

Undergraduate Change of Major/Minor Request Form

Office of Records, Floyd Payne Campus Center, Room 305

Post Office Box 9609, Nashville, TN 37209

Phone: (615) 963-5300 Fax: (615) 963-5108, Email: Records@tnstate.edu



Please note: If you are a non-degree seeking student and would like to become a degree seeking student, please do not use this form. To become a degree seeking student, please apply online at <http://students.tnstate.edu/admissions/apply-admissions> or come to the Office of Admissions in the Floyd/Payne Campus Center, Room 323.

Please **TYPE** information requested below, print the completed form, sign the form, obtain the appropriate signatures, and return the completed form to the TSU Office of Records.

Only currently enrolled students can request a Change of Major, Concentration, and/or Minor. If you are not currently enrolled, you must reapply through the Office of Admissions.

TNumber:

Today's Date (MM/DD/YYYY):

Phone Number:

Name:

Email:

Address:

City, State, ZIP, Nation:

Effective Term:

Year:

New Major/Concentration:

I would like to request the following changes to my major/concentration.

Double Major:

I would like to request a double major.

Primary Major/Concentration:

Secondary Major/Concentration:

Add/Drop Minor:

I would like to request the following changes to my minor:

Add Minor:

Remove Minor:

Student's Signature: _____ Date: _____

Advisor's Signature: _____ Advisor's Printed Name: _____

Advisor's Phone Number/Email: _____ Date: _____

Office Use Only

Received by: _____ Date Received: _____ Processed by: _____ Date Processed: _____

Comments: _____