

College of Business

Tennessee State University

Spring, 2013
Course Syllabus

Location Information:

Course Name: ACCT 3110, Intermediate Accounting I

Credit Hours: 3

Contact Hours: Section 80, AWC, Room 210, Wednesday, 5:30 pm to 8:30 pm

Instructor: Name: Richard L Banham JD, PhD, CPA

Office: AWC 407 (not in K suite)

Phone: 615.963.7163

E-mail: rbanham@tnstate.edu

Office Hours

Monday: 3:00 pm to 8:00 pm

Tuesday & Thursday: 9:30 am to 11:00 am

Tuesday: 1:45 pm to 3:45 pm

By appointment or when schedule indicates open hours

Note: Other University obligations occasionally cause me to be out of my office during office hours.

REQUIRED TEXTBOOK & MATERIALS: Intermediate Accounting Volume I (Ch 1-12) with Annual Report, J. David Spiceland, James Sepe, Mark W. Nelson, 7th Edition, ©2013, ISBN-13 9780077614058 (hardcover) or 9780077924911(loose-leaf)

COURSE DESCRIPTION:

The purpose of this course is to study and understand the application of Generally Accepted Accounting Principles (GAAP) for asset valuation, income measurement, and financial statement presentation for business organizations, and the processes through which these principles evolve. Emphasis is placed on the conceptual framework underlying financial accounting, expanded review of the accounting cycle, time value of money concepts and components of financial statements, such as cash and receivables, inventories, property, plant and equipment and intangible assets, financial instruments and liabilities. Prerequisite: ACCT 2010.

COURSE OBJECTIVES:

Learning & Skill Outcomes:

The following competencies will be the focus of this course. The accounting department's assurance of learning standard for this course is delineated in competency four.

Competency	Assessment Tool
1. Demonstrate an understanding of conceptual framework underlying US GAAP.	Exercises and examination questions
2. After learning the GAAP Conceptual framework students will be introduced to the International Accounting Reporting Standards, IFRS' conceptual framework. Students will demonstrate a basic understanding of the differences between the GAAP and IFRS conceptual frameworks.	Exercises and Examination Questions
3. Master the book keeping cycle and basic book keeping techniques: (a) debits and credits, (b) assets, liabilities, equity, revenue, expenses and the impact of transactions on these.	Practice Problem requiring journal entries, trial balance, adjusting entries, worksheet, basic income statement and balance sheet. Book Keeping exercise, and exams.
4. Demonstrate ability to prepare properly formatted excel spreadsheets incorporating basic functions, formulas including financial functions, and conditional formatting.	Graded Excel Problems e-mailed to instructor
5. Improve critical thinking skills by applying GAAP in areas of Time Value of Money, Cash, Accounts Receivable, Notes Receivable, and Inventory.	Assigned exercises, problems, and test questions

Topics/Learning Objectives

1.	Introduction
	a. Identify the major financial statements and other means of financial reporting.
	b. Explain how accounting assists in the efficient use of scarce resources.
	c. Describe some of the challenges facing accounting.
2.	GAAP
	a. List the objectives of financial reporting.
	b. Explain the need for accounting standards.
	c. Identify the major policy-setting bodies and their role in the standard-setting process.
	d. Explain the meaning of generally accepted accounting principles.
	e. Describe the impact of user groups on the standard-setting process.
	f. Understand issues related to ethics and financial accounting.
3.	US GAAP Conceptual Framework
	a. Describe the usefulness of a conceptual framework.
	b. Describe the FASB's efforts to construct a conceptual framework.
	c. Understand the objectives of financial reporting.
	d. Identify the qualitative characteristics of accounting information.
	e. Define the basic elements of financial statements.
	f. Describe the basic assumptions of accounting.
	g. Explain the application of the basic principles of accounting.
	h. Describe the impact that constraints have on reporting accounting information.
	i. Understand basic accounting terminology.
4.	IFRS Conceptual Framework

a.	Objectives
b.	Identify the qualitative characteristics
c.	Basic elements of financial statements
d.	Recognition and Measurement
e.	Financial Statements
f.	Underlying philosophic differences IFRS & US
g.	Comparative advantages and disadvantages of
5.	Accounting Systems
a.	Explain double-entry rules.
b.	Identify steps in the accounting cycle.
c.	Record transactions in journals, post to ledger accounts, and prepare a trial balance.
d.	Explain the reasons for preparing adjusting entries.
e.	Prepare financial statements from the adjusted trial balance.
f.	Prepare closing entries.
g.	Explain how to adjust inventory accounts at year-end.
h.	Differentiate the cash basis of accounting from the accrual basis of accounting.
i.	Identify adjusting entries that may be reversed.
j.	Prepare a 10-column work sheet.
6.	Financial Statements
a.	Reporting Income and Adjustment to Equity
i.	Understand the uses and limitations
ii.	Prepare single-step and multiple-step income statements.
iii.	Explain how to report irregular items.
iv.	Explain intra-period tax allocation.
v.	Explain where to report earnings per share information
vi.	Prepare a retained earnings statement.
vii.	Reporting other comprehensive income.
b.	Balance Sheet
i.	Explain the uses and limitations of a balance sheet.
ii.	Identify the major classifications of the balance sheet.
iii.	Prepare a classified balance sheet using the report and account formats.
iv.	Determine which balance sheet information requires supplemental disclosure.
v.	Describe the major disclosure techniques for the balance sheet.
c.	Cash Flow Statement
i.	Indicate the purpose of the statement of cash flows.
ii.	Identify the content of the statement of cash flows.
iii.	Prepare a statement of cash flows.
iv.	Understand the usefulness of the statement of cash flows.
7.	Time Value of Money
a.	Identify accounting topics where the time value of money is relevant.
b.	Distinguish between simple and compound interest.
c.	Use appropriate compound interest tables.
d.	Identify variables fundamental to solving interest problems.
e.	Solve future and present value of problems.
f.	Solve future value of ordinary and annuity due problems.
g.	Solve present value of ordinary and annuity due problems.
h.	Solve present value problems related to deferred annuities and bonds.

8.	Cash
	a. Identify items considered as cash.
	b. Indicate how to report cash and related items.
	c. Bank Reconciliation
9.	Accounts Receivable
	a. Define receivables and identify the different types of receivables.
	b. Explain accounting issues related to recognition and valuation
	c. Explain accounting issues related to recognition and valuation of notes receivable.
	d. Explain accounting issues related to disposition of accounts and notes receivable.
10.	Inventory
	a. Identify major classifications of inventory.
	b. Distinguish between perpetual and periodic inventory systems.
	c. Identify the effects of inventory errors on the financial statements.
	d. Understand the items to include as inventory cost.
	e. Describe and compare the cost flow assumptions used to account for inventories.
	f. Explain the significance and use of a LIFO reserve.
	g. Understand the effect of LIFO liquidations.
	h. Explain the dollar-value LIFO method.
	i. Identify the major advantages and disadvantages of LIFO.
	j. Understand why companies select given inventory methods.
	k. Describe and apply the lower-of-cost-or-market rule.
	l. Explain when companies value inventories at net realizable value.
	m. Explain when companies use the relative sales value method to value inventories.
	n. Discuss accounting issues related to purchase commitments.
	o. Determine ending inventory by applying the gross profit method.
	p. Determine ending inventory by applying the retail inventory method.
	q. Explain how to report and analyze inventory.
11.	Property, Plant, and Equipment
	a. Types of Assets
	b. Measuring the cost of an asset
	c. Recording assets purchases, and dispositions
	d. Self-constructed assets and Research and Development
	e. Measuring Cost Allocation – Depreciation and Amortization
	f. Additional issues – Changes, Errors, Impairments
	g. Subsequent Expenditures

ACADEMIC INTEGRITY: Academic honesty and integrity lie at the heart of any educational enterprise. Students are expected to do their own work and neither to give nor to receive assistance during quizzes and examinations. Deliberate violations of academic integrity (plagiarism, cheating, misrepresentation, and fabrication of information) are not tolerated. Actions outlined in the Tennessee State University Student Handbook under Code of Student Conduct will be followed for incidents of academic misconduct.

REASONABLE ACCOMMODATIONS: Any students requiring accommodations should contact Patricia Scudder, Director of Students with Disabilities-Disabled Student Services Office at 963-7400, preferably before the fourth class meeting. The College of Business, in conjunction with the Office of

Disabled Student Services, makes reasonable accommodations for qualified students with medically documented disabilities. I need to be aware of your status if it will affect your class activities and assignments---before assignments are due.

CODE OF STUDENT CONDUCT: There will be no eating, drinking, sleeping or disruptive behavior in the classroom. Each student is encouraged to participate in classroom activities, ask questions, and work along with the class as recommendations/problem solutions to illustrations, examples, and cases are examined. Additionally, cell phones must be turned off upon entering the classroom and should remain so until class has ended. Action will be taken against those students who do not adhere to appropriate classroom behavior.

ATTENDANCE & LATE WORK:

There are 24+ class meetings for day students and 12+ class meeting for night students. A deduction of 4 points, day students, 8 points, night students, is made from your final grade for each unexcused absence over 1. Note, coming late or leaving early is a 4 point deduction for night students (they meet twice as long as day classes) and, also for day students. For example, if your final grade (homework and exams) is a 90 average in a day class and you have 4 unexcused absences, then your final grade is reduced by 12 points (3 absences over the first time @ 4 points each), for a final grade of 78, a C for the course. IF YOU ARE LATE FOR CLASS OR LEAVE CLASS EARLY, THIS IS AN UNEXCUSED ABSENCE UNLESS I HAVE EXCUSED YOU FOR BEING LATE OR LEAVING EARLY. An excused absence is one that is within the university guideline (athlete, certain school events, death, sickness (note from a doctor or clinic is required)). I determine if an absence (including being late or leaving early) is an excused absence, so make sure you discuss this with me.

TEACHING STRATEGIES: Students will be asked to (a) acquire adequate knowledge, skills, and attitudes based on course assignments and (b) demonstrate acquired knowledge, skills, and attitudes in class. The instructor will evaluate students' written quizzes and examinations, written presentation reports, responses to random questioning, and oral presentations to assess the level of knowledge, skills, and the attitudes that students have acquired. Students will provide general discussion/interaction plus spoken and/or written communications in responding to the instructor's specific questions and assignments.

ASSIGNMENTS & EVALUATION CRITERIA: Each professor sets the number of exams, methods of exams, based on an established criteria in the Accounting Department. The professor has established the follow standard:

Exams: Two tests plus a comprehensive final will be given. The lowest of the two tests will be replaced by half of the student's score (provided the amount is greater) on the final exam. Points may be deducted for unsatisfactory homework (the purpose of homework is to encourage adequate preparation for, and participation in, class). Homework will be turned in the class following the exam on the material. Late homework will only be accepted when the student's explanation for being late is considered meritorious by the instructor. Students must retain a copy of homework problems turned in during the semester in order to study for the final exam.

Available Points: The instructor anticipates the following:

Mid-term Examinations (2 Total)	200 points
Comprehensive Final	200 points
Homework	100 points
Excel Problem	50 points
Special Assignments and Quizzes from 10 to 25 points each.	

Quizzes Several quizzes will be given throughout the semester on the basic bookkeeping skills required of accounting majors. The object of these quizzes is to reinforce the student's knowledge and ability to apply the basic concepts. Continued poor performance on these quizzes will result in more quizzes worth more points. Unannounced quizzes will be given when attendance is low at the beginning of class or when it appears the class is not prepared to cover the assigned material.

Homework: Students will print and turn in homework related to chapters covered by an exam the class following the exam on the topic except for the final exam when homework will be due at the time of the final. Since the final exam is comprehensive, students must make a copy of their homework to use when studying for the comprehensive final. The accounting profession expects that accounting majors use Excel, Word, and PowerPoint rather than a calculator, paper and pencil to complete assignments. Consequently, students are encouraged, but not required, to work all assignments in excel or, where appropriate, in Word. Homework completed on the computer must be printed and turned in; it cannot be e-mailed.

Excel Problems: During the course of the semester, exercises and problems listed on the course schedule followed by an asterisk "*" must be e-mailed to the professor prior to the class indicated in the schedule. Students will be expected to apply the Accounting Department's Evaluation Criteria in preparing the worksheets. (see below)

NOTE: THE E-MAIL ADDRESS USED TO SUBMIT EXCEL ASSIGNMENTS IS **drbanham@yahoo.com**. Students should "cc" the assignment to their e-mail address which will provide them with a copy and also let them know that the server processed the message. **ALL OTHER COMMUNICATION BY E-MAIL MUST BE SENT TO THE ADDRESS INDICATED AT THE BEGINNING OF THIS SYLLABUS.**

During the course of the semester, the instructor will provide a practice exercise and an individually worked graded spreadsheet problem. Copies of the solutions should be stored on a portable media or laptop so they can be brought to school as a means of documenting the student completed the assignment and did so without using another student's solution. Do not request return receipts. Late assignments will be penalized as indicated in the evaluation criteria. Absence from class on the day the assignment is due or the class prior to the due date does not give the student an extension of time or reason for not submitting the assignment when due. **NOTE:** Any assignment received after the scheduled start of class will be treated as late.

Supplemental Materials: Students will not be expected to purchase working papers or study guides but will be expected to come to class with a pencil, eraser, notebook paper, and text.

eLearn Course Site: Class materials, announcements, handouts, and selected problem solutions will be posted to the course site. Your student network id and password are used to gain access. The address of the site is <http://eLearn.tnstate.edu>. Articles and additional assignments will be posted to the site. Students should consult the schedule and print the assigned materials prior

Missed Exams and/ or quizzes: Students with a valid reason for missing a single quiz will be given the average of their other quizzes. Quizzes will be given at the beginning of class and have a time limit. Student's arriving late will be expected to complete the quiz in the time remaining. Students, who miss more than one quiz, will be given a zero on the second quiz. The instructor reserves the right to determine if one or more quizzes will be dropped in determining the final grade.

Makeup exams will not be given! Students with a valid reason for missing an exam will be allowed to use the missed exam as their lowest exam. Students without a valid reason will be given a zero on the exam and the exam will not be dropped. Students missing more than one exam will receive a zero for all exams missed. The instructor alone determines what constitutes a valid reason for missing any quiz or exam.

GRADING SCALE

Final (semester) grades will be assigned based on percentage-of-available-points-earned as follows:

Your Percentage	Your Grade
90-100	A
80<90	B
70<80	C
60<70	D
0<60	F

Note: The instructor realizes that individual tests or other circumstances might warrant lowering the percentage established for each grade: However, under no circumstances will the percentages be raised.

CLASSROOM POLICIES

Official class cancellation, building evacuation, etc.: "Course Schedule" will shift forward by one meeting except for the scheduled final exam. Appropriate additional announcements will be provided by posting information to e-learn in a timely manner. During the winter months road conditions may make it dangerous to attend class even though the University decides not to close. Unless there is a scheduled exam, students should exercise their own judgment about driving. In the case of exams and the University does not officially close, students should consult e-learn 90 minutes prior to the scheduled class start time. The instructor will post a notice of postponement and all students will take the exam during the next scheduled class meeting. If no notice is posted and the University is open, the exam will be given as scheduled. When a student decides not to come, he/she should e-mail the instructor and explain the circumstances. The instructor may, for an exam, schedule a time for the student to take the exam or choose, as is his option, to treat the exam as the one to be dropped.

Talking: Students will respect classmates by not talking to those around them when the instructor is presenting course material, answering questions, students are presenting answers to problems or asking questions of the instructor and whenever a test or quiz is being administered to the class. Talking indicates a lack of respect for others; it diminishes the learning process, and it is unprofessional. Students who continually talk to their neighbor will be assigned a special seat and/or asked to leave the classroom until they can control their behavior.

Privacy Rules: Federal law prohibits the instructor from discussing your grades, attendance, or other personal information with anyone except "you."

Cell Phones: Students will turn off and put away their cell phones prior to the beginning of class. Cell phones cannot be used as a calculator. Students who have special circumstances requiring them to have a cell turned on, should discuss them with the professor who may allow the student to place their phones on vibrate. Only students who have permission to answer phones may do so by leaving the classroom. Any student who leaves the class to answer the phone without permission will not be allowed to return.

Proper Exam Decorum: Because of recent incidents where students were accessing test banks and/or texting during exams, no cell-phones should be in students' hands, laps, or within reach during exams. In addition all computers should be turned off. Any student who fails to follow these rules will be asked to leave the exam and will receive a zero on the exam.

The following is taken from the TSU Handbook and applies to this class:

(1) Under the Tennessee Board of Regents' system-wide rules on student conduct, students are required to provide explanations and/or justifications for tardiness and missed class sessions directly to the faculty member for each class in which student is enrolled. In pertinent part, TBR system-wide student disciplinary rule number 0240-2-3-.03(5) reads:

(2) Class attendance and punctuality requirements are contracted between the faculty and the students, through specific expectations for attendance and punctuality and specific consequences that are outlined by individual faculty members in the printed syllabus for each course.

Source: http://www.tnstate.edu/campus_life/mediation_services/documents/2011-2012%20Student%20Handbook.pdf

The following documents are considered part of this syllabus and students are required to abide by the provisions of the documents:

- Department Excel Evaluation Criteria
- Course Schedule
- College of Business Code of Conduct

In order to meet the learning needs of the class or compensate for the failure of the Accounting Department, College of Business, or University to provide needed resource, the instructor reserves the right to modify this syllabus in writing during the semester without prior notice. Modifications will only be made when it is mandated by circumstances that make the modification necessary to evaluate the student fairly.

Department Excel Evaluation Criteria

Criteria	Weight
1. Heading such as company name and date were included properly.	10%
2. Proper design for assignment – alignment and spacing – appearance.	10%
3. Currency symbols are used correctly.	10%
4. Basic functions were used where appropriately and correctly.	10%
5. Special functions were used where appropriately and correctly	40%
6. Assignment is complete and accurate.	20%

Five point reduction in assignment score will be given for every 24 hours an assignment is late.

Schedule — Spring 2013

SUBJECT TO CHANGE

1/14/2013

Date	Reading Text & Topics	Exercises	Problems	Supplemental Assignments
23-Jan	3 to 35 50 to 90	Introduction to Course and Book-keeping		
30-Jan	113 to 139	1-1,7,9,14 2-1,2,3,6,8,11,15,20		
6-Feb	170 to 207	3-2,4,12,15,17	2-3,4	
13-Feb		4-1,3,4,11,16,22		Book Keeping Exercise Due**
20-Feb	230 to 268			Book Keeping Quiz
27-Feb	Advanced Excel Functions	Exam I		
6-Mar	320 to 341	5-6,11,13,22,25		
13-Mar	Spring Break			
20-Mar	358 to 398	6-2,3,7,8,15,17,18,21		Excel Practice Problems*
27-Mar	420 to 450	7-1,5,6,7,10,14,18,19,22		
3-Apr		8-8,11,13,14,15,22,23,24		
10-Apr	474 to 504	Exam II		
17-Apr	528 to 563	9-1,5,9,13,14,15,19,20,25,26,29		Excel Graded Problem Due*
24-Apr	588 to 625	10-1,2,11,14,15,16,17,23,24,29		
1-May		11-1,6,7,15,16,22,26,27,34		
29-Apr	<u>Comprehensive Final Exam Seniors 3:00-5:00 or 7:20-9:20</u>			
8-May	Comprehensive Final Exam All Other Students			

*EXCEL problems emailed to address in syllabus prior to the beginning of class

** Due at beginning of class

Code of Honor, Dress, and Decorum

In creating a professional culture, the following Code of Honor, Dress and Decorum has been developed and established by College of Business constituents, including significant input from students. It is generally accepted by the College of Business student body, faculty, and staff that we will treat our colleagues with courtesy, respect, and collegiality, and treat the classroom as a business meeting.

Plagiarism is: Using someone else's ideas or phrasing and representing those ideas or phrasing as our own, either on purpose or through carelessness, is a serious offense known as plagiarism. "Ideas or phrasing: includes written or spoken material, of course – from whole papers and paragraphs to sentences, and, indeed, phrases – but it also includes statistics, lab results, art work, etc. "Someone else: can mean a professional source, such as a published writer or critic in a book, magazine, encyclopedia, or journal; an electronic resource such as material we discover on the World Wide Web; another student at our school or anywhere else; a paper-writing "service" (online or otherwise) which offers to sell written papers for a fee.

I will maintain a level of decorum that best represents this professional setting

I will respect my classmates, faculty, and College of Business visitors by:

- Observing rules of attendance and punctuality
- Not using my cell phone in class or allowing it to ring
- Refraining from loud conversation and profanity in classrooms and hallways
- Observing generally accepted rules of professional attire

I will respect myself by:

- Providing my best effort to the course
- Not cheating by giving or accepting materials, copying, stealing, deception, or plagiarism.
- Doing my assigned part in group work
- Coming to class prepared
- Asking questions.

I will observe the following:

- Understanding that loose clothing is a current style, "super-sag" and low-rise pants that reveal undergarments are inappropriate in the business setting. The College of Business at Tennessee State University considers this style of clothing unprofessional and unbecoming for members of this community.
- As for other forms of revealing clothing, high hem-lines and deep-cleavage revealing blouses and tops are unprofessional and in the College of Business at Tennessee State University, this style is also considered unprofessional and unbecoming for members of this community.
- Head rags, hats and caps are not considered a part of professional attire and in the College of Business at Tennessee State University, are considered unprofessional for members of this community.
- ✓ Loud conversation and profanity are unprofessional and unacceptable. In the College of Business at Tennessee State University, it is unacceptable in the classroom setting and strongly discouraged in hallways between classes. By observing this code I understand that I am a member of the College of Business at Tennessee State University whose guiding Principles and core values include: