

DEPARTMENT OF PUBLIC ADMINISTRATION
Modifications to the 2015-2017 Graduate Catalog v. 8/18/2016

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Changes to existing text in 2015-2017 Graduate Catalog

Effective	Program	FROM	TO
Changes correcting typographical errors or other general corrections			
Immediately	MPA, PhD in public administration	2015-2016 Graduate Academic Calendar p. 11; 2016-2017 Graduate Academic Calendar p. 12	All MPA (comprehensive exam) and PhD benchmark exam dates (preliminary exam, qualifying exam) are set by the Department of Public Administration. Contact Department Chair for date information.
Immediately	[general]	“College of Public Service and Urban Affairs” (throughout the <i>Catalog</i>)	“College of Public Service” (throughout the <i>Catalog</i>)
Immediately	MPA	p. 42 “The Master of Public Administration degree is offered by the Institute of Government.”	“The Master of Public Administration degree is offered by the Institute of Government Department of Public Administration.”
Immediately	MPA	p. 159 “PADM 6500 Internship in the Public Service (unless student is exempted) – 6 credits” under the heading “Required Core Courses, all students”	Strike the line of text [no additional change; stricken text was redundant as internship requirement is already correctly listed under a separate heading on the next line, “Internship – 6 additional credits unless exempted”]
Immediately	MPA	p. 159 in heading “Concentration or Elective Courses – 9 courses”	heading should read “ Concentration or Elective Courses – 9 courses”

Changes to existing text in 2015-2017 Graduate Catalog

Effective	Program	FROM	TO
<i>Changes to existing text due to new program start, Graduate Certificate in Public Policy, for FALL 2016 (see also new text beginning p. 9)</i>			
Admits for FALL 2016 enrollment and thereafter	[general]	p. 18 listing of programs in Public Service	Add "Public Policy Certificate" to the Public Administration listing, in a new row between Executive Leadership and Professional Studies
Admits for FALL 2016 enrollment and thereafter	[general]	p. 154 "The Department of Public Administration offers the Master of Public Administration (MPA) degree, the Master of Professional Studies degree (MPS), the Ph.D. degree in public administration, the Certificate in Non-Profit Management, the Certificate in Health Administration and Planning, and the Certificate in Executive Leadership."	"The Department of Public Administration offers the Master of Public Administration (MPA) degree, the Master of Professional Studies degree (MPS), the Ph.D. degree in public administration, the Graduate Certificate in Non-Profit Management, the Graduate Certificate in Healthcare Administration and Planning , the Graduate Certificate in Public Policy , and the Graduate Certificate in Public Administration Executive Leadership."
Admits for FALL 2016 enrollment and thereafter	MPA	p. 159 "Each MPA student will be required to complete 9 elective credits which may be chosen from Healthcare Administration & Planning courses, Nonprofit Management courses or general MPA elective courses. Elective choices must be discussed with the advisor"	"Each MPA student will be required to complete 9 elective credits which may be chosen from Healthcare Administration & Planning courses, Nonprofit Management courses or general MPA elective courses general MPA elective courses, or with approval of advisor, from appropriate courses in the curricula of Graduate Certificates offered by the Department of Public Administration. Elective choices must be discussed with the advisor."

Changes to existing text in 2015-2017 Graduate Catalog

Effective	Program	FROM	TO
<i>Changes to existing text regarding change of GPA minimum and addition of required Ethics course (changing requirement from 15 credits to 18 credits) for Healthcare and Nonprofit Certificates for SPRING 2017</i>			
Admits for SPRING 2017 enrollment and thereafter	Graduate Certificate in Healthcare Administration and Planning	p. 161 "The Graduate Certificate in Health Administration and Planning is a 15-credit program..."	"The Graduate Certificate in Healthcare Administration and Planning is a 15-credit an 18-credit program..."
Admits for SPRING 2017 enrollment and thereafter	Graduate Certificate in Healthcare Administration and Planning	p. 161 "...(3) one official transcript of undergraduate work showing the award of a baccalaureate degree from an accredited college or university showing at least a 2.0 cumulative grade point average."	"...(3) one official transcript of undergraduate work showing the award of a baccalaureate degree from an accredited college or university showing at least a 2.0 2.5 cumulative grade point average."
Admits for SPRING 2017 enrollment and thereafter	Graduate Certificate in Healthcare Administration and Planning	p. 162 "Certificate Program of Study The required courses are: PADM 6190 Financial Management for Health and Non-Profit Organizations 3" PADM 6515 Health Organization & Delivery Systems 3" PADM 6550 Epidemiology 3"	"Certificate Program of Study The six required courses are: PADM 6190 Financial Management for Health and Non-Profit Organizations 3" PADM 6515 Health Organization & Delivery Systems 3" PADM 6550 Epidemiology 3 PADM 6390 Ethics and Values in Public Service 3 PADM 6110 Statistics for Public Administrators 3 PADM 6130 Research Methods in Public Administration 3"

Changes to existing text in 2015-2017 Graduate Catalog

Effective	Program	FROM	TO
Admits for SPRING 2017 enrollment and thereafter	Graduate Certificate in Healthcare Administration and Planning	p. 162 "Electives include: PADM 6110 Statistics for Public Administrators 3 PADM 6130 Research Methods in Public Administration 3 PADM 6510 Management of Health Agencies 3 PADM 6520 Health Policy in the U.S. 3 PADM 6530 Topics in Administration of Health and Human Services Programs 3 PADM 6540 Planning and Problem Solving in Health Services 3"	Strike all " Electives include: PADM 6110 Statistics for Public Administrators 3 PADM 6130 Research Methods in Public Administration—3 PADM 6510 Management of Health Agencies 3 PADM 6520 Health Policy in the U.S.—3 PADM 6530 Topics in Administration of Health and Human Services Programs—3 PADM 6540 Planning and Problem Solving in Health Services—3 "
Admits for SPRING 2017 enrollment and thereafter	Graduate Certificate in Healthcare Administration and Planning	p. 162 "Individuals pursuing the certificate only must take all five courses (three required and two electives). Unconditionally admitted MPA students must complete the three required certificate courses (PADM 6190; PADM 6515; PADM 6550) in order to obtain the Health Administration & Planning certificate. The Certificate will not be awarded before the successful completion of the MPA in this case."	"Individuals pursuing the certificate only must take all five-six required courses (four required and two electives). Unconditionally admitted MPA students must complete the three of the required certificate courses (PADM 6190; PADM 6515; PADM 6550) as their three MPA electives in order to obtain the Healthcare Administration & Planning certificate. The Certificate will not be awarded before the successful completion of the MPA in this case."
Admits for SPRING 2017 enrollment and thereafter	Graduate Certificate in Nonprofit Management	p. 162 "The Graduate Certificate in Non-Profit Management is a 15 credit hour program..."	p. 162 "The Graduate Certificate in Non-Profit Management is a 15-credit 18-credit hour program..."
Admits for SPRING 2017 enrollment and thereafter	Graduate Certificate in Nonprofit Management	p. 162 "...(3) one official transcript of undergraduate work showing the award of a baccalaureate degree from an accredited college or university showing at least a 2.0 cumulative grade point average."	"...(3) one official transcript of undergraduate work showing the award of a baccalaureate degree from an accredited college or university showing at least a 2.0 2.5 cumulative grade point average."

Changes to existing text in 2015-2017 Graduate Catalog

Effective	Program	FROM	TO
Admits for SPRING 2017 enrollment and thereafter	Graduate Certificate in Nonprofit Management	p. 162 “Certificate Program of Study PADM 6190 Financial Management for Health and Non-Profit Organizations 3 PADM 6950 Introduction to Non-Profit Organizations 3 PADM 6960 Resource Development for Non-Profit Organizations 3 PADM 6970 Marketing for Non-Profit Organizations 3 PADM 6980 Strategic Planning, Governance and Management Issues in Non-Profit Organizations 3”	“Certificate Program of Study The six required courses are: PADM 6190 Financial Management for Health and Non-Profit Organizations 3 PADM 6950 Introduction to Non-Profit Organizations 3 PADM 6960 Resource Development for Non-Profit Organizations 3 PADM 6970 Marketing for Non-Profit Organizations 3 PADM 6980 Strategic Planning, Governance and Management Issues in Non-Profit Organizations 3 PADM 6390 Ethics and Values in Public Service 3”
Admits for SPRING 2017 enrollment and thereafter	Graduate Certificate in Nonprofit Management	p. 162 “Individuals pursuing the certificate only must take all five courses. Unconditionally admitted MPA students must complete PADM 6190 and two of the remaining four required certificate courses as their MPA electives in order to obtain the Non-Profit Management certificate, along with the MPA degree. The Certificate will not be awarded before the successful completion of the MPA in this case.”	“Individuals pursuing the certificate only must take all five-six courses. Unconditionally admitted MPA students must complete PADM 6190 and two courses chosen from the of the remaining four required certificate courses four nonprofit-specific courses (PADM 6950, 6960, 6970, or 6980) as their MPA electives in order to obtain the Non-Profit Management certificate, along with the MPA degree. The Certificate will not be awarded before the successful completion of the MPA in this case.”

Changes to existing text in 2015-2017 Graduate Catalog

Effective

Program

FROM

TO

Changes to existing text regarding change of GPA minimum for Executive Leadership Certificate for SPRING 2017

Admits for SPRING 2017 enrollment and thereafter

Graduate Certificate in Public Administration Executive Leadership

p. 163 "...(3) one official transcript of undergraduate work showing the award of a baccalaureate degree from an accredited college or university showing at least a 2.0 cumulative grade point average."

"...(3) one official transcript of undergraduate work showing the award of a baccalaureate degree from an accredited college or university showing at least a ~~2.0~~ 2.5 cumulative grade point average."

Changes to existing text in 2015-2017 Graduate Catalog

Effective	Program	FROM	TO
<i>Changes to existing text updating PhD in public administration course offering schedule and clarifying committee composition</i>			
Immediately	PhD in Public Administration	p. 155 text beginning with "Sequence of Courses..." up to but not including p. 156 "Preliminary Examination"	Strike that entire block of text including Series A/B explanation. Replace with "Sequence of Courses and Course Selection The sequence of courses taken towards the PhD degree must be determined in consultation with the PhD program advisor. Staffing and enrollment limitations make it necessary to offer courses on a particular rotation, which is published in advance to aid in student planning. If a student chooses for any reason not to take a required core course when it is offered, or fails to obtain the required grade in the core course, the student must wait until the next time that course is offered in the scheduled rotation. However, if a student registers for a scheduled course when it is offered and the course is cancelled due to low enrollment, the Department will make reasonable efforts to make an alternate plan for the student. The current planned course rotation is available online at the PhD program page in the Department of Public Administration website."

Changes to existing text in 2015-2017 Graduate Catalog

Effective	Program	FROM	TO
Immediately	PhD in Public Administration	p. 157 “Dissertation Committee To review, the selection of Dissertation Committee members is as follows.”	“Dissertation Committee To review, the In brief, selection of Dissertation Committee members is as follows. Additional detail and possible models for committee composition are available online at the PhD program page in the Department of Public Administration website. ”

New section to add, for Graduate Public Policy program approved to admit students for FALL 2016 enrollment

Program as a whole applies to: Admits for FALL 2016 enrollment and thereafter; minimum GPA entrance requirement raised to 2.5 from original 2.0 (like the other three certificates) as of admits for SPRING 2017 and thereafter	Program: Graduate Certificate in Public Policy	[This is a new text section on new program approved to admit students for Fall 2016; applies now and in future catalogs to be added after the MPS material concludes, currently on p. 161, before material on Healthcare Certificate begins]
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**“MAJOR: PUBLIC POLICY
CERTIFICATE: PUBLIC POLICY**

The Graduate Certificate in Public Policy is an 18-credit hour program of the College of Public Service. It offers individuals working in non-profit organizations, or those considering a career in non-profit enterprises, an opportunity to enhance managerial, professional, analytical, and research abilities. A part-time student can complete certificate requirements within twelve months, and the program is designed to fit within an existing Master of Public Administration (MPA) degree to accommodate those students who may wish to enroll in and complete that degree program.

Policies

All applicants to graduate programs in the College of Public Service must also consult the Graduate School policies detailed at the beginning of the Graduate Catalog, which pertain to all TSU graduate students. All students are expected to be familiar with and to adhere to both Graduate School policies and specific departmental requirements for their degree and/or graduate certificate. A cumulative grade point average of 3.0 in all graduate courses taken at Tennessee State University is required for successful completion of graduate certificates or graduate degree programs; individual programs may also have more restrictive policies as detailed in their Catalog section (for example, C grades in core courses are not accepted for the Ph.D. in public administration). We abide by Graduate School policies including those regarding retention, probation, suspension, and time limitations for degrees (see the front matter of this Catalog). Per Graduate School policy, a given course in our programs may be repeated one time only, and the second grade will replace the first. A student may repeat a maximum of two (2) courses in a given program for the purpose of improving grades.

Admission Process

To be considered for admission, applicants for the Graduate Certificate must provide: (1) a completed Application for Admission to the Graduate School; (2) application fee; (3) one official transcript of undergraduate work showing the award of a baccalaureate degree from an accredited college or university showing at least a 2.5 cumulative grade point average. The admission decision will be based on the entire academic and professional record after the conditions specified here have been met. Applicants will be granted unconditional admission if the overall record (based on the above variables) indicates a high potential for success in the program. The graduate certificate is not a degree, and certificate completers do not walk at Commencement ceremonies unless they are completing a degree program at the same time. Students admitted to the certificate program who wish to apply their certificate credits toward completion of the MPA degree must also apply for the MPA degree, meet all MPA admission standards, and be admitted.

Advisor

Each student will be assigned an advisor upon official admission; advisors are listed by program responsibility on the department website. Students should consult with their advisors prior to registering for classes in each term of enrollment. It is the student's responsibility to contact the advisor when consultation is needed.

Certificate Program of Study

The six required courses are:

- PADM 6410 Public Policy Analysis
- PADM 6210 Seminar in Public Administration
- PADM 6130 Research Methods
- PADM 6930 Special Topics: Decision Tools and Project Planning
- PADM 6390 Ethics and Values in the Public Service
- PADM 6430 Contemporary Issues in Public Policy

Individuals pursuing the certificate only must take all six courses. Unconditionally admitted MPA students must complete PADM 6930 (Decision Tools), PADM 6390, and PADM 6430 as their MPA electives in order to obtain the Public Policy certificate, along with the MPA degree. The Certificate will not be awarded before the successful completion of the MPA in this case.”