

**Tennessee State University
Board of Trustees**



**Approval of the
March 15, 2018,
Academic Affairs and
Student Affairs
Committee Meeting Minutes**

TENNESSEE STATE UNIVERSITY

BOARD OF TRUSTEES

ACTION ITEM

DATE: June 21, 2018

ITEM: Approval of the March 15, 2018, Academic Affairs and Student Affairs Committee Meeting Minutes

RECOMMENDED ACTION: Approval

PRESENTED BY: Chair of Academic Affairs and Student Affairs Committee,
Trustee Pamela Martin

The document reflecting the minutes from the March 15, 2018, Academic Affairs and Student Affairs Committee meeting is included in the June 21, 2018, Board materials.

MOTION: To approve the minutes from the Board of Trustees' March 15, 2018, Academic Affairs and Student Affairs Committee meeting, as contained in the Board materials for the Board's June 21, 2018, meeting.

Meeting of the Tennessee State University Board of Trustees
Academic Affairs and Student Affairs Committee
March 15, 2018
Tennessee State University – Main Campus –
McWherter Administration Building. President’s Conference Room
3500 John A. Merritt Blvd., Nashville, Tennessee 37209

MINUTES

Committee Members Present: Trustees Pam Martin, Ali Sekmen and Sydnie Davis

Other Board Members Present: Trustees Deborah Cole, Edith Peterson Mitchell (via conference call)

University Staff Present: President Glenda Glover; Mr. Laurence Pendleton, University Counsel and Board Secretary; Dr. Alisa Mosley, Associate Vice President for Academic Affairs; Dr. Curtis Johnson, Chief of Staff; Dr. Tracey Ford, Vice President of Student Affairs and Ms. Cynthia Brooks, Vice President of Business and Finance.

I. CALL TO ORDER

Academic Affairs and Student Affairs Committee Chair Martin called the meeting to order at 9:32 a.m.

II. ROLL CALL/DECLARATION OF A QUORUM

Trustee Martin asked Board Secretary Pendleton to call the roll. Secretary Pendleton called the roll, which reflected that Committee members Martin, Sekmen and Davis were present. Secretary Pendleton then announced the presence of a quorum.

III. APPROVAL OF NOVEMBER 16, 2017, COMMITTEE MEETING MINUTES

Trustee Martin announced the next item on the agenda, which was the approval of the November 16, 2017, Academic Affairs and Student Affairs Committee meeting minutes. Trustee Martin moved to recommend to the full Board the approval of the November 16, 2017, Academic Affairs and Student Affairs Committee meeting minutes, as contained in the Board materials for the March 15, 2018, Board meeting. Trustee Sekmen seconded the motion. With there being no discussion, Trustee Martin called for a vote. The motion carried unanimously.

IV. APPROVAL OF OFF-CAMPUS ACADEMIC PROGRAM SITE

Trustee Martin turned to the next item on the agenda – the Approval of Off-Campus Academic Program Site. The information regarding the agenda item was provided in the Board materials for March 15, 2018, Board meeting. Trustee Martin recognized President Glover and her

designee to provide pertinent information related to this agenda item. President Glover introduced, Dr. Elisa Mosely, Interim Vice President of Academic Affairs.

Dr. Mosley provided information regarding the proposal to have a cohort of employees from Nashville Electric Service take courses in the area of electric engineering at the site. It will be a partnership between NES and TSU to serve the demand within the NES facility. Dr. Mosley noted that this would be one of the first times (that she is aware of) where TSU will offer an alternate delivery model within the degree program. Dr. Mosley commented that traditionally, the BS program in Electrical Engineering in the College was offered as a face-to-face, daytime program. However, with this program, NES employees may take courses at the worksite (a cohort-based mode of program delivery), which will allow employees who typically are unable to participate in the traditional model an opportunity to earn their degree in a cohort-based mode.

Dr. Mosley also stated that she expects, as they complete their assessment and make improvements with the cohort-based model, more partnerships like NES will be delivered.

Dr. Ali Sekmen expressed how pleased he was with the Off-Campus program site partnership with NES and commended those involved with the development of the program.

Trustee Martin moved to recommend to the full Board the approval of the off-campus academic program site as contained in the Board materials for the March 15, 2018, Board meeting. Trustee Sekmen seconded the motion. With there being no discussion, Trustee Martin called for a vote. The motion carried unanimously.

V. REPORT ON SACSCOC TEN YEAR REAFFIRMATION REVIEW

Trustee Martin moved to the next item on the agenda – report on the SACSCOC ten year Reaffirmation Review. She commented that the relevant information regarding the agenda item was provided in the Board materials for March 15, 2018, Board meeting. Trustee Martin once again asked President Glover and her designee to provide pertinent information related to the agenda item.

President Glover yielded the floor to Dr. Mosley, who provided a status update as they move forward to a positive affirmation process.

The University is in Reaffirmation Class of 2020 – Class B, which means TSU offers graduate programs. The kick off meeting, the Orientation Reaffirmation Class of 2020, was held on January 26, 2018. TSU's report is due September 10, 2019. The onsite campus visit will be on March 30-April 2, 2019.

Dr. Mosley also noted that a draft of the readiness audit would be completed in May to address any gaps, identify a plan action, and align all necessary documentation. Additionally, the team has begun earnest work in assessment as it relates to examining programs, reviewing the call of action by the President, revisiting the assessment guidelines, and making the appropriate modifications.

VI. ACADEMIC AFFAIRS REPORT

Trustee Martin turned to the next item on the agenda, which was the Academic Affairs Report. The information regarding this agenda item was in the Board materials for the March 15, 2018, Board meeting. Trustee Martin recognized President Glover and her designee to provide pertinent information related to this agenda item.

Dr. Glover asked Dr. Mosley to present the Academic Affairs' Report. Dr. Mosley shared the Online Degrees programs offered at TSU. Currently, there are 12 online/hybrid degree program, which are:

Online

1. BS – Interdisciplinary Studies
2. BS – Professional Studies
3. BS – Sociology
4. BS – Urban Studies
5. MS – Speech and Hearing Science
6. Master of Professional Studies
7. Master of Public Administration
8. Master of Public Health
9. Master of Science in Nursing
10. Master of Professional Science with a concentration in Applied Geospatial Sciences

Hybrid

1. Executive MBA
2. Accelerated MBA

TSU is also in the process of developing the following online program areas through 2020:

1. BS – Criminal Justice
2. BS – Healthcare Administration and Planning
3. BS Completion in Dental Hygiene
4. PhD – Public Health
5. Executive Doctorate in Educational Leadership
6. Bachelor of Business

Trustee Sekmen inquired if the tuition is more affordable for the online courses, and noted that the trend reflects lower costs for online tuition. President Glover advised that the institution is looking at the overall cost for online delivery to make courses more affordable. Ms. Cynthia Brooks, Vice President of Business and Finance, stated that TSU also offers E-rates and other special rates for students.

VII. REPORT ON STUDENT RESIDENTIAL FACILITIES

Trustee Martin moved to the next item on the agenda – report on the Student Residential Facilities. She noted that the relevant information regarding the agenda item was provided in the Board materials for March 15, 2018, Board meeting. Trustee Martin asked President Glover and

her designee to provide pertinent information related to the agenda item. President Glover yielded the floor to Drs. Tracey Ford, Vice President of Student Affairs, and Dr. Curtis Johnson, Chief of Staff and Associate Vice President.

Dr. Ford provided an update on the December/January weather issues that led to some challenges with the water in the Wilson Hall residential facility.

Dr. Ford noted that by January 26, 2018, the hot water was restored in ninety (90%) percent of the showers in Wilson Hall. During spring break, the remaining hot water issues were repaired resulting in one hundred percent (100%) hot water throughout the building. Most of all of the other outstanding water issues were addressed. A deep clean of the building is scheduled for Saturday, March 17, 2018.

Dr. Ford also stated that at the request of President Glover, a plan was developed to address the outstanding maintenance and repair issues. Dr. Ford, Ms. Cynthia Brooks, and others developed a “Go Forward” plan:

- **Maintenance Blitzes.**
 - Occurs every Friday, the first commencing on Friday, January 26th. A team of maintenance personnel and, when necessary, contractors converge on a residence hall and complete outstanding repairs. Blitzes occurred in Rudolph, Wilson, Eppse, Boyd, and Watson Halls.
- **Spring Break Blitz and Deep Cleaning.**
 - Students responded to a maintenance survey whereby they reported issues and concerns. Facilities and the Housing teams developed a plan of action to address all reported repairs, deep clean the common areas, and complete project related work such as repairing heat pumps, installing isolation valves, completing extensive plumbing and steam room repairs.
- **Washers and Dryers.**
 - Install New Washers and Dryers to those residence halls that have not received them.
 - Repair any existing issues that will allow washers and dryers to run optimally.
- **Summer Major Projects and Upgrades.**
 - Roofs in Wilson and Rudolph Hall
 - Elevators in Hale and Rudolph
 - Install Fitness Room Equipment in Rudolph Residence Center and Apartments
- **Housing Assessment (by July 1)**
 - An initial assessment of the conditions of Residence Life facilities will be conducted by TSU employees by April 30, 2018, utilizing existing data. Then, consultants will complete a more comprehensive Housing Assessment that will provide TSU with a report of the condition of all residence halls. A plan will be developed to outline maintenance, budgets and timelines to address all issues identified in the assessment.
- **Housing Maintenance Team (in-house)**
 - Housing and Residence Life has established a 4-person team to supplement the services provided by Facilities Management (FM). This team will be “first responders” to address, repair and identify issues and coordinate work by FM when needed.

Trustee Martin thanked the team for responding quickly and communicating effectively with them. She also asked if there would be an opportunity for her and Chairman Walker to do a walk-through. Dr. Ford affirmed that they would schedule the walk-through.

Trustee Davis inquired if the “blitzes” and “deep clean” plans were a one-time occurrence to address the incident that happened or will the plans be ongoing. In order to ensure the incident does not happen again, Dr. Ford advised that the plans would continue. She also stated that under the direction of President Glover, the team developed a survey for the students to complete, which will allow them to report issues directly without going through the resident hall director. Dr. Ford advised that it is important to hear directly from the students about their concerns. In addition, she mentioned students had a major concern about information technology and eighty percent (80%) have already been addressed and the remaining twenty percent (20%) will be addressed over the summer.

President Glover advised that the “deep cleaning” would not occur in the rooms when the students are in their personal spaces, however, the common areas will be cleaned. She also commented that all other deep cleaning, within the rooms, would occur in the summer while the students are not occupying the space with their personal belongs.

VIII. STUDENT AFFAIRS REPORT

Trustee Martin moved to the next item on the agenda – report on the Student Affairs Report. The relevant information regarding the agenda item was provided in the Board materials for March 15, 2018, Board meeting. Trustee Martin asked President Glover and her designee to provide pertinent information related to the agenda item. President Glover yielded the floor to Dr. Tracey Ford.

Dr. Ford shared the importance of student engagement, which has proven to increase student satisfaction, retention and other academic outcomes for students. Dr. Ford stated that the Division of Student Affairs is developing strategic initiatives that will allow students to:

- Connect to the University in a meaningful way;
- Develop leadership, personal, professional, financial, and social skills needed for a 21st century, global environment;
- Acquire internships and permanent placement in their fields of study.

Dr. Ford also stated that it is very important to partner with others to support the mission of TSU and see students graduate and have a career. Thus, her Division has partnered with Academic Affairs on several projects.

Dr. Ford provided information on some of the signature engagement initiatives sponsored by Student Affairs:

UNCF Career Pathways Initiative - The purpose is to integrate career readiness skills and workforce knowledge across curricula and co-curricular activities. Expected to be in place in the fall 2019

Transit Financial Literacy – The inability to finance their education is a number one reason students are not able to stay in school. The online modules will help students develop critical financial management skills. Topics include budgeting, opening, managing bank accounts, savings, etc.

Leadership TSU – A selected cohort of undergraduate and graduate students chosen to participate in a yearlong program that will expose them to the inner workings of government and private business. This initiative will also allow the students to test their skills and abilities in professional settings as well as engage in service learning and community development.

HIP HOP Chronicles - Residence Life and Housing utilized Hip Hop programming to address and enhance student identity theory by utilizing the pillars of culture, service learning, social engagement, education, and health and wellness to engage students in thought provoking discussions.

Dr. Sekmen advised that for the last five (5) years, during the month of May (or three weeks), he takes his students on an international trip. The students gain great global experiences, thus he inquired if Student Affairs had anything in place to provide more global experiences for TSU students. Dr. Ford stated that Student Affairs has provided funds to support students with their study abroad objectives. Dr. Mosley advised that there is a liaison in the Student Government Association and that they have several programs to encourage students to participate in study abroad offerings.

Trustee Davis shared concerns about students' financial challenges, especially first generation students. She stated students are mainly concerned about the smaller bills, such as parking fees and replacement I.D. fees, all of which can hinder them from paying off their tuition. President Glover and Dr. Ford commented on the importance of financial literacy and ways to support the students with tools to be successful in their academic pursuits.

IX. ADJOURNMENT

With there being no further business, Trustee Martin moved to adjourn. Trustee Sekmen seconded the motion. Trustee Martin called for a vote and the motion carried unanimously.

The Board of Trustees' Academic Affairs and Student Affairs Committee meeting adjourned at 10:07 a.m.

**Tennessee State University
Board of Trustees**



**Approval of
Tenure and Promotion
Recommendations**

TENNESSEE STATE UNIVERSITY

BOARD OF TRUSTEES

ACTION ITEM

DATE: June 21, 2018

ITEM: Approval of Tenure and Promotion Recommendations

RECOMMENDED ACTION: Approval

PRESENTED BY: Chair of Academic Affairs and Student Affairs
Committee, Trustee Pamela Martin

Tenure

Pursuant to the TSU tenure policy, tenure eligible faculty members must apply for tenure in their sixth year. A faculty member is required to submit a portfolio of materials in support of their tenure application. The criteria TSU uses to evaluate applicants include quality instruction, research and creative activities, public service and professional activities, and potential for professional growth.

The University reviews the tenure candidate's portfolio at several levels, including at the departmental, college, and University levels. The Vice President for Academic Affairs and the President must ultimately approve the applications. The comprehensive tenure review and approval process, as well as the list of those recommended for tenure, are included in your board materials.

During this tenure review period, fourteen (14) tenure eligible faculty members applied for tenure. One tenure eligible faculty member stopped the tenure clock, in accordance with the University's tenure policy, and did not apply for tenure. President Glover is recommending all fourteen tenure applicants for tenure, as she has determined that the fourteen faculty members meet the condition for tenure.

Pursuant to the FOCUS Act, the Board's Bylaws and the Board's Delegation of Authority to the President Policy, the Board must approve tenure recommendations.

Promotion

With respect to faculty promotions at TSU, individual faculty members may apply for promotion upon completion of the required years in rank. A tenured or tenure-track faculty member becomes eligible to apply for promotion when he or she has achieved the required years in rank and meets the defined qualifications for the various faculty ranks, which are assistant professor, associate professor, and professor.

Although an application for promotion is not required, faculty members at the assistant professor level generally apply simultaneously for promotion to associate professor at the time they are required to make application for tenure. Those faculty members who are at the associate professor level generally apply for promotion to professor after five years of service at the associate professor level.

To apply for promotion, a faculty member must prepare a portfolio containing evidence of the faculty member's teaching, research, and service since his or her last promotion at TSU. The specific evidence requested include quality instruction, research and creative activities, public service and professional activities, and potential for professional growth.

The University reviews the candidate's portfolio at several levels, including at the departmental, college, and University level. The Vice President for Academic Affairs and the President must ultimately approve the applications. The comprehensive promotion review and approval process, as well as the list of those recommended for promotion, are included in your June 21, 2018, board materials.

Twenty-six (26) faculty members applied for promotion. President Glover is recommending twenty (20) faculty members for promotion.

Pursuant to the FOCUS Act, the Board's Bylaws, and the Board's Delegation of Authority to the President Policy, the Board must approve promotion recommendations.

MOTION: To approve the list of recommended candidates for tenure and promotions, as contained in the Board materials for the Board's June 21, 2018, meeting.

**Tennessee State University
Tenure and Promotion Process
2017-18**

Tenure

A new faculty member at Tennessee State University (TSU) may receive three types of appointments: 1. Temporary appointments; 2. Tenure-track appointments; and 3. Tenure appointments. Faculty members who receive tenure are tenured to a specific department.

In general, the University employs faculty members with tenure-track appointments for a six-year probationary period of employment through consideration for tenure. A faculty member may receive years towards tenure as negotiated by the faculty member and chairperson and approved by the President of the University at the time of appointment. Tenure-track faculty members typically hold nine-month academic year appointments, which are subject to automatic annual renewal, unless the University chooses not to renew a faculty member's appointment.

The Division of Academic Affairs notifies a faculty member, through the Department Chair, at the end of the fifth year of the faculty member's probationary period that he/she must apply for tenure at the beginning of the sixth year. The faculty member must then prepare a portfolio containing evidence of their teaching, research, and service during their tenure at TSU.

The applicable departmental committee reviews the candidate's portfolio and the committee makes its recommendation and submits it and the portfolio to the department chair for review. The department chair then conducts an independent review of the portfolio, makes a recommendation, and submits his/her recommendation, along with the portfolio, to the college committee for review.

The college committee conducts the same review process and submits its recommendation to the dean for review. The dean of the college conducts the same review process before forwarding his/her recommendation, along with the application's portfolio, to the university committee for review.

The university committee conducts an independent review of the portfolio, makes its recommendation, and submits the committee's recommendation and the portfolio to the Vice President for Academic Affairs for review. The Vice President conducts the same independent review as the University Committee and prepares his/her recommendation for the University President.

If the Vice President recommends tenure, the Vice President then forwards the recommendation directly to the University President for review. If the President agrees with the Vice President's recommendation, the President her/his recommendations to the Board of Trustees for final approval.

Appeals

If the Vice President does not recommend the candidate, the Vice President notifies the candidate and the candidate may appeal the decision. If the candidate does not appeal, the Vice President submits the decision to the President. If the candidate appeals the decision, a university-wide appeals committee conducts a review of the candidate's portfolio and any other documentation the candidate presents. The committee then makes its recommendation to uphold or reverse the Vice President's decision.

If the appeals committee votes to support the Vice President's recommendation, the Vice President notifies the President of the Committee's decision, and the President then makes a determination on the faculty member's tenure application. If the President decides against recommending tenure, the President notifies the faculty member of the decision and the faculty member may seek reconsideration by the President.

If the appeals committee votes not to support the Vice President's recommendations, the Vice President submits the appeals committee determination, along with his/her recommendation, to the President for review. The President then reviews the materials, including the appeals documentation, before determining whether to recommend the faculty member for tenure to the Board of Trustees.

Tennessee State University Promotion Process 2017-18

Promotion

The University does not automatically promote faculty members upon completion of the required years in rank. Rather, the University, through its promotion process, recommends promotion in recognition of merit, achievement, and potential, and the Board of Trustees may approve the recommendations. A tenured or tenure-track faculty member becomes eligible to apply for promotion when he or she meets the defined qualifications for the various faculty ranks, which are assistant professor, associate professor, and professor.

While not required, faculty members at the assistant professor level generally apply simultaneously for promotion to associate professor at the time of application for tenure, a status the faculty member must achieve after a probationary period of five years. Those faculty members who are at the associate professor level will apply for promotion (after serving at that level for five years) to professor. A faculty member then prepares a portfolio containing evidence of their teaching, research, and service since last promotion at TSU.

The University reviews the candidate's promotion portfolio pursuant to the following review process:

- the departmental committee who makes its recommendation and submits it and the portfolio to the chair

- the department chair who conducts an independent review of the portfolio and makes his/her recommendation and submits it along with the portfolio to the college committee
- the college committee which conducts an independent review of the portfolio and makes its recommendation and submits it and the portfolio to the dean
- the dean of the college who conducts an independent review of the portfolio and makes his/her recommendation and submits it along the portfolio to the university committee
- the university committee which conducts an independent review of the portfolio and makes its recommendation and submits it and the portfolio to the Vice President for Academic Affairs
- the Vice President who reviews the portfolio and makes his/her recommendation and submits it to the University President
- the University President who reviews the recommendations in consultation with the Vice President and submits his/her recommendations to the Board of Trustees
- the Board of Trustees receives the President's recommendations, makes a decision, and sends the decision to the President who then notifies the candidate

Appeals

The promotion process follows the same appeal process as the tenure appeal process.

Tenure recommendations

Proposed Implementation Date: August 2018

Item Details: A total of fourteen (14) faculty members are recommended for tenure. The list of faculty members recommended for tenure is provided below.

	Name	Department/Division	Current Academic Rank
1	Akbar, Muhammad Khalid	Mechanical & Manufacturing Engineering	Assistant Professor
2	Anderson, Jill	Languages, Literature & Philosophy	Assistant Professor
3	De la Mothe, Lisa	Psychology	Assistant Professor
4	Hamilton, Christine	Respiratory Care & Health Information	Assistant Professor
5	Heimdal, James	Human Performance & Sport Science	Associate Professor
6	Joe, Woong Yeol	Mechanical & Manufacturing Engineering	Assistant Professor
7	Johnson, Kimberly	Communications	Assistant Professor
8	McMurray, Nolan	Mathematical Sciences	Professor
9	Patel, Kushal	Public Health, Health Administration & Health Sciences	Assistant Professor
10	Pedjeu, Jean-Claude	Mathematical Sciences	Assistant Professor
11	Pleban, Francis	Public Health, Health Administration & Health Sciences	Assistant Professor
12	Smith, Jason	Human Performance & Sport Science	Assistant Professor
13	Troxteel, Rita	Occupational Therapy	Assistant Professor
14	Winston, Tameka	Communications	Assistant Professor

Promotion recommendations

Proposed Implementation Date: August 2018

Item Details: A total of twenty (20) faculty members are recommended for promotion. The list of faculty members recommended for promotion is provided below.

	Name	Department/Division	Current Rank	Proposed Rank
1	Adesso, Karla	Agricultural & Environmental Sciences	Assistant Professor	Associate Professor
2	Akbar, Muhammad	Mechanical & Manufacturing Engineering	Assistant Professor	Associate Professor
3	Anderson, Jill	Languages, Literature & Philosophy	Assistant Professor	Associate Professor
4	Arrighi, Nicole	Teaching & Learning	Associate Professor	Professor
5	Aziz, Ahmad	Agricultural & Environmental Sciences	Associate Professor	Professor
6	Ballard de Ruiz, Sue	Art & Design	Assistant Professor	Associate Professor
7	Bertrand, Michael	History, Political Science, Geography & Africana Studies	Associate Professor	Professor
8	Clardy, Arvazena	Agricultural & Environmental Sciences	Assistant Professor	Associate Professor
9	De la Mothe, Lisa	Psychology	Assistant Professor	Associate Professor
10	Elder, Eleni	Educational Leadership	Associate Professor	Professor
11	Fan, Chunxing	Business Administration	Associate Professor	Professor
12	Hamilton, Christine	Respiratory Care & Health Information	Assistant Professor	Associate Professor
13	Hui, Dafeng	Biological Sciences	Associate Professor	Professor
14	Joe, Woong	Mechanical & Manufacturing Engineering	Assistant Professor	Associate Professor
15	Johnson, Kimberly	Communications	Assistant Professor	Associate Professor
16	Montgomery, Michael	Criminal Justice	Associate Professor	Professor
17	Nettles, Darryl	Music	Associate Professor	Professor
18	Patel, Kushal	Public Health, Health Administration & Health Sciences	Associate Professor	Professor
19	Winston, Tameka	Communications	Assistant Professor	Associate Professor
20	Wu, Ying	Agricultural & Environmental Sciences	Assistant Professor	Associate Professor

**Tennessee State University
Board of Trustees**



**Approval of
Revised
Academic Programs**

TENNESSEE STATE UNIVERSITY

BOARD OF TRUSTEES

ACTION ITEM

DATE: June 21, 2018

ITEM: Approval of Revised Academic Programs

RECOMMENDED ACTION: Approval

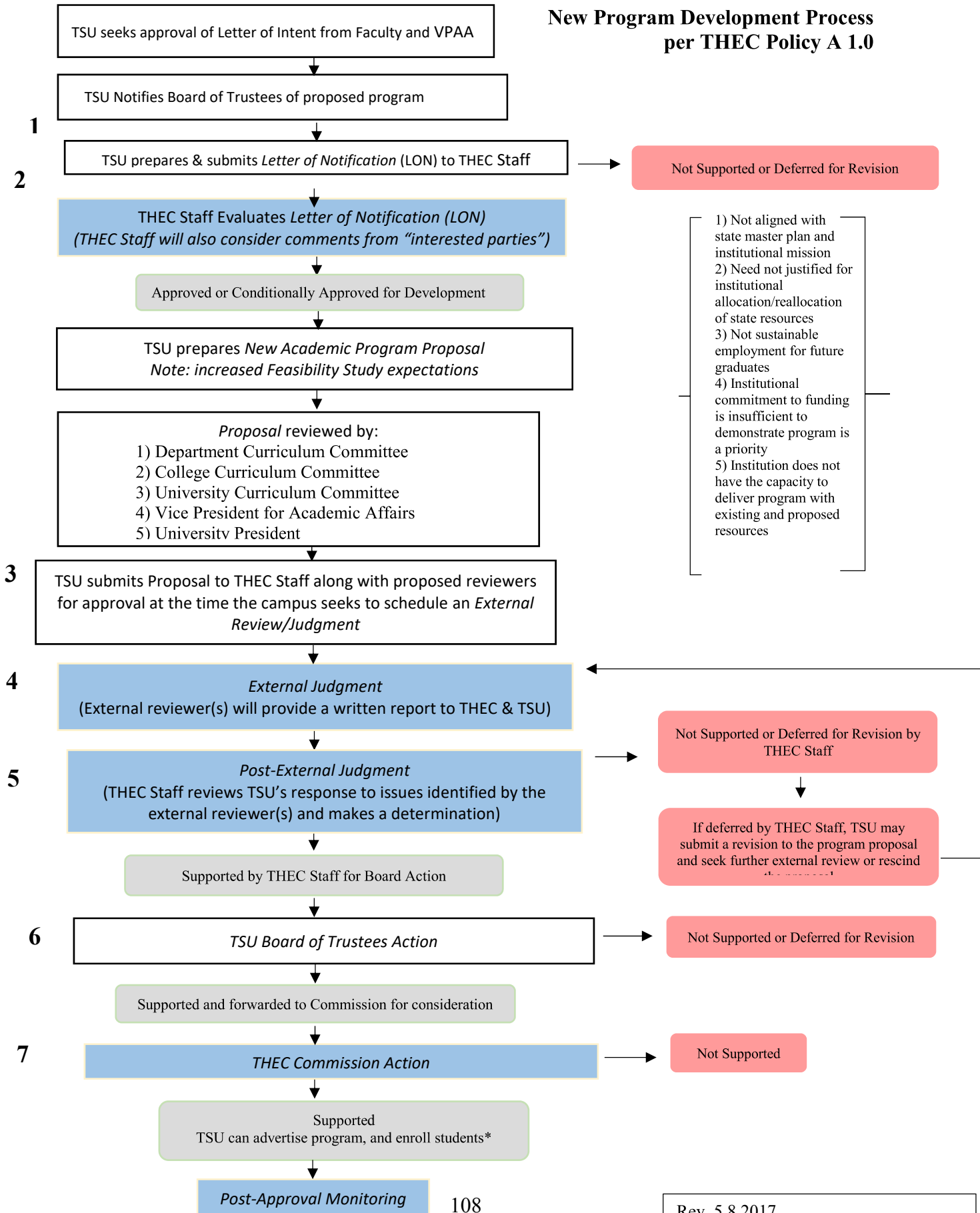
PRESENTED BY: Chair of Academic Affairs and Student Affairs
Committee, Trustee Pamela Martin

Pursuant to TSU's New Program Development policy, which includes revised programs, academic departments may seek the creation of a new academic program or the revision of an existing program by initiating an internal review process. The department initiates the review process by developing and proposing the new/revised academic program for review at the departmental committee, college, and University levels. The Vice President for Academic Affairs and the President must ultimately approve the proposals. The entire review process is included in the Board's June 21, 2018, meeting materials.

Pursuant to the FOCUS Act, the Board's Bylaws, and the Board's Delegation of Authority to the President Policy, the Board must approve new and revised academic programs. Upon approval by the Board, THEC must provide final approval.

MOTION: To approve the revised academic programs, as contained in the Board materials for the Board's June 21, 2018, meeting.

New Program Development Process per THEC Policy A 1.0



Revised Academic Programs

College	Academic Area	Degree Offered	Proposal
<i>THEC Approval Required</i>			
Agriculture	Agricultural Sciences	Masters	Modification to P.S.M. with concentration in Applied Geospatial Science to M.S. in Environmental Sciences with an Applied Geospatial Science Concentration
Agriculture	Agricultural Sciences	Masters	Modification of the Food and Animal Science concentration within the current M.S. in Agricultural Sciences to an independent M.S. in Food and Animal Sciences

**Tennessee State University
Board of Trustees**



**Approval of Academic
Program Name Change**

TENNESSEE STATE UNIVERSITY

BOARD OF TRUSTEES

ACTION ITEM

DATE: June 21, 2018

ITEM: Approval of Academic Program Name Change

RECOMMENDED ACTION: Approval

PRESENTED BY: Chair of Academic Affairs and Student Affairs
Committee, Trustee Pamela Martin

From time to time, departments/colleges at TSU submit requests to modify the names of colleges, academic departments (colleges and academic departments are collectively referred to as “units”), and academic programs in their respective colleges.

Under TSU’s Academic Program Modification process (formerly the Tennessee Board of Regents’ policy on Academic Programs, Units, and Modifications at Universities), departments/colleges may propose unit and academic program name modifications through a 30-day review process, which involves a review at the college and University (Vice President and President) levels.

Upon approval by the Vice President for Academic Affairs and President, the University is required to submit the proposed unit/academic program name modification to the Board for final approval. Unit and academic program name changes do not require THEC approval.

Pursuant to the FOCUS Act, Board Bylaws, and the Board’s Delegation of Authority to the President Policy, the Board must approve program name changes. The entire academic program modification process is included in your June 21, 2018, Board materials, followed by information regarding the proposed academic program name change.

MOTION: To approve the academic program name change, as contained in the Board materials for the Board’s June 21, 2018, meeting.

Tennessee State University
Academic Unit/Academic Program Modifications Process
2016-17

Academic Program Modifications Process

The Academic Program Modifications Process involves a 30-day review process. The following academic program actions are subject to the 30-day review process.

- 1. Name change**
2. Change of degree designation.
3. Consolidation of existing academic programs.
4. Conversion of an existing on-ground program to a fully online delivery format.
5. Substantive curriculum modification (see <http://www.sacs.org>).
6. Establishment of an undergraduate certificate program or a graduate certificate program less than 24 SCH.
7. Establishment of a new concentration or minor.
8. Establish a freestanding degree program from an existing concentration.
- 9. Establishment of a new academic unit or reorganization resulting in a net gain of an academic unit (i.e., department, on-campus center, institute, bureau, division, school, or college). This action also requires approval by the THEC Executive Director.**
10. Establishment of an articulation agreement between institutions.
- 11. Establishment of an Off-Campus Site/Off Campus Center.**
12. Revision of any admission, retention, and/or graduation policy (general or program specific).
- 13. Extension of an existing academic degree to be fully offered at an off-campus location.**
14. Termination, inactivation, or reactivation of a program.
15. Curriculum modifications that increase or decrease total hours required for a degree.

Thirty-Day Review Process

- A. The Division of Academic Affairs receives requests for academic program action (other than new degree programs) by the 15th of each month (except December).
- B. Academic Affairs will typically review the proposed action by the end of the month and prepare summaries for ultimate consideration by the President and the Board of Trustees.
- C. Upon approval by the President and the Board, the University will send letters to the academic units to authorize implementation of the proposed action. If the THEC approval is required, the letter will inform the academic unit of the approval by the Board and an explanation that the University will send the proposed academic action to the THEC for its review.
- D. Academic departments may request program, concentration and minor name changes through the Division of Academic Affairs for ultimate approval by the President and Board. Approval through the THEC is not required per THEC Policy.

Academic Program Name Change

College	Academic Area	Degree Offered	Current Name	Proposed New Name
Education	Teaching and Learning	BS	Interdisciplinary Studies Certification with concentrations in: (1) Lang Arts/Social Studies (1-8) (2) Science/Mathematics (1-8) (3) Child Dev & Learn (K-8)	Elementary Education with concentrations in: (1) Lang Arts/Social Studies (1-8) (2) Science/Mathematics (1-8) (3) Child Dev & Learn (K-8)

The Department of Teaching Learning faculty wish to change the name of the Interdisciplinary Studies Certification (Grades K-8) to Elementary Education (Grades K-5). This request aligns with the department's efforts to retain and graduate students in elementary education more efficiently. If approved, the request will reduce confusion of students who are majoring in a general studies concentration. The College of Education should have oversight over the education concentration.

**Tennessee State University
Board of Trustees**



TENNESSEE STATE UNIVERSITY

BOARD OF TRUSTEES

ACTION ITEM

DATE: June 21, 2018

ITEM: Approval of Off-Campus Academic Program Sites

RECOMMENDED ACTION: Approval

PRESENTED BY: Chair of Academic Affairs and Student Affairs Committee,
Trustee Pamela Martin

From time to time, Colleges request to operate an academic program off TSU's campus. Colleges may seek off-campus academic program sites to accommodate students dually enrolled in high school and college, enhance TSU's pipeline with community college and non-traditional students, and increase convenience for working professionals. In this instance, the purposes for the proposed off-campus sites are to increase convenience for working professionals and to enhance TSU's pipeline to non-traditional students.

Colleges that seek to operate an academic program off campus must follow a 30-day review process. Under the review process, a department will submit an off-campus academic program site request to the College, and once approved at the College level, the College submits the request to the Vice President for Academic Affairs and President for approval. Upon approval by the Vice President and President, the Board must approve off-campus academic program requests. Following approval by the Board, the University must submit the off-campus academic program sites to THEC for final approval.

Pursuant to the FOCUS Act, Board Bylaws and the Board's Delegation of Authority to the President Policy, the Board must approve off-campus sites for academic programs. The list of specific off-campus proposed sites and related information are included in your board materials.

The two proposed off-campus academic sites are: Motlow State Community College – Fayetteville Campus (located in Fayetteville, TN); and the Turney Center Industrial Complex (located in Only, TN). Information regarding these sites are included in your materials for the June 21, 2018, Board meeting.

MOTION: To approve the off-campus academic program sites, as contained in the Board materials for the Board's June 21, 2018, meeting.

List of Off-campus Academic Program Proposed Sites

College	Academic Area	Degree Offered	Proposal
Agriculture	Agricultural and Environmental Sciences	BS	To offer a BS in Agricultural Sciences at Motlow State Community College-Fayetteville Campus
Liberal Arts	Interdisciplinary Studies	BS	To offer a BS in Interdisciplinary Studies at the Turney Center Industrial Complex

Motlow State Community College

The College of Agriculture wishes to offer the Bachelor of Science (BS) in Agricultural Sciences at the Motlow State Community College-Fayetteville Campus. Currently, TSU offers an approved BS program in Agricultural Sciences. This request is the result of TSU initiating a partnership whereby students with an associate degree from MSCC will continue to matriculate through TSU's program for their remaining hours.

The request site of program delivery is:

Motlow State Community College-Fayetteville Campus (MSCC)
 1802 Winchester Highway
 Fayetteville, TN 37334

Tennessee State University's Office of Community College Initiatives worked with the Motlow State Community College-Fayetteville Campus academic staff to establish a memorandum of understanding for a 2+2 program in Agricultural Science. The two institutions have a history of successfully partnerships demonstrated by an eleven-year 2+2 Criminal Justice program on the Moore County campus. Tennessee State also has a research farm program in McMinnville and is one of the premier agriculture programs in the southeastern region of the United States.

Motlow State Community College-Fayetteville historically had an associate degree program in Agriculture; however, it was discontinued due to low enrollment. The MSCC academic staff wants to revive the associate degree. Through focus surveys, there is a renewed interested in the area with the advent of a bachelor's degree. The MSCC staff recently relaunched the associate degree to align the curriculum for a potential TSU partnership.

The proposed 2+2 program targets (1) adults who began college but never finished and (2) traditional age students with an interest in Agriculture. This program focuses on potential students who would prefer to study close to home. The courses will be taught in face-to-face and/or videoconferencing formats with supplemental information available online. Courses will also be available in the summer months.

Turney Center Industrial Complex

The College of Liberal Arts wishes to offer the Bachelor of Science (BS) in Interdisciplinary Studies at the Turney Center Industrial Complex. Tennessee Higher Education Initiatives in Corrections (THEIC) is a non-profit organization founded in 2012, whose mission is to provide access to on-site degree bearing higher education for individuals in Tennessee correctional facilities; to prepare students for successful re-entry and to help students become contributing members of our communities.

THEIC funds and coordinates on-site degree-bearing college programs in correctional facilities throughout Tennessee. Working in partnership with the Tennessee Department of Corrections and local colleges and universities, THEIC has served 600 students and enrolled more than 300 students at three SACSCOC accredited institutions - Nashville State Community College, Dyersburg State Community College and Lipscomb University as the four-year partner. These programs have been located at the following correctional facilities: Charles Bass Correctional Complex in Nashville, Turney Center Industrial Complex in Only, Tennessee and Northwest Correctional Complex in Tiptonville.

THEIC would like to partner with Tennessee State University (TSU) to serve as the four-year institution partner for students graduating from Nashville State Community College. Upon completion of the Associate degree, students will matriculate to TSU to complete the Bachelor of Science Degree in Interdisciplinary Studies. TSU intends to offer a minimum of two courses from the identified major area per semester for one cohort of 25 students at the Turney Center Industrial Complex in Only, Tennessee.

TSU is also proposing to provide at least one course per semester to correctional staff members in traditional, hybrid and/or online formats. The traditional and hybrid courses for this student group will be offered at this site as well.

The request site of program delivery is:

Turney Center Industrial Complex
1499 R. W. Moore Memorial Rt. Hwy
Only, TN 37140

TENNESSEE STATE UNIVERSITY

BOARD OF TRUSTEES

INFORMATION ITEM

DATE: June 21, 2018

ITEM: Academic Affairs and Student Affairs Committee Report -
Academic Affairs Report

RECOMMENDED ACTION: None

PRESENTED BY: Chair of Academic Affairs and Student Affairs Committee,
Trustee Pamela Martin

Degree Production

The University has met or exceeded its goals for the last two years as the Tennessee Board of Regents and Tennessee Higher Education Commission (THEC) tracked the data, resulting in a 19 percent increase.

Number of Undergraduate Degrees

2014-2015: 988
2015-2016: 1018
2016-2017: 1044

We are on track for an increase for the 2017-2018 academic year as well.

Progression Points for the Outcomes Formula

	2014-15	2015-16	2016-17
60 SCH	918	1044	1081
90 SCH	928	966	1059

To increase the 30-student credit hours (SCH) threshold, we have obtained grant funding through the United Negro College Fund Career Pathways Initiative to integrate the efforts of Academic Affairs and Student Affairs.

New Academic Programs

1. Executive Master of Business Administration (EMBA)
2. Accelerated Master of Science in Computer Science
3. M.S. in Environmental Science
4. Off-campus Program for Nashville Electric Service in Engineering
5. Online Delivery of the Master of Public Health (MPH) degree
6. 2+2 Program with Motlow State-Fayetteville Campus for Agricultural Science

Advisory Boards in Academic Affairs

We have excellent advisory boards composed of internal and external stakeholders including the following areas:

- College of Agriculture
- College of Business
 - Supply Chain
 - Accounting
 - Hospitality Management
- College of Education
- College of Engineering
- College of Liberal Arts
- College of Public Service
- Office of International Affairs

Our alumni and corporate partners serve in numerous ways, including

- (1) Curriculum review
- (2) Career placement
- (3) Quality assessment of programs and graduates
- (4) Fundraising initiatives
- (5) Recruiting opportunities

TENNESSEE STATE UNIVERSITY
BOARD OF TRUSTEES
INFORMATION ITEM

DATE: June 21, 2018

ITEM: Report on Enrollment

RECOMMENDED ACTION: None

PRESENTED BY: Chair of Academic Affairs and Student Affairs Committee,
Trustee Pamela Martin

See attached materials for information on this information agenda item.

Enrollment Report



Quarterly June 21, 2018

Tennessee State University Board of Trustees Meeting



**Dr. John Cade, Vice President
Division of Enrollment Management and Student Success**



Keys to enrollment growth, sustainability, fiscal viability:

Recruit ~ Enroll ~ Retain Progression Benchmarks Degree Completion

- **Review of Spring 2018 Enrollment and Eligible to Register for Fall 2018**
- **Fall 2018 Enrollment Projections**
- **Freshman Fall to Fall Retention Analysis**
- **Fall 2018 Enrollment Challenges**
- **Strategies Used to Encourage New Students to Enroll and**

Retention Initiatives for Retaining New and Returning Students

- **Fall 2018 Enrollment Analysis of Admitted and Registered Returning Students**
- **Quick Facts ~~~ 2017**
- **Enrollment Analysis Trends: Summer ~ Fall ~ Spring**
- **2018-2019 Academic Calendar**

Review of Spring 2018 Enrollment and Eligible to Register for Fall 2018

Spring 2017 Enrollment as of 6/6	6,948
Minus the following	
Outstanding Balances as of 4/16 (\$200 or more)	853
Graduated	891
Suspended	177
Estimated Attrition	400
Fall 2018 Registration	
Eligible to Register for Fall 2018	*4,627

*This number includes students who are on SAP for financial aid purpose.

Fall 2018 Estimated Enrollment Projections

Undergraduate	Fall 2017	Spring 2018	Registered Returning Fall 2018	Estimated New Students First-freshmen, transfers, readmits, transient, special	Estimated Projections
First-Time Freshmen	1,550	67	0	1,775	1,75
Returning Freshmen	878	1,528	351	500	851
Sophomores	1,218	1,105	807	300	1,107
Special	129	105	42		42
Juniors	1,235	1,205	807	325	1,132
Seniors	1,744	1,668	1,084	575	1,659
Total Undergraduate	6,756	5,678	3,091	3,475	6,566
Graduate					
New Students	Included Below	Included Below	0	461	461
Special	247	196	30	175	205
Master	1,068	923	327	600	927
Education Specialist	11	9	1		1
Returning PHD	342	353	86	225	311
New PHD	37	36	1		1
Total Graduate	1,705	1,517	445	1,461	1,906
	Remaining Eligible Spring 2018 to Register Fall 2018			1,101	
Institution Totals	8,641	7,195	3,536	4,936	8,472

Freshman Fall to Fall Retention Analysis

Cohort Year	Freshmen Enrolled	Returned Next Fall Semester	% Returned	Enrolled Other Institution	Did Not Enroll	Retention Rate
Fall 2010 to Fall 2011	1,294	854	66.0	100	340	73.7
Fall 2011 to Fall 2012	1,163	671	57.7	92	400	65.6
Fall 2012 to Fall 2013	1,160	711	61.3	66	383	67.0
Fall 2013 to Fall 2014	1,328	831	62.6	88	409	69.2
Fall 2014 to Fall 2015	1,564	966	61.8	89	509	67.5
Fall 2015 to Fall 2016	1,566	874	55.8	80	612	60.9
Fall 2016 to Fall 2017	1,441	879	62.2	47	515	64.3
Fall 2017 to Fall 2018	1,550	Pending	Pending	Pending	Pending	Pending

Source: Tennessee Higher Education Commission Fact Book

As reflected in the chart above, roughly 33.3% of entering freshmen were not retained over a period of 7 years and an average of 66.7% of freshmen returned for their sophomore year.

Fall 2018 Enrollment Challenges

➤ New Students

- Ability to Pay
- Available Housing
- **Limited Scholarship Funds (Merit and Non-merit)**
- Financial Aid Eligibility (Loans, Pell, Hope, SEOG, Work Study, Private Dollars, etc.)

➤ Returning Students ~ Retention

- Academic Suspension (177)
- Probation (238)
- Satisfactory Academic Progress Appeals (SAP) (978)
- Financial Aid Eligibility Non-SAP (Loans, Pell, Hope, SEOG, Work Study, Private Dollars, etc.)
- **Limited Scholarship Funds (Merit and Non-merit)**
- Outstanding Balances
- Ability to Pay
- Available Housing

Strategies Used to Encourage New Students to Enroll and Retention Initiatives for Retaining New and Returning Students

- Generating Weekly Admitted Reports:
 - Deans and Department Chairs
 - Constituent Units – Housing, Health Center, First-Year Students, etc.
 - Telephone Calls – Daily
- Packaging Financial Aid – Appeals, FAFSAs, Verifications, etc.
- Emailing students with balances to seek alternatives for financial assistance.
- Seeking funds to assist with small balances of students who are on trajectory to graduate.
- Developed and implemented more than a number of retention and completion initiatives, for example:
 - Degree In-3 Programs – graduate within 3 years
 - Take 15 – Enroll and pass 15 hours per semester
 - Tiger Tutoring
 - Academic Recovery
 - Degree Works
 - Intrusive Advising
 - Mini Semesters – Xtreme Spring Bread, Maymester, and SUnsatational Summers
 - Advisor Trac

Fall 2018 Enrollment Analysis of Admitted and Registered Returning Students

Undergraduate Admission Applicant Analysis – As of 6-4-2018

Application Summary						
	Admitted	Denied	Incomplete	Grand Total	Admits Freshmen	Admits Transfer
Fall 2017 (as of 6/13/17)	5,257	715	4,684	1,0656	4,395	489
Fall 2018	5,156	756	3,922	9,834	4,411	392
%Diff	-1.9	4.9	-16.2	07.7	0.4	-19.4

Fall 2018 Registered Returning Students Analysis – As of 6-4-2018 (Doesn't include Entering Fall 2018 New Students)

	Undergraduate	Graduate	Total
Fall 2017	3,834	563	4397
Fall 2018	3,079	445	3,524
% Diff	-19.7	-21.0	-19.9

Entering Students Registration for Summer Orientation

Destination TSU Orientation Registrations			
	May 31, 2017	May 31, 2018	% Diff
International	2	0	-100
New First Time Freshman	687	408	-40.6
New Transfer	93	57	-38.7
Total	782	465	-40.5



Quick Facts – Fall 2017

Carnegie Class	Doctoral/Research Intensive
Established	1912
Affiliation or Control	State
Highest Offering	Doctorate
Fall 2015 Enrollment	<u>6,756</u> Undergraduate <u>1,705</u> Graduate <u>8,461</u> Total
Retention (First-Time Freshmen)	64.3%
Six-Year Graduation Rate	TSU-29%/THEC-33%
Faculty	492 Full-Time Instructional; 158 Adjunct
Total Degrees Awarded (Summer 2015-Spring 2016)	1,709
Student Origins	44 States and 41 Countries
Student Residency	64.2% instate 35.8% Out-of-State
Student Ethnic Diversity	69% Black, 19% White, International 6%, Unknown 1%
Average ACT Composite Score	18.7
Average High School GPA	3.07
Student-Faculty Ratio	13:1
School Mascot	Tigers
Colors	Reflex Blue and White
Motto	"Think, Work, Serve"
Cost – Undergraduate - In-State Cost (Tuition, Room, Board)	\$16,634.00
Out-of-State (Tuition, Maintenance, Room, Board)	\$30,626.00
Campus Size	450-acres main campus
With 73 buildings and Avon Williams Campus located downtown	
Academic Calendar	Semester
Principal Degrees	Baccalaureate, Associate, Master, Doctorate
Majors	Undergraduate (40), Graduate (31)
Colleges	Eight Colleges:
	College of Agriculture
	College of Business
	College of Education
	College of Engineering
	College of Health Sciences
	College of Liberal Arts
	College of Life and Physical Sciences
	College of Public Service
Web Address	www.tnstate.edu

Summer Term: Seven Years of Student Enrollment Analysis

Undergraduate	2012	2013	2014	2015	2016	2017	2018
First-Time Freshmen	157	176	227	195	184	20	17
Returning Freshmen	157	155	169	243	112	129	120
Sophomores	307	300	279	408	357	294	223
Special	148	158	103	120	134	138	128
Juniors	401	432	389	360	473	441	427
Seniors	864	835	915	832	801	840	777
Total Undergraduate	2,034	2,056	2,082	2,158	2,061	1,862	1,692
Graduate							
Special	96	113	101	100	72	125	135
Master	663	709	667	667	601	514	484
Education Specialist	19	8	8	4	2	4	3
Returning PHD	278	284	274	282	256	242	211
New PHD	8	13	12	18	16	14	19
Total Graduate/Professional	1,064	1,127	1,062	1,071	947	899	852
Institution Totals	3,098	3,183	3,002	3,229	3,008	2,761	2,544
Transfer Students (Included in the above totals.)	106	84	102	93	112	67	117

Fall Semester: Seven Years of Student Enrollment Analysis

Undergraduate	2012	2013	2014	2015	2016	2017	*2018
First-Time Freshmen	1058	1326	1377	1405	1300	1550	2,500
Returning Freshmen	1181	1006	1301	1318	1065	878	351
Sophomores	1178	1157	1225	1393	1373	1218	807
Special	146	147	103	88	138	129	42
Juniors	1244	1275	1148	1234	1306	1235	807
Seniors	1973	1838	1919	1826	1825	1744	1,084
Total Undergraduate	6780	6749	7073	7264	7007	6756	5,591
Graduate							
Special	198	222	201	212	221	247	461
Master	1351	1418	1296	1275	1135	1068	30
Education Specialist	31	26	16	9	11	11	327
Returning PHD	400	378	402	372	348	342	1
New PHD	15	23	39	35	31	37	86
Total Graduate/Professional	1995	2067	1954	1903	1746	1705	906
Institution Totals	8775	8816	9027	9167	8753	8461	7,598
Transfer Students (Included in above totals)	683	657	610	554	524	445	145

Spring Semester: Seven Years of Student Enrollment Analysis							
Undergraduate	2012	2013	2014	2015	2016	2017	2018
First-Time Freshmen	132	112	177	146	110	*NA	67
Returning Freshmen	1,698	1,532	1,710	1,835	1,575	1,501	1,528
Sophomores	1,284	1,216	1,193	1,240	1,388	1,223	1,105
Special	158	144	135	92	93	109	105
Juniors	1,211	1,216	1,176	1,175	1,219	1,231	1,205
Seniors	2,192	2,103	1,996	2,016	1,948	1,879	1,668
Total Undergraduate	6,675	6,368	6,387	6,504	6,334	5,943	5,678
Graduate							
Special	234	219	218	199	190	234	196
Master	1,313	1,394	1,383	1,266	1,151	1,026	923
Education Specialist	56	29	21	12	9	10	9
Returning PHD	382	382	369	393	366	340	353
New PHD	10	19	22	36	32	35	36
Total Graduate/Professional	1,995	2,043	2,013	1,911	1,748	1,645	1,517
Institution Totals	8,670	8,411	8,400	8,415	8,082	7,588	7,195
Transfer Students (Included in the above totals)	304	289	270	254	218	*NA	185

Source: Information Technology Reports

TENNESSEE STATE UNIVERSITY
BOARD OF TRUSTEES
INFORMATION ITEM

DATE: June 21, 2018

ITEM: Report on the Academic Calendar

RECOMMENDED ACTION: None

PRESENTED BY: Chair of Academic Affairs and Student Affairs Committee,
Trustee Pamela Martin

The document reflecting the 2018-2019 academic calendar is included in your June 21, 2018, Board meeting materials.



ACADEMIC CALENDAR 2018-2019

FALL SEMESTER 2018	
Aug 10	Faculty contracts begin
Aug 10	Faculty report for fall semester activities
Aug 13-14	Faculty/ Staff Institute
Aug 15	Residence Halls Open (New Students)
Aug 15-17	Freshmen Orientation
Aug 17	Residence Halls Open (Returning Students)
Aug 20	Classes begin
Aug 20- Aug 24	Late registration/Schedule Adjustment
Aug 31	Campus Wide Assembly – First Year Students 9:00 am – Kean Hall
Sept 3	Holiday-Labor Day
Sept 17	Recognition of Constitution Day
Sept 23-29	Student Study Week – No Activities Scheduled
Oct 1-6	Mid-term Examination Week-all classes meet as scheduled
Oct. 14-20	Homecoming
Oct 16	Founders Day (9:00 a.m. – Kean Hall)
Oct 12	Last day to withdraw from a course and/or the University
Oct 29 – Jan 25	Registration for Spring 2019
Nov 12	Veterans’ Day (Nov. 11 – Observed on Nov. 12)
Nov 19-24	Fall Break/Thanksgiving Holiday- No Classes
Nov 26-30	Student Study Week – No Activities Scheduled
Nov 30	Last day of class
Dec 3-7	Final examinations
Dec 8	Commencement – Gentry Complex
Dec 10	Faculty must have posted all grades via “MyTSU”
Dec 24 – Jan 2	Holiday Break – University Closed
SPRING SEMESTER 2019	
Jan 2	University Re-opens-8:00 am
Jan 7	Faculty/ Staff Institute
Jan 9	Residence Halls open (New Students)
Jan 10	Freshman Orientation
Jan 11	Residence Halls Open (Returning Students)
Jan 14	Classes Begin
Jan 14-18	Late Registration/Schedule Adjustments
Jan 21	Holiday – MLK – No Classes
Feb 18-23	Student Study Week – No Activities Scheduled
Feb 25 – Mar 2	Mid-term Examination Week-all classes meet as scheduled
Mar 4-9	Spring Break
Mar 22	Last day to withdraw from a course and/or the University
Mar 25 – April 20	Registration for Summer 2019
April 25 – Aug 24	Registration for Fall 2019
Mar TBA	Honors Convocation
April 22-26	Student Study Week – No Activities Scheduled
April 27	Last day of class
April 29 – May 3	Final examinations
May 3 (Friday)	Graduate Commencement Ceremony, 5:00 p.m., Gentry Complex
May 4 (Saturday)	Undergraduate Commencement Ceremony – 8:00 a.m., Hale Stadium
May 6	Faculty must have posted all grades via “MyTSU”

For information regarding TNeCampus Academic Calendar, access the website:

<http://www.tnecampus.org/academic-calendar>

SUMMER TERM 2019	
Maymester	
May 6	Registration
May 6	Classes begin for 3-week session.
May 10	Last day to withdraw from courses
May 23	Last day of classes
May 28	Faculty must have posted grades via “myTSU”
May 27	Holiday Observed
Full – 10 Week Session	
April 2 – May 28	Registration-All Summer Sessions
June 1	Residence Halls open
June 3	Classes begin for full 10-week session.
June 3-5	Late registration/Schedule Adjustments
July 4	Holiday Observed
July 12	Last day to withdraw from 10 week courses
July 12	Last day to withdraw from University
Aug 9	Last day of classes
Aug 12	Faculty must have posted all grades via “MyTSU”
Session I -- Five Week Session	
June 3	Classes begin
June 3-5	Late registration/Drop/Add
June 21	Last day to withdraw from First-session courses
June 21	Last day to withdraw from University
July 4	Holiday Observed
July 5	Last day of classes
Aug 12	Faculty must have posted all grades via “MyTSU”
Session II -- Five Week Session	
July 8	Classes begin
July 8-10	Late registration/Drop/Add for Summer II
July 26	Last day to withdraw from Second-session courses
July 26	Last day to withdraw from University
Aug 8	Last day of classes
Aug 12	Faculty must have posted all grades via “MyTSU”

Final examinations for summer semesters will be scheduled during the last official meeting date/time for each specific course.

TENNESSEE STATE UNIVERSITY
BOARD OF TRUSTEES
INFORMATION ITEM

DATE: June 21, 2018

ITEM: Report on Campus Crime Statistics

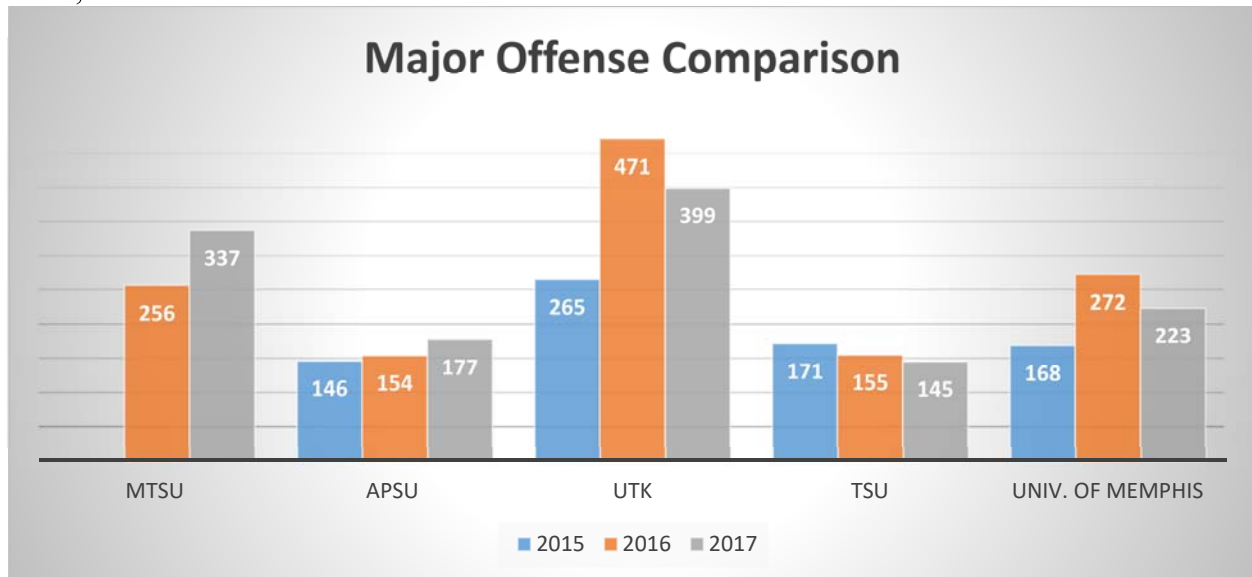
RECOMMENDED ACTION: None

PRESENTED BY: Chair of Academic Affairs and Student Affairs Committee,
Trustee Pamela Martin

CRIMES ON CAMPUS REPORT – COMPARATIVE WITH SOME OTHER INSTITUTIONS

This chart shows a comparison of the total number of major offenses for 2015 – 2017 reported by Tennessee State University and some other Tennessee universities. The trend shows that TSU has shown a steady decrease in the number of major offenses over the past three years.

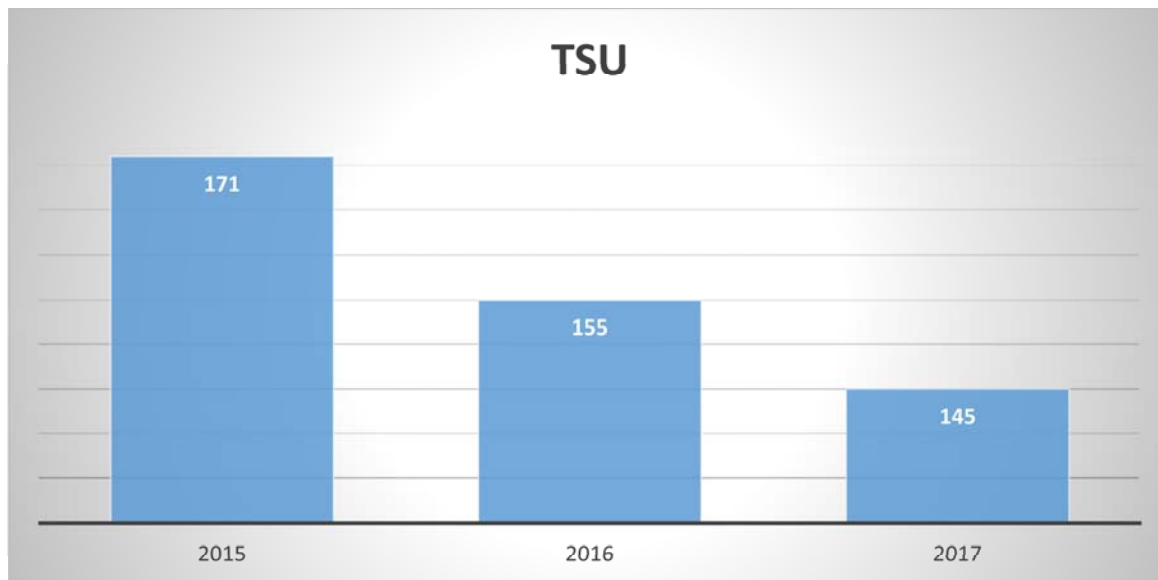
As to some of the other Tennessee universities, the University of Tennessee – Knoxville (UTK) has fluctuated in crimes reported over the past three years with an increase in the number of major offenses. Middle Tennessee State University (MTSU) has increased continuously over the past two reporting years. Austin Peay State University has also shown a gradual, but steady increase in crimes reported over the past three years, and the University of Memphis has fluctuated as well in some areas, but overall there has been an increase.



In 2015, TSU reported one hundred and seventy one (171) major crimes. In 2016, there were one hundred and fifty five (155) reported major crimes resulting in a nine percent (09%) decrease with a

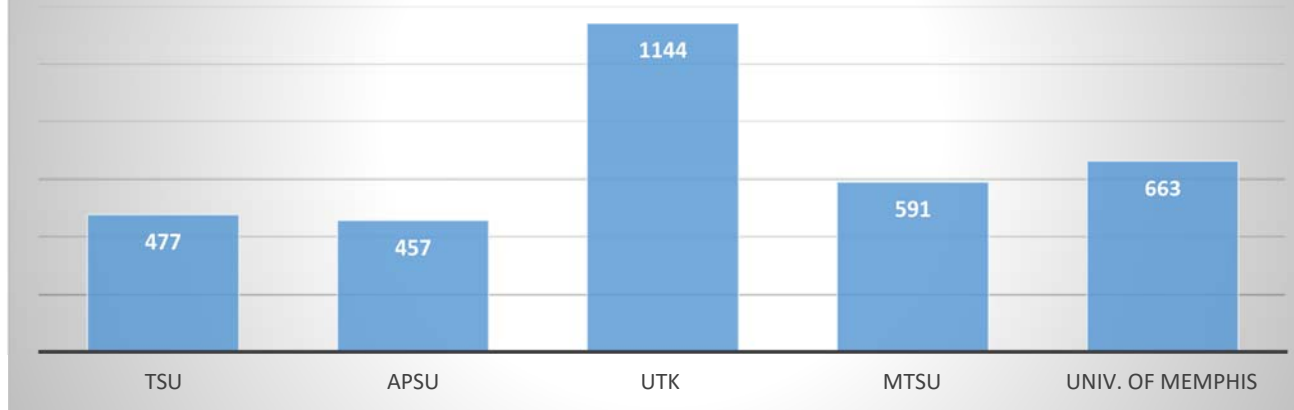
difference of sixteen (16) reported incidents. In 2017, TSU reported one hundred and forty five (145) reported major offenses resulting in a decrease of six percent (06%). Over the last three years, TSU has seen a fifteen percent (15%) decrease in the number of reported major offenses. TSU is the only institution of the listed universities with a reduction of major crimes overall throughout the two year period.

There are several factors attributable to the reduction in crime at Tennessee State University since 2016, including a culture change at the university and the police department. We have begun proactive policing (zones, bike unit, liaison roles, stronger relationships within the TSU community, direct patrol focus on areas of previous concern) at the institution, ownership of calls, additional training in many areas, and the restructuring of organizational concerns within the department. All of these have contributed to the success in decreasing crime, and changing the perception at the police department. With respect to policing, it is often said, “in this business, things can change overnight,” but there truly has been a concerted effort in “minimizing victimization opportunity.”



When comparing the total reported number of major crimes over the past three years from each University, you see that TSU and APSU have the lowest total number of major crimes reported, compared to the other four (4) Universities.

Crime Comparison Totals



TENNESSEE STATE UNIVERSITY
BOARD OF TRUSTEES
INFORMATION ITEM

DATE: June 21, 2018

ITEM: Student Affairs Report

RECOMMENDED ACTION: None

PRESENTED BY: Chair of Academic Affairs and Student Affairs Committee,
Trustee Pamela Martin

Student Affairs Report
Student Health and Wellbeing

TSU continues to improve our efforts to address out of class factors that negatively affect students' academic, professional, and personal achievement. When basic needs (money, housing, food, and healthcare) are not met, students struggle in their quest to acquire a college degree.

According to the EAB report, *Addressing College Students' Basic Needs*, 20% of students at four-year institutions in the United States have very low food security and 64% of food-insecure students experience housing insecurity. Approximately 55% of students with very low food security experience symptoms of depression; 25% of basic needs insecure students consequently drop a class; there is a 15 times higher chance that food-insecure students will fail a class; and less than 20% of basic needs insecure students graduate in five years. To address the basic needs of our students more effectively, the offices primarily charged with addressing these matters will work closely together to provide an integrative approach to helping students.

Mission: Through the work of student health, counseling, wellness, and care management teams, the University seeks to enhance the physical, mental and emotional health of students in order to assist them in achieving academic success, personal development, and lifelong wellness by providing an integrated program of quality, accessible, confidential services, tailored to their unique and diverse needs.

Through health care services, consultation and education, the University strives to aid the campus community in developing a healthy campus environment consistent with Tennessee State University's motto, "*Think. Work. Serve.*"

Student Health Center will continue to provide non-emergent urgent care and primary care medical services for all currently enrolled, eligible students at no cost.

Counseling Center is a mental health site designed to provide comprehensive mental health services to the students of TSU at no cost.

Ralph H. Boston Wellness Center offers a broad program of sport, recreation, and fitness activities for students, faculty, staff, and alumni. The Center provides life enhancing, recreational

opportunities for the physical, mental, and social interest of the individual. The food pantry is currently located in the Wellness Center.

Care Management is a team dedicated to the wellbeing of the students, faculty, and staff of TSU. The Care team provides care management services addressing issues of sustained hunger, housing insecurity, financial crisis management, healthcare referral, and coordination of care services, life planning, and resiliency training. The care management is free for registered students. All students who engage with the care management center will be encouraged to develop along the pyramid continuum during subsequent follow-up appointments. The care management team's goal is help students gain the necessary skills to avoid crises and, therefore, reduce recidivism rates in the basic needs category. Low basic needs crises will lead to increased rates of persistence towards graduation and a healthier adult life.

