



## **DENTAL HYGIENE ASSESSMENT EXAM (DHAE) REGISTRATION INSTRUCTIONS FOR DISTANCE TESTING**

### **Step One Creating an Evolve Account:**

- Go to <https://evolve.elsevier.com>
- Click on the purple box entitled, "HESI Exam"
- A drop down menu will appear with the following links:
  - A. Register for HESI
  - B. Login
- Click on "Register for HESI" to initially set-up your Evolve Account.
- Click on "Register for this now" located in an orange box on the right-hand side of the screen.
- Click on Redeem/Check Out
- Create Account
- Enter required demographic information
  - 1) First and Last Name
  - 2) Email Address/Confirm Email Address
  - 3) Password/Confirm Password
  - 4) Institution Country, State, and City
  - 5) Institution Name, Program, Date and Graduation Year
- Be sure you have checked the box that indicates that you acknowledge the terms of the agreement.
- Review and Submit Cart

You will then receive a green pop-up text box indicating that you are now registered for HESI.

(**Note:** Please note that this does not mean you are registered for a specific exam. At this point, you are only registered with the testing services. You will then follow the following procedures to register for a specific exam).

### **Step Two Registering for an Exam**

**Please enter required information below. Review your Evolve profile and confirm that the information provided is the same as it appears on your government issued photo ID.**

- Log into your Evolve Account and click on:
  - HESI Assessment
  - Student Access
- Click on "Distance Testing Tab" and select "Register for a Distance Exam":
- Enter Department ID: **201371**

- Enter Department Name: **Dental Hygiene**
- Complete other information on the screen
- Select the appropriate exam
- Select the box “My Evolve profile is the same as it appears on my government issued photo ID.
- Click on Submit and follow other instructions

### **IMPORTANT INFORMATION:**

**You must use your T Number and not the school’s department ID when creating your student Evolve account.**

**The first and last name on your Evolve account must be the same as it appears on your government issued photo ID with signature (i.e. Driver’s License or Passport). You will not be admitted into the testing lab if there is any discrepancy between what is listed on your Evolve student account and what is presented on your ID. Your middle name/initial is not required.**

**You will receive an email Confirmation Notice indicating that you may schedule your exam. Please carefully review the information contained in your Confirmation Notice. If name is not correct, or has been changed, please contact Elsevier HESI Assessment at [exameligibility@elsevier.com](mailto:exameligibility@elsevier.com). Failure to do so could result in forfeiture of your testing appointment and associate fees.**

### **PLEASE NOTE:**

You will receive your Eligibility ID within 1-3 business days from our receipt of your eligibility request. Please add the following email address to your email’s safe sender list to avoid delays: [exameligibility@elsevier.com](mailto:exameligibility@elsevier.com). If you do not see the notification, please check your span/junk folder.

**For additional information, please contact:**

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