

College of Business

Tennessee State University

Semester and Year: Fall 2012
Course Syllabus

LOCATOR INFORMATION:

Course Name: BISI 3230-80 – Management Information Systems

Course Hours: 3

Contact Hours: 3

INSTRUCTOR:

Dr. Gerald P. Marquis

Office: K-409, AWC

Phone: 615-963-7096

E-mail: gmarquis@tnstate.edu

gpmarquis@yahoo.com

Office hours: M 2:30 p.m. – 5:00 p.m. & 8:30 p.m. – 9:00 p.m.
T 2:30 p.m. – 5:00 p.m. & 8:30 p.m. – 9:00 p.m.
W 2:30 p.m. – 5:00 p.m.
R 2:30 p.m. – 5:00 p.m.
And by appointment

REQUIRED TEXTBOOK & MATERIALS:

Introduction to Information Systems, 4ed. Rainer & Cegielski, Wiley, © 2012,
SBN: 978-1-118-06334-7

Web Site: www.wiley.com/college/rainer

COURSE DESCRIPTION:

This course covers the fundamental principles and issues of managing information technology as a corporate resource. The primary purpose is to provide an awareness of the future role of information technology in business organizations. Major concepts, developments and managerial implications involved in computer hardware, software, communications and other computer-based information systems will be discussed using specific business case examples. The challenges and methods of managing information systems, technologies, and resources from an associated technical approach will provide the conceptual framework for the course.
Prerequisite: BISI 2150

COURSE OBJECTIVE/LEARNING OUTCOME:

- To gain an understanding of the relationship between Information Systems and the effective operation of an enterprise
- To reinforce the use of spreadsheets and databases to solve business like problems

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ACADEMIC INTEGRITY:

Academic honesty and integrity lie at the heart of any educational enterprise. Students are expected to do their own work and neither to give nor to receive assistance during quizzes and examinations. Deliberate violations of academic integrity (plagiarism, cheating, misrepresentation and fabrication of information) are not tolerated. Actions outlined in the Tennessee State University Student Handbook under Code of Student Conduct will be followed for incidents of academic misconduct.

REASONABLE ACCOMMODATIONS:

Any students requiring accommodations should contact Patricia Scudder, Director of Students with Disabilities-Disabled Student Services Office, at 963-7400, preferably before the fourth class meeting. The College of Business, in conjunction with the Office of Disabled Student Services, makes reasonable accommodations for qualified students with medically documented disabilities. I need to be aware of your status if it will affect your class activities and assignments---before assignments are due.

CODE OF STUDENT CONDUCT:

There will be no eating, drinking, sleeping or disruptive behavior in the classroom. Each student is encouraged to participate in classroom activities, ask questions, and work along with the class as recommendations/problem solutions to illustrations, examples, and cases are examined. Additionally, cell phones must be turned off upon entering the classroom and should remain so until class has ended. Action will be taken against those students who do not adhere to

Appropriate classroom behavior.

ATTENDANCE AND LATE WORK:

Students are expected to arrive in class on time and ready to work. Projects and/or homework will be accepted after the due date and time with a 10% reduction in the score for each day or partial day the work is late

TEACHING STRATEGIES:

In-class discussions and in-class hands-on computer assignments

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ASSIGNMENTS/TOPICS COVERED:

Introduction to Information Systems
Ethics and Privacy
Information Security
Computer Hardware
Computer Software
Data and Knowledge Management
Computer Networks
Information Systems within the Organization

Lab Projects – Excel
Lab Projects – Access

EVALUATION CRITERIA:

Course Work:	Mid Term Exam	100 pt.	Grading:	90	–	100	A
	Final Exam	100 pt.		80	–	89	B
	Average of Assignments	200 pt.		70	–	79	C
		-----		60	–	69	D
	Course Total	400 pt.		0	–	59	F
Bonus Points:	AITP Membership	4 pt.					
	AITP Attendance	1 pt.	Each meeting after joining				

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Fall 2012 - Tentative Schedule

Policies & Procedures

1. Use of any electronic devices for purposes not related to the class is prohibited.
2. Any student that either commits or aides in the commission of cheating or plagiarism will receive an “F” in this course.
3. The instructor reserves the right to change the class schedule as needed during the semester
4. All students are expected to arrive in class prepared, i.e., assigned readings completed and homework ready to turn in for grading.
5. For quizzes and exams students are responsible for **ALL OF THE MATERIAL IN THE ASSIGNED CHAPTERS OF THE TEXTBOOK** regardless if the topics were discussed in class or not.
6. If there is a problem taking an exam at the assigned time, students **MUST** contact the instructor **PRIOR** to the day of the exam or **NO** make-up test will be allowed and the student will receive a zero for the missed exam.
7. No missed quiz can be made-up unless the student has an instructor approved written excuse **and the quiz has not yet been returned to the class.**
8. Projects and/or homework will be accepted after the due date and time **with a 10% reduction in the score for each day or partial day the work is late.**
9. Students that do not return any portion of any exam material will receive a final grade of “F” in this course.
10. Project and/or homework material left with the instructor at the end of the semester will be retained only two (2) weeks into the next semester, after which they will be destroyed.
11. Students that want a grade report from the instructor can:
 - a) Check your grade on MYTSU or
 - b) Send an e-mail request for their grade, which will be sent via the reply function.
 - c) **GRADES WILL NOT BE GIVE OUT OVER THE TELEPHONE**