

## Peer Evaluation form

Instructor:

Course #:

Semester:

Team Number:

Your name:

The instructor assumes that all members contributed equally to group decisions about the class projects. Unfortunately, this may not be valid for your group. In order to acknowledge those individuals who put forth the most time and effort regarding the projects, please complete the following evaluation form.

The ratings you will provide on this form will be used to assist the instructor in assigning course points to your fellow group members, and therefore, will be used in making final grade assignments in this course. Each project will receive a total project grade on the overall total finished project. Each group member will receive a number of points for the group project based on the particular grade that is assigned and the individual contributions made toward that final group effort. Group members will provide information on the relative contributions made by all members of the project group. Thus, students who contributed fully to this project and whose efforts helped to make it a good one should be rewarded for their efforts. In effect, you can help to insure that students who contributed more receive more points than students who contributed less. Likewise, if you feel that one particular person has not fully contributed, done so in a careless manner, or even prevented the group from making meaningful progress toward the final product, you now have the opportunity to express your feelings, and help insure that this student does not fully benefit from the efforts of those who worked hard and well on this project.

**INSTRUCTIONS:** Rate each group member, including yourself, in terms of the contributions made toward the overall group project. Write the NAMES (neatly) of all group members in the space provided. Then, allocate points among your group members in such a fashion as to express your beliefs about each person's contributions to the overall group project. That is, assign each person a number of points such that (1) a higher number of points express your belief of greater contributions, and (2) the sum of all points assigned should equal but not exceed 100 times the number in your group (i.e., 3 people would have a total of 300 points to distribute).

<i>Group Member (including yourself)</i>	<i>Points Allocated</i>
1.	
2.	
3.	
4.	
Total:	

Continue the evaluation on the other side of this page →

Circle the number that best represents your opinion.

Team Member  _____ (Name of the member you are evaluating)	Strongly Agree	Agree	Somewhat Agree	Somewhat Disagree	Disagree	Strongly Disagree
Attendance at all group meetings.	1	2	3	4	5	6
Reliable in completing assigned responsibility.	1	2	3	4	5	6
Highly contributed to writing and proof reading of the final report.	1	2	3	4	5	6
Clearly understood all concepts.	1	2	3	4	5	6
Contributed ideas that were of high quality.	1	2	3	4	5	6
Was able to read and make deductions from the project.	1	2	3	4	5	6
Approximately, the amount of time spent on this project was comparable to other group members.	1	2	3	4	5	6
Highly contributed in preparing the oral report.	1	2	3	4	5	6
Was enthusiastic about working with the group.	1	2	3	4	5	6

Team Member  _____ (Name of the member you are evaluating)	Strongly Agree	Agree	Somewhat Agree	Somewhat Disagree	Disagree	Strongly Disagree
Attendance at all group meetings.	1	2	3	4	5	6
Reliable in completing assigned responsibility.	1	2	3	4	5	6
Highly contributed to writing and proof reading of the final report.	1	2	3	4	5	6
Clearly understood all concepts.	1	2	3	4	5	6
Contributed ideas that were of high quality.	1	2	3	4	5	6
Was able to read and make deductions from the project.	1	2	3	4	5	6
Approximately, the amount of time spent on this project was comparable to other group members.	1	2	3	4	5	6
Highly contributed in preparing the oral report.	1	2	3	4	5	6
Was enthusiastic about working with the group.	1	2	3	4	5	6

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