**Office of Student Activities**

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http://www.tnstate.edu/campus\_life/activities.aspx

**Risk Management Policy and Agreement Form**

All prospective/members of and Tennessee State University shall by all applicable liquor control laws of the state or other jurisdiction including Colleges and Universities while participating in an organization event.

Responsibilities:

Although the leadership of the organization at any specific event, whether local, regional or organization-wide in scope, is responsible for promoting compliance with this policy, every member of is expected to assist in ensuring adherence to this policy.

In an effort to maintain and abide by this policy, members shall use the following guidelines:

1. The possession, use and / or consumption of alcoholic beverages while on chapter premises, during an official event, whether local, regional or organization-wide in scope, or in any situation sponsored or endorsed by the chapter or by the organization, must be in compliance with any and all applicable state, county, city and university laws or regulations.
2. No alcoholic beverages may be purchased using chapter, Bond, or organization funds: nor may any member, in the name of or on behalf of the chapter, coordinate the collection of, or provide any funds for such a purpose. In addition, no chapter may co-sponsor or co-finance a function at which alcohol is purchased by any of the host chapters, groups, or organizations.
3. The possession, sale, and/or use of any illegal drugs or controlled substances at any “chapter house”, organization sponsored event, or at any event that an observer would associate with the organization is strictly prohibited.
4. All intake activities associated with any chapter will be “dry intake” functions.
5. No alcohol shall be present at any intake program.
6. When alcohol is served at organizational events, one of the following options for conducting the event must be followed:
7. Service of alcohol on a no-host, cash bar basis by a professional bartender, full coverage by liability insurance is preferred:
8. A Bring Your Own Bottle (BYOB) event may be held at which only members, aspirants, and invited guest of legal drinking age may bring and/or consume alcoholic beverages.
9. Regardless of the option chosen, the following shall apply:
10. No member or aspirant, individually or collectively, shall purchase for, serve to, or sell alcoholic beverages to any minor (those under the legal drinking age);
11. Reasonable precautions will be taken by the chapter to prevent the excessive consumption of alcoholic beverages and to prevent the service of alcohol to underage persons by anyone;
12. Members and/or guests who arrive at an event in an intoxicated state shall nor be admitted;
13. At each event, there shall be designated nom-drinking members;
14. Non-alcoholic beverages shall be provided at each event;
15. The service of alcoholic beverages shall be cut off at a specific time, which shall be established and clearly published in advance of the event;
16. No games that involve alcoholic beverages shall be permitted.

**Risk Management- Fire and Health Safety Policy**

All premises used for prior to, during, and following occupancy, must meet all local fire/health codes and standards, as well as any applicable federal, state, county, municipal laws, ordinances, and regulations.

**Risk Management- Hazing Policy**

It shall be the responsibility of all members of to determine college, university, or other legal jurisdictional policy regarding hazing (both mental and physical), and to comply fully with such policies.

Guidelines:

In an effort to maintain and abide by this policy, members shall use the following guidelines:

1. Because some forms of hazing may involve criminal conduct (such as unwanted physical contact), you must immediately report any such criminal acts to local law enforcement authorities in addition to the
2. No member, aspirant, chapter, shall conduct or condone hazing activities. Permission or approval by a person being hazed does not abrogate this policy.
3. Hazing activities are generally defined as:
	1. Any action taken or situation created, intentionally or unintentionally, whether on or off organization premises, to produce physical or mental discomfort, embarrassment, harassment, or ridicule or possibly cause physical harm or injury.
	2. Such activities include, but are not limited to: use of alcohol; paddling in any form; creation of excessive fatigue; physical and psychological shocks; road trips or kidnapping of aspirants by members or kidnapping of members by aspirants; consumption of food, beverage or other substance except in the course of regular meals; late work sessions which interfere with scholastic activities; blindfolds; engaging in public students of buffoonery; morally degrading or humiliating games and activities; or any such activities carried on outside or inside the confines of the chapter premises and all other activities on the part of members upon aspirants which are not consistent with the organization’s law, ritual or policy, or any and all applicable state, county, city and university laws or regulations. Activities, which could be construed as quests, treasure hunts, or scavenger hunts that are not approved by the Executive Committee will be considered, unauthorized events, and by their very nature, considered hazing.
4. Mental hazing includes, but is not limited to, the activities and procedures included in the following statement of policy:
	1. There shall be no pre-initiation activities that would cause person to be physically or mentally fatigued;
	2. Activities during the Bond period shall be limited to those which attempt to increase the person’s knowledge of the organization, and the person’s professional intent; these activities must be carried on in a dignified manner and must show proper respect for another person as a professional equal;
	3. At no time during the Bond period is there to be verbal abuse of an individual, including shouting, screaming, and the use of profanity.

**Risk Management-Sexual Harassment Policy**

It is the policy of that unwelcome sexual advances, requests for sexual favors, and other sexually offensive verbal or physical contact will not be condoned or permitted, and may in fact be in violation of state and/or federal law. Nonconsensual sexual physical contact and similar acts are a crime, and you are required to immediately report any such incidents to local law enforcement authorities in addition to .

The organization will not tolerate nor condone any form of sexually abusive behavior on the part of its members, whether physical, mental or emotional. This is to include any actions that are demeaning to any person, which would constitute Sexual Harassment in any form.

Keep the above policies for your records, and return the signed page to the Office of Student Activities.

**By signing below, I agree that I have received and read Tennessee State University policies regarding Risk Management. I agree as a prospective member or affiliate of the Tennessee State University Chapter of that I will abide by these policies.**

Signed:

Printed:

Date: