

**APPLICATION FOR ADMISSION
TO THE
TEACHER EDUCATION PROGRAM
(GRADUATE)**

SECTION I:

Name: _____ Date: _____

SS#: _____ T#: _____

Email Address: _____

Address: _____ Phone: () _____

City/ State/ Zip Code: _____

Permanent Address: _____ Phone: () _____

City/ State/ Zip Code: _____

Check One (*double click checkbox*):

☐ Licensure

☐ Degree Seeking

Major: _____ Certification Area/Level: _____

Degree Seeking: ☐ M.Ed. ☐ M.S. ☐ M.A. Ed.

ANTICIPATED DATE OF GRADUATION: _____

(Month)

(Year)

Gender: Female ☐ Male ☐ Date of Birth: (mo)____/(day)____/(yr)____

(Baccalaureate or overall GPA; most recently awarded degree): _____

MAT _____

GRE _____

OTHER _____

Race: ☐ American Indian or Alaskan Native Primary Language: _____

☐ Asian or Pacific Islander

☐ Black, Non-Hispanic

☐ Hispanic

☐ White, Non-Hispanic

SECTION II:

Have you attached a copy of your background check (with fingerprinting stamp)?

No ☐ Yes ☐

Have you completed nine (9) hours of coursework or are you currently enrolled in your 9th hour?
(Attach a Transcript Evaluation)

No ☐ Yes ☐

If you are seeking special accommodations under ADA please attach A Reasonable Accommodation Request Form (Available from The Office of Disabled Student Services)
Verified Disabilities: No ☐ Yes ☐

Have you ever been dismissed from an observation, field placement, internship, or student teaching? No ☐ Yes ☐

If yes, explain:

Have you ever been convicted of a misdemeanor or felony? No ☐ Yes ☐

If yes, explain:

Advisor: _____
(Signature)

Date: _____

*****Important Note*** Completed applications received after published deadlines will be deferred to the following semester. Candidates may not apply for admission to professional education program and student teaching in the same semester. *****

(Office use only)

Date Application Submitted: _____

Received By: _____

Post-Baccalaureate Admission to Teacher Education Checklist

Attach each of the following to your application:

- ☐ Copy of Unofficial Transcript (cum GPA 2.75, or 3.0 in last sixty credit hours)
- ☐ Copy of one of the following
 - Copy of MAT scores (370 or above) **or**
 - Copy of GRE scores (870 or above)
- ☐ Two (2) Disposition Assessment Forms (one from advisor)
- ☐ Autobiography (Minimum of 300 words) should include the following
 - Experience with children
 - Work experience (last five years)
 - Travel experience
 - Career plans
- ☐ First Draft of Personal Teaching Philosophy
- ☐ Background Check (Register with L1 Identity Solutions. To register go to www.L1enrollment.com/ or call (855) 226-2937. To register on-line students will need to provide the ORI number, TNCC19138 – TSU Academic Affairs. Cost of the background check is \$48. Payment may be made by debit or credit card
- ☐ Proof of liability insurance (Liability Insurance may be acquired through STEA Membership. See Ms. Debra Jackson, Curriculum Lab Director, 212 Clay Hall or register online <http://www.teateachers.org/>) **Note: STEA membership runs from September 1 - August 31.*

Tennessee State University Criminal Background Check Form

Procedures

1. Submit to a fingerprint scan at one of Tennessee Bureau of Investigation's (TBI) scan locations.

a. In order to be fingerprinted, candidates must register with L1 Identity Solutions. To register go to www.L1enrollment.com/ or call (855) 226-2937. To register on-line students will need to provide the ORI number, TNCC19138 – TSU Academic Affairs.

- Click on Tennessee
- Click on Online Scheduling
- Enter your name - Click GO
- Select Non-DCS Child Care / Adoption Providers - Click GO
- Select Child - Related Worker (Private) - Click GO
- Enter ORI # **TNCC19138** - Click GO
- TSU ACADEMIC AFFAIRS ----Select- **YES**
- Enter Zip Code
- Select site/ date/time
- Complete Applicant Information – Follow prompts

b. Candidates will be fingerprinted at their own expense. The total cost of the background check is \$48. Payment may be made by debit or credit card for the criminal background check is \$48.00. Print payment receipt.

c. Proceed, with receipt, to one of the fingerprint scan sites (list attached).

2. After completing the process and reading this form sign below. Return this form and your and fingerprinting receipt with your completed application packet by the published deadline.

Access to public and/or private schools (before, during, or after hours) will not be granted until all appropriate documentation is on file in the Teacher Education office.

Incidents

Subsequent to my completed background check and going forward, it is my responsibility to report any arrest or criminal citation to the TSU Assistant Dean for Teacher Education within 48 hours of the incident. Failure to do so may result in dismissal from the program. I understand that my admission to, and continuation in the Teacher Education or other programs are contingent upon satisfactory results of the fingerprinting and background checks.

NOTE: Background checks are valid for the duration of completing a program. If there is a break in service or you're completing another degree, you must go through the process again.

Student's Signature: _____

Date: _____

L1 Enrollment Solutions Fingerprinting Locations

Nashville

Academy of Personal Protection & Security

336 Hill Ave Suite 102

Nashville, TN 37210

Greenbrier

Guns & Leather

2216 Hwy 41 South

Greenbrier, TN 37073

Nashville

Metro Nashville Public Schools

2601 Bransford Avenue

Nashville, TN 37204

Gallatin

The UPS Store 3429

695 Nashville Pike

Gallatin , TN 37066

Old Hickory

Goin Postal

14823 Lebanon Rd

Old Hickory , TN 37138

Lebanon

E & A Solutions

1037 West Main St, Suite A

Lebanon , TN 37087

Franklin

Goin Postal

9050 Carothers Parkway Suite 104

Franklin, TN 37067

Dickson

Express Personnel Services

313 East College St, Suite 1

Dickson, TN 37055

Hendersonville

Guns & Leather

600 West Main St

Hendersonville, TN 37075

Murfreesboro

Rutherford County Board of Education

2240B Southpark Dr

Murfreesboro, TN 3712

