers are down (graduate and undergraduate), decrease is normal in the spring, we are investigating the cause (through enrollment management) and will have updated numbers 1/22. Registration extended through 1/24. New full-time freshman is 1,783 to move forward in planning, 350 transfer students.</p> <p><b>Dr. Cheryl Seay (CS)</b></p> <p>Faculty emailing/help session/zoom until 5:30 daily for eLearn issues and student eLearn issues. We are working with the deans/department chairs for faculty that did not have contracts or were not in the inventory to be completed in a timely manner.            RM – Academic Affairs policy is to use Zoom in the eLearn link.            CS – For record keeping and reporting, it is best practice for students to go to one place to access courses.            RM – Faculty we must remember reporting attendance in Banner, not only eLearn. This delayed reporting impacts student’s financial aid.            CS – There are two phases of attendance reporting, the second phase becomes very important to update with a N, if you don’t do this you are reported as not reporting attendance. We are working with Dr. Deems to make the emails look different/distinct to reinforce this. You do not report the N in the first phase.</p> <p><b>Dr. Johnnie Smith</b></p> <p>Within the EAB, we have improved from 23% previously and are at 59% currently, we will start the early alert system in January for student status.            RM – We have academic coaching and retention coordinators to help with probation and suspension student to move forward.</p>		

**Dr. Schmeller**

Tenure and promotion, the 30 candidates are with the University Personnel committee are completing their review, they have until 2/12/24. From there it switches to the provost’s office.

**Dr. Charlise Anderson**

SACCOC, there were two policy changes affecting TSU, one was the complaint process. A university must receive a courtesy call if any person makes a complaint to SACCOC about an institution. They must choose a standard that the complaint is in noncompliance with. They can anonymously and via email submit a complaint, within two years of the incident to file. Another change was credit policy, that we must address how we review and approve courses with zero credit hours but is part of the degree program. We are in the process of identifying these courses and updating our policy. The upcoming 1/26 Annual Assessment Day will take place in the Barn.

RM – Smart Center. We are being tagged as one of the national centers for artificial intelligence in terms of the impact in teaching, learning, research. Some of you have received an invitation to be an AI fellow. What does that mean? That means that AI is growing so that we need people in the discipline or in a respective department. There are tools coming out and we need these researchers to review and try the tools. I was able to secure some extra service pay for that; we want to be on top of the impact of AI and how it is transforming education. I received a call from Metro Public Schools because AI has now integrated into that educational settings. This new AI tool is called Magic School AI.

RM - My goal for this year, on behalf of Academic Affairs, is to promote wellness. As we move into a period of transition in leadership (as you all know, Dr. Glover is retiring this semester). Some of you have been appointed to the Presidential Search Committee. Everyone must be anxious because we will have a new president July first, and how would that impact us? I'm bringing up various activities on mental health and wellness and for us to be ready for this change. Today we received news that in Florida there is a bill going through the Florida Education Commission to take/revamp college sociology courses to take out various concepts. I bring this up to you because usually what happens in Florida comes right on over to Tennessee. Please know that we are monitoring this. Faculty Senate, as you know, we fought and won to increase the security at Avon Williams campus. We were successful not only in having parking attendants, but armed guards to be there from opening to closing at 10 o'clock. One of our top contracted Officers, Officer Bobby, passed away unexpectedly. We are deeply saddened and on behalf of his family in which we're going to do a tribute.

Senator Chilton (KC) – (chat) <https://www.msn.com/en-us/news/us/florida-board-of-education-bans-dei-on-college-campuses-removes-sociology-core-course/ar-AA1n99QH?ocid=msedgntp&pc=DCTS&cvid=527751e4c9b545f2b9276570ff4a9f88&ei=19>

RA – Starting towards the end of this last semester through December and now at the beginning of the semester, we've had quite a few students who have reached out. I think it begins with their financial issues, but many of our students are experiencing their emails being blocked. RM Can you speak about that please?

RM - We don't have anything to do with it, but I did address it and I'm going to bring up today the latest information from IT regarding that. This email was to Tim Warren, IT at 1:49 pm. “The emails are removed for security purposes as we have seen a train of former student’s emails being hacked and used for spamming campaign flooding TSU which looks legitimate. However, students never lose their access to my TSU where they can register for class. We are currently looking at a solution to allow students to retain their emails for a limited time after they are no longer considered active students. In the meantime, if you

	<p>know of any students that need access to their email, just send IT an email and I'll get their access restored." We are aware of that situation, we started addressing that.</p> <p>RA - Just a quick follow up. So, it seems like that is referring to students who are either done or no longer students, but what about students who are still students and trying to register for a spring semester and those does that also address those students?</p> <p>RM - If they're active they should have emails and what he's saying is if you know of a situation where they do not have access let them know. On behalf of the students, Frank Stevenson has sent out to the students if they can get to their email or posted, please contact us if your emails have been blocked.</p> <p>WBJ - It was reported to me and to the executive committee that midway through the fall semester, students received notifications of changes to their balances that there were additional course fees and dollar amounts that appeared on their balance sheets. Can you address that?</p> <p>RM - No because that's financial aid. This is my first-time hearing this. I would encourage emailing Tim Warren to address Dr. Archer with the email issue, Dr. Johnson and Mr. Doug Allen and his team and have them address those issues.</p> <p>Senator George (CG) – (chat) Where is the correct place for us to send students internally when they have financial aid issues? Our Chair and Dean or elsewhere? This is for when none of those offices you mentioned are working or responding properly.</p> <p>RM – 1<sup>st</sup> Financial Aid, 2. Ms. Jessica Powell, Customer Relations/Services  <a href="mailto:jessica.powell@tnstate.edu">jessica.powell@tnstate.edu</a></p> <p>AYS - I did get a response from Mr. Doug Allen about this and he said that we should direct students to financial aid for questions related to federal state or local funding opportunities, the Bursar's office for students to pay their student balances, and the Office of Enrollment Services pertaining to merit-based scholarships (COO Evans oversees that area), and the University Foundation for possible scholarship opportunities, speak with the deans and chairs of possible departmental scholarships. According to the email response that I got from him, students are aware that they have a balance and some of these balances may have come from summer that they did not pay.</p> <p>Senator Okoro (CO) – (chat) How does one become an AI fellow at TSU? I am already exploring artificial neural network for drug discovery.</p> <p>RM – Please email me, as a fellow you work independently, instead of having your department buy AI tools we will take care of that. The time commitment depends on you, if you find a tool and you want to explore it, research it. We have just a small honorarium to help do that. <a href="mailto:rmelton@tnstate.edu">rmelton@tnstate.edu</a></p>		
3	<p><b>3:15-3:16 PM Consideration and Approval of Previous Meeting Minutes 11.16.2023</b>  <b>Motion:</b> To approve minutes. All Approve, none Deny, motion passed.</p>	WBJ	BR
4	<p><b>3:16 – 3:40 PM R2 to R1 Update</b></p> <ul style="list-style-type: none"> <li>• <b>AVP Dr. Quincy Quick – could not attend today due to travel.</b></li> <li>• <b>Senator Bill Johnson (WBJ)</b></li> </ul> <p>WBJ - We are doing part two of APIP, congratulations to those that received APIP. This year we are focusing on two of the tiers of presentations and publications. We are adding trade books this year. To receive credit, you must include that you are affiliated with TSU. It's important that when you go out that you where you're blue, that your PowerPoint slides and your handouts in your presentations include Tennessee State University.</p> <p>CG – (Chat) Do these public mentions of TSU for visibility need a Publication number prior to release? Or a flyer shared on social media, to promote that conference session, that needs a pub number, correct?</p> <p>WBJ - For APIP, we're talking about research presentations, research publications, and so you do not need to include or request a publication number for your slides for your presentations nor for your article submissions.</p>		

<p>AYS - But if you have a flyer that's going to go out to the university community, it must have a publication number and the turnaround for that is 48 hours.  WBJ – Yes for social media a publication number is required.</p> <p>WBJ - Good news, we have 114 grants that have been awarded and we are ahead in applications. We spent half the money allocated by the board; we have half to use this year. We are finalizing numbers for awards. Performance dates started after the grades were due at the end of spring 2023 semester until the grades are submitted spring 2024. To be eligible you must have submitted grades on time for fall and spring semester, fulfilled contract obligations (such as attending graduation), and you have submitted your annual report to your supervisor in addition to being full-time faculty.</p> <p>Senator Anderson (JA) – (Chat) Dr. Johnson, I’m concerned about the APIP qualifications this time favor STEM and leaves out service departments, like those housed in COLA. We don’t write a ton of grants or trademarks but instead focus on teaching.</p> <p>WBJ - We are not favoring anyone in particular; we are encouraging all faculty members to engage in publicizing their research in their activities by presenting at conferences and writing papers. Yeah, the grants availability in the STEM group versus the non-stem group is dramatically different, but those are still available. We want you to be involved. And you’ll be getting those details as we fill out and flesh out the application portal.</p> <p>WBJ - ACE that runs the Carnegie Classification System has made significant changes to the requirements to move from R2 to R1 to our benefit with specific measurables to meet and no longer a “moving target.” The new rule states that if you produce 70 research doctorates (with dissertation and defense of dissertation) and have \$50 million in research expenditures you now become R1. Under the new guidelines everyone can become R1 if they meet the qualifications. We are about halfway toward the 70 research doctorates, awarded \$101.3 million dollars grants awarded, but spent is different than awarded. We need to bring in \$250 million in grants annually and spend \$50 million annually for a five-year grant.</p> <p>BR – WBJ is that 70 PhDs a year?  WBJ – Yes, it is.</p> <p><b>Phone/Email System Update</b></p> <ul style="list-style-type: none"> <li>• <b>Mr. Tim Warren</b></li> </ul> <p>RA - Regarding student emails it seems that once there is a financial aid/fees due/pass through/purge, then student email seems to get blocked, or they no longer have access. And so, we can't reach them, give them any support or anything like that. I was just curious if there is ongoing to be or is there a fix for that?</p> <p>Mr. Tim Warren – That was a one-day issue yesterday. We have two types of licenses for our Microsoft stuff on campus, A5 and A1, A5 costs me \$200,000 a year and that's what we use to get all the stuff we need. A1s are free and gives students access to email. We run a report every night and this report lists students that are no longer active students, they get an A1 license, which means they can access my TSU for the rest of their life. That's how they get their grades or anything they need to do, or they want to register later they can do that, and they get to keep their email. Our report last night apparently had nobody on it and automated stop, so the system removed everybody that was not active students. Someone brought our attention. We restored it all yesterday. So that was one time, then we made sure that that glitch didn’t happen again.</p> <p>WBJ – Tim can you talk about the phone system upgrade going on?</p> <p>Mr. Tim Warren - Yeah, many of you know, we're upgrading our voice over IP system to a cloud based UCAS. Unified Communication is a service system which is RingCentral, so its cloud based which means you can access it anywhere. We provide phones for people who want phones. You can use it on your PC. You can download the app on your cell phone, on a</p>		
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	<p>cell phone it treats it as your office phone. So, if you use your cell phone using the RingCentral app, it's calling from your office phone, not your cell phone. We started with everybody that was a user and an account. So, we have lots of phones on campus with no user attached to it, we didn't we didn't mess with those yet, but with those you can call in you can call out but there's no voicemail. We've got all the code blues, we've got all the elevators, all the fire alarms, that's all back-office stuff for us. This system will very rarely ever be down. It comes with a fax, your number is automatically a fax number if you want to, you can send and receive faxes using the app. We hope to have it rolled out totally by the end of summer.</p> <p>RA - When I received the email to set up the account, it seemed like they were different phone numbers and different area codes?</p> <p>Mr. Tim warren - All our numbers are with a provider, whenever we make a call, that number goes to a certain provider that handles the call, sends it out over the internet. Most of our numbers are with a company called Peace Communications. Once we move to another provider, we must port those numbers and that takes anywhere from 5-10 days. To allow people to start using the app, RingCentral gives a temporary number, and that's the weird number you see up there, and it allows you to make calls, to receive calls. Almost every Monday we port 50-100 people over, and when this happens your Avaya phone no longer works (it will work internally, but it will no longer work for external calls). We send an email out to the users telling them that. Your number is going to be ported on this day, my tech will come out and bring a phone to your area, swap the phone, and then we forward your Avaya number over to the RingCentral number so that people on campus can dial 4 digits and still get to your through your RingCentral. After completing the good part is you don't have to dial nine anymore for an outside line, and don't have to dial one for long distance anymore. You just dial the number. If they are on RingCentral, you just dial a four-digit number. The app on RingCentral has a directory, and you can see everybody and their real phone number that is more accurate than the directory that we provide on the website.</p> <p>Senator Beane (CB) – (Chat) Will the SNS be enabled?</p> <p>Mr. Tim Warren – Yes, we will do that.</p> <p>AYS - When I'm on my computer and my phone rings it automatically answers, but I'm pretty sure I can turn that off, right?</p> <p>Mr. Tim Warren - Yes, there's an auto answer feature on there that most people don't use. There's a recording feature on there where you can record calls if you want to, it will tell you this calls are being recorded.</p>		
5	3:40 – 3:46 PM	<b>STANDING Committee Reports</b>	
		<b>Academic Committee (Senator Ahmad Aziz)</b> Nothing to report	
		<b>Alumni Relations and Development Committee (VACANT)</b> Nothing to report	
		<b>Budget Committee (Senator Reynard McMillian)</b> I would like to do a poll for the budget committee and get the top three issues/questions to bring back to the senate and determine who addresses those concerns at the university administration level. AYS – You can reach out to your committee directly and do that.	
		<b>Constitution and By-laws Committee (Senator William Johnson)</b> We met to make changes to the constitution and was completed, including a SACCO statement that had to be added, and had to clean up some constitution structure issues.	
		<b>Curriculum Committee (Senator Twianie Roberts) (TR)</b> Met last week, a couple entries in Curriculum. Changes include Healthcare Administration and Planning is changing some hours to their field placement, moving it from 6 hours to 3 hours so there	

	will be a new course that they'll be introducing. English Literature of New World slavery course that is moving forward. One of our last discussions was concerning a music course, there was concern and it may have impact across university, the music concentration program needed a course from another college, but the course was not being offered in a timely fashion. In that instance, they wanted the course removed from their program of study. We felt as a committee that really wasn't a curriculum committee that was more of a process issue. We receive word from Academic Affairs to go ahead and move it forward, which means that that course would be removed from their program of study. We may be seeing more curricula type entries where courses are being removed for a variety of reasons, sometimes maybe because of staffing.		
	<b>Faculty Benefits and Welfare Committee (Senator Cynthia George)</b> We have not met yet this semester, from our last meeting we would like to follow-up from our last meeting from last semester, which was to check in regarding the report of the workload study and we need the executive committee to begin thinking about when and how we can release that and share that with the provost office. I believe it would be data to help inform the wellness initiatives that she has in mind. But we don't need a decision today, but I just want to prompt that's what we're going to be talking about at our next meeting and we'd love for the executive committee to and communicate that with me.		
	<b>Faculty Grievance and Appeals Committee (Senator Robbie Cochrum)</b> Nothing to report		
	<b>Information Technology Committee (Senator W. Bill Johnson)</b> Nothing to report		
	<b>Nomination and Appointment Committee (Senator Sagnika Ghosh)</b> Nothing to report		
	<b>Library Committee (VACANT)</b> Nothing to report		
	<b>Professional Development Committee (Senator Ken Chilton)</b> Nothing to report		
	<b>Research Committee (Senator Venkataswarup Tiriveedhi)</b> Nothing to report		
	<b>Student Appeals Committee (Senator Brian Russell)</b> We had 40 appeals, we approved 14 of them. One of the things that we brought up, when we reference to student services, is I'm sure a lot of students don't take advice of advising, it appears that the students weren't being adequately advised and it also appears almost everybody who was being suspended they were in financial arrears. That's not something that usually happens, because that has been brought up about all the students having financial difficulty last semester. AYS – Some students said they were being suspended after the appeal date and they did not realize they were being suspended; can you speak to that? RM - We have tightened up that appeals process in terms of communication. As soon as we get the information from Enrollment Management after the grades, we are immediately and three times informing the students, even over the winter break we follow up with the students and the appeals. I'm going to ask Johnny Smith who oversees that to come and verify.		
	<b>Post Tenure Review Committee (VACANT)</b> Nothing to report		
	<b>Non- Assignment Leave Grant (Senator Jason deKoff)</b> Nothing to report		
	<b>Fair Funding Action Committee (Senator Venkataswarup Tiriveedhi)</b> Nothing to report		
6	<b>3:46 – 3:57 PM NIA Grant Information</b> <ul style="list-style-type: none"> <li>• <b>Senator Jason de Koff (JDK)</b> Opportunity for faculty to engage in additional opportunities in research, writing, etc. February 1<sup>st</sup> – March 15<sup>th</sup> covered salary and benefits for 1 full semester or 2 half semesters, to be eligible faculty must be tenured, have 7 consecutive service at TSU, and not had a NIA</li> </ul>		

	<p>grant in the past 7 years. The purpose is to contribute to professional growth, improve teaching/curriculum or research/scholarship opportunities. The new eLearn shell opens on February 1<sup>st</sup> for all faculty, in content related to application and rubric we use. You can upload your application into the Dropbox. The grant awardee must agree to return to TSU for 2 semesters. Materials required for submission: description of project, objectives, and end product, schedule, CV, acceptances by cooperating university, IRB approval, grant funding, signatures of approval from chair and dean, completed written report provided to Faculty Senate and Academic Affairs.</p> <p><a href="mailto:jdekoff@tnstate.edu">jdekoff@tnstate.edu</a> 615-963-4929, College of Ag</p> <p>AYS – Last year the awardees did presentations.</p> <p>KT - I just want to say outstanding work. This is great. Thank you so much for staying on board as the chair of the NIA grant. I want to applaud you for your hard work. I know we mentioned before at Faculty Senate that it would be good to highlight some of those past awardees to motivate other faculty and see what type of work is being done. I know there were several faculty members that said they wouldn't mind coming back, maybe doing our faculty forum, to highlight some of their research and what they've done during their NIH.</p> <p>JDK - Yeah, any way that we can get the word out and help folks understand the possibilities that are out there, the different things that people can engage in, through the NIA, and help to enhance the availability. There will be information coming out through university communication and starting on February 1<sup>st</sup>.</p> <p>Senator Anderson (JA) – Do you know how many awards are available for the next year and how those awards will be distributed among the different schools?</p> <p>AYS - That is something that we negotiate with Academic Affairs. Based upon the financial stability of the university and if they have monies to fund a certain number of awards. I and RM will discuss exactly how many awards would be given and then JDK and his committee will decide.</p> <p>JDK - We don't necessarily have an allocation for each college or anything like that. It's basically related to the rubric that we have and how folks score on that rubric.</p>		
7	<p><b>3:57 – 3:59 PM Faculty Senate Executive Officers Election Information</b></p> <ul style="list-style-type: none"> <li>• <b>Senator Sagnika Ghosh</b></li> <li>• <b>Senator Venkataswarup Tiriveedhi, Chair Elect</b></li> </ul> <p>We are accepting nominations for the executive positions: secretary, treasurer, parliamentarian, and chair-elect; we will be accepting nominations until the next meeting, 3<sup>rd</sup> week of February.</p> <p>AYS – Nominations must be in writing per the constitution. Chair-elect position gets an extension in the senate term to fulfill the position.</p>		
8	<p><b>3:59 – 4:09 PM Faculty Trustee Update</b></p> <ul style="list-style-type: none"> <li>• <b>Trustee and Senator Bill Johnson</b></li> </ul> <p>March 14<sup>th</sup> next meeting, last meeting November 16<sup>th</sup>.</p> <p>The forensic audit for the university is going to be released with our responses in February. This means we will be meeting again with the Senate Education Committees.</p> <p>President search - hired a search firm and have a president profile posted AGB Search. We are looking to move forward, and we need a leader that can steer our course, where we want to go and not where they want to take us. This is clear in the profile, if you have recommendations, please contact AGB Search and they will reach out to those people to apply. We have global impact and want to continue that.</p> <p>AYS – If you go to the Board of Trustees, it has the presidential profile.</p> <p>BR – Do we have the freshman retention numbers?</p> <p>WBJ – We have been told that they do not have the numbers.</p> <p>Senator McMillian (RMM) - What did we report in October enrollment numbers and those retention numbers are not included there?</p>		

	<p>WBJ - This is part of the issue. My understanding is enrollment numbers are included in the forensic audit, which is passing through THEC, and report that is due is more than one year delayed. The retention numbers that we are all interested in are when we had that big freshman class. How many of those people came back in the fall? Those are the numbers that are not posted out to THEC because it's not reported in that counting year because the retention number would be reported in this academic year. There's a delay.</p> <p>KC – Do we know when the audit will be released?</p> <p>WBJ - It was supposed to be released to the university in December. There were some missing documents or elements that the auditors didn't quite get their satisfactory responses. The university has completed that task. I believe we are in the responding phase at this point and my understanding is that it will be released to the legislature in February. As a board member, I haven't seen any of it at all, and that's another issue.</p>		
9	<p><b>4:09 – 4:21 PM Faculty Senators Terms and Expirations Update</b></p> <ul style="list-style-type: none"> <li>• <b>Senator Guinevere Bennett, Secretary</b></li> </ul> <p>Senator Pleban (FP) – This is my second term.</p> <p>GB – Thank you, I will get this updated.</p> <p>AYS – If you took over a term for someone, basically you completed their term. Then you were eligible to be one again. You are eligible to be re-elected if this is your first term. For your second term, some people have had 2 terms, means you are not eligible to be re-elected.</p> <p>BR - So there a 2-term limit or a consecutive term limit?</p> <p>AYS - You can serve 2 consecutive terms, then you can't serve again. So, you have to be out and then you can come back for 2 additional consecutive terms.</p> <p>BR - Okay, so you can serve more than 2 terms, but just not consecutively. You can come back, that makes sense.</p> <p>GB - What is the time in-between terms? Is that 2 years so you can come and do 4 years and then take 2 off and then come to another 4 years.</p> <p>AYS - Yeah, because you're a replacement. I think GB, I don't know if the Constitution even addresses that. I think you just must be out a term.</p> <p>GB - I was under the impression that you can only serve 2 terms as a senator and then you were no longer eligible. Unless you were something special like the chair elect. We should investigate that.</p> <p>FP - Yeah, during my first tour I served on the executive board and remember having the conversation that it was 2 terms and that it was done forever.</p> <p>WBJ - I don't believe that's the way the Constitution reads. I believe it reads; you must sit out. It does not say you have to set out a term because elections occur every year. And so, if there was a vacancy and if you did 2 terms and you sat out for a year, you would be eligible to return if elected.</p> <p>Senator Roberts (TR) - The secretary mentioned that the elections/nominations are going to go for next month, but earlier VP Schmeller mentioned the timeline for those that are going to receive the notification they're going to get tenure. Can you all coordinate those dates so that the tenure folk will come through before your calendar or look to see if you'll consider that at all?</p> <p>AYS - That must be a that has to be an amendment to the constitution. If I'm correct, we should have already elected our executive committee. So, if the calendar is correct, we elect our executive committee in the spring, and you would not have known whether you are tenured or not until the end of this until June when the board approves the president's recommendation. So, you will not have tenure until August the next year after you apply. That's something we can put on the constitution and bylaws.</p> <p>TR - I was just thinking I still have another year, but for those that are interested, because we have so many vacancies, and I remember the last go around just trying to get some of the chair seats field was a little difficult.</p>		



	<p>AYS - So that's something for your units to think about when they're electing their senators because the chair of the committees or the executive committees must be tenured.</p> <p>Senator Ghosh (SG) - If we want to serve again, do we tell that to our deans or to you? How will that work?</p> <p>AYS - It is the dean or the unit head who's responsible for holding elections. Someone had a question about how many senators there are, or it depends on the number of faculty that you have in your area. One senator for every 10 faculty in your unit, up to a maximum of 5. I know in some areas you may have 3 or 4 departments in your area, remember the senators serve the unit/college, senators do not necessarily serve different departments.</p> <p>WBJ - I would also add that. Faculty senators are to be elected by the faculty not to be appointed or restricted from appointment or by administrators.</p> <p>AYS - It's just for faculty, okay, so. If someone is in your area and they are temporary faculty, they are not eligible, adjuncts are not eligible. These are regular faculty.</p> <p>Senator Okoro (CO) - I know the faculty are not going to have much input during the search process for the new president. We're not going to have 100% participation. I don't mind. I mean.</p> <p>AYS - We have already had input into building the profile for the president. Remember the search institution, they had a meeting with the faculty senators, I sent out that information for us to have input into the profile. So, the faculty, the alumni, friends of TSU, everybody will have input into who the next president is going to be.</p> <p>CO - Okay, but what I was trying to get out is the names are shortlisted. Will faculty be able to read the profile?</p> <p>WBJ – Yes.</p>		
10	<p><b>4:21 – 4:37 PM Other Business</b></p> <ul style="list-style-type: none"> <li>• <b>Senator Artenzia Young-Seigler, Chair</b></li> </ul> <p>Full Faculty Forum – We are looking to have it in February, I am open to your input on which Friday you would prefer. Please send any questions or concerns you would like to have addressed in the forum, good and bad. Praise is good too. We want to let them know when we approve as well as disapprove.</p> <p>AYS - I had a couple of students say that they received notice that they were being suspended after the appeal deadline. They didn't have time to do their appeal process, and so we just wanted clarification for that.</p> <p>Dr. Johnnie Smith – I am here to answer any questions about the appeal and suspension process. When grades are released on December 14<sup>th</sup>, we try to give students 2-3 weeks to submit supporting documents. The same day the students are sent a letter that they are on suspension. We then collect documents and give the Appeals Committee five days to review, and they provide recommendations. The same day they are told if they have been approved or denied. What happens when they miss the deadline? It is our responsibility to listen to them, overturn, or allow them to submit. Many times, they try to do this at the beginning of the semester. We have a committee at Academic Affairs for this and we try and AVP Team, that listens to cases one-by-one and decide. If they're calling deans, chairs, and others and not Academic Affairs, there's nothing we can do about that other than you all will have to tell them to call our office. There is a deadline for this, usually the first day of classes. On Monday, we'll probably get some walk-ins, and we don't like having to deal with it this late because they put a student who was already academically challenged, further behind. We would probably listen to them on Monday, and they'll probably be permitted to register if approved, so Monday would be our final drop date to listen to any cases for spring.</p> <p>AYS – Thank you for attending graduation, there was not enough seating for all those that attended!</p>		

	<p>CG – (chat) – Can TSU faculty senate start giving annual awards such as administrative professional of the year?  WBJ - So are we talking about an academic administrator because there is a staff Senate?  CG - The benefits and welfare committee are responsible.  AYS - I am open to it if the Senate wants to be open to it. She's talking about every administrator on campus, all the admin offices.  TR – It is odd to do this when we don’t even do this for ourselves? Yeah, it seems like that part is missing. I notice often, maybe we can just recognize somebody, I notice that part is missing from the culture. It's like we get together and there's never and a so-called award or acknowledgement (ex. who's got the most grant money, who's, you know, done something), and so it seems odd to start acknowledging where we don't even do our own, especially with the focus on mental health.  AYS – CG what happened to the initiative that was spearheaded by HR and Dr. Spears about doing faculty awards?  CG - There was a faculty recognition event. It was typically held every year and in that, years of service are awarded for faculty and then also retirees are awarded. Now it hadn't happened for a couple years because of COVID and so we recently had one that covered 3 years, but normally that is a year or an award every year that happens and that is ultimately the president's office through HR awarding years of service for faculty.  FP – Have other departments had issues with getting travel reimbursed?  AYS – Yes this is an issue and takes a long time. They're trying to clean it up. I think I traveled last semester, and I don't think I've gotten anything back yet. People that travelled last summer have not got anything back yet. One of my colleagues just got a check from when she traveled in the summer. I am pretty sure it is coming. I will ask Dr. Allen about this.  AYS – President is having a retirement gala, we as the senate should do something to show our appreciation. I am asking for suggestions. Please send me an email, cc KT and GB, gift, donation, or any other ideas ASAP as the deadlines are approaching fast. Do you want to give a gift, a donation, or any other ideas as recognition during her retirement ceremony.</p>		
11	<p><b>Adjournment</b></p> <ul style="list-style-type: none"> <li>• <b>Time: 4:37 PM</b></li> </ul>	BR	FP

Faculty Senator Attendance:

	Present VOTING	Absent	College	Last Name	First Name	Position	Year Term expires in April	Term 1 or 2
1	X		AGRICULTURE	de Koff	Jason	NIA Committee Chair	2024	2
2	X		AGRICULTURE	Khanal	Aditya		2024	2
3	X		AGRICULTURE	Archer	Reginald	Parliamentarian	2024	1
4	X		AGRICULTURE	Aziz	Ahmad	Academic Committee, Chair	2024	1
5		X	AGRICULTURE	Chen	Fur-Chi		2024	2
6		X	AGRICULTURE	Davis	LaPorchia		2024	1
7	X		BUSINESS	Jolayemi	Joel		2025	2
8		X	BUSINESS	Marquis	Gerald		2024	2
9		X	BUSINESS	Siekpe	Jeffrey		2024	1
10	X		BUSINESS	McMillian	Reynard	Budget Committee Chair	2024	1
11	X		EDUCATION	Roberts	Twanie	Dept. of Ed Leadership, Curriculum Committee, Chair	2025	2

12	X		EDUCATION	Sibulkin	Amy	Dept. of Psych.	2024	2
13		X	EDUCATION	Christian	Beth	Dept. of Ed.& Learning	2025	1
14	X		ENGINEERING	Ghosh	Sagnika	Nomination & Election Committee Chair	2024	1
15		X	ENGINEERING	Habibi	Mohammad		2025	1
16	X		ENGINEERING	Beane	Carlos		2024	1
17		X	ENGINEERING	Keel	Lee	Alternate	2024	1
18	X		COHS	Cochrum	Robbie	HPSS, Faculty Grievance Appeals Committee, Chair	2024	1
19	X		COHS	Pleban	Francis	PH,HA,HS	2024	2
20	X		COHS	Johnson	W. Bill	HPSS, Const and ByLaws, Chair, IT Chair	2024	1
21	X		COHS	Bennett	Guinevere	OT, Secretary	2024	1
22	X		COHS	Brock	Valerie	Alternate	2024	1
23	X		LIBERAL ARTS	Kakoti	George	Criminal Science	2024	1
24	X		LIBERAL ARTS	Anderson	Jill	LLP	2024	1
25	X		LIBERAL ARTS	Gadsden	Cynthia	Art & Design	2024	1
26	X		LIBERAL ARTS	Crawford	Mark	Academic Committee, Chair	2024	2
27	X		LIBERAL ARTS	Russell	Brian	Political Science, Student Appeals Committee, Chair	2024	1
28	X		LIBRARY	Huskey	Julie		2025	2
29	X		LAPS	Young- Seigler	Artenzia	Executive Committee, Chair	2024	2
30	X		LAPS	Okoro	Cosmas		2024	1
31	X		LAPS	Kelly	John		2024	2
32		X	LAPS	Guha	Sujata		2024	1
33	X		LAPS	Tiriveedhi	Venkataswarup	Executive Committee Chair-elect, Research Committee, Chair, Fair Funding Action Committee Chair	2024	2
34	X		PUBLIC SERVICE	Chilton	Kenneth	Professional Devel, Chair	2024	2
35	X		PUBLIC SERVICE	George	Cynthia	Faculty Benefits Welfare Committee, Chair	2024	1
36	X		Past-Chair (NON-MEMBER)	Triplett	Kimberly	Past-Chair	2024	
37	X		Faculty Trustee (NON-MEMBER)	Johnson	W. Bill	Current Trustee	2025	
38			Guest	Melton	Robbie	Provost, Interim VP Academic Affairs		
39			Guest	Seay	Cheryl	Academic Affairs		
40			Guest	Schmeller	Eric	AVP		
41			Guest	Anderson	Chalise	SACCOC		
42			Guest	Phambu	Nsoki	Dept of Chemistry		
43			Guest	Smith	Johnnie	AVP Academic Affairs		
44			Guest	Warren	Tim	CIO		

45			Guest	Jones	Gary	Graduate School		
46			Guest					
47			Guest					
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