



IDENTIFICATION CARD POLICY

All faculty, staff and students are required to wear VISIBLY a current Tennessee State University identification (ID/Access) card containing an assigned identification number. This card is used for identification purposes in accessing University buildings and grounds, attending athletic activities and utilizing university resources, along with attending University sponsored events, and dining on campus. The first TSU ID/Access card is issued to students at no charge. Replacements for lost, damaged or stolen ID/Access cards will cost \$15.00. Except on weekends or holidays, ID cards can be replaced within 24 hours and persons may be required to secure a temporary day pass. Faculty, staff, students and visitors should be prepared to show their ID/Access card or badge when requested by residence life staff, public safety and security personnel, faculty, staff, or administrators, and to access residence halls, campus facilities, events and on university property. Failure to show the ID/Access card when requested may result in disciplinary action or the individual may be required to leave the TSU campus. Students will be referred for disciplinary action in accordance with the Student Code of Conduct. Similarly, if an employee repeatedly violates the policy, the employee will be reported to Human Resources for action in violation of university policy. The identification card must be surrendered if a faculty, staff or student resigns or withdraws from the university in order for that action to be processed. Falsifying an identity is against the law and will result in disciplinary action at Tennessee State University.