Productivity Tip

Have you ever wondered what the “Site Map” at the top right of the main Banner form is and how it can be used?

How to use the Banner Site Map

- The site map appears on a separate page accessible by selecting the Site Map link on the main menu.
- The site map lists the top-level menus in your installation, and one level below them.
- There are no fields on the site map, only links to the various menus and forms.
- If you select a menu from the site map, the main menu appears, displaying the menu you selected with one level expanded.
- If you select a form, a process, or a QuickFlow, it will be displayed.

Note: The Site Map is a great way to find a sub menu without expanding every menu in Banner. It can be used as a quick reference for menu items.