



Student Registration

Frequently Asked Questions

1. What if a class is closed?

If there is no other section available, you will need to speak with the department head of that area or the administrator in charge during registration.

2. What if I want to take more than 18 hours?

Anything over 18 hours constitutes an overload. Students enrolling in more than 18 hours need to have a 3.000 GPA or be a graduating senior. You will need to have a department head or the administrator in charge enroll you. Freshmen may not take an overload.

3. Where do I go if I have a hold?

Depending on what type of hold you have you will have to go to the following areas (during priority registration these services are offered in Kean Hall):

Student Balance – Bursar’s Office

Housing – Bursar’s Office or Dorm Office

Measles – Queen Washington Health Center

Traffic Fine – Bursar’s Office

4. What if I have to take developmental classes?

If you need to take two or more developmental classes, you will need to go to see an advisor from Developmental Studies in the LRC building on the first floor.

5. What if I have high school deficiencies?

You will need to see an advisor.

6. I need to change my major.

You can get a “Change of Major Form” from the College of Business Academic Advisor or the Records Office.

7. Do I have to pay today?

You will need to speak with someone in Financial Aid to determine how much you will need to pay.