

## **Bachelor of Science in Health Care Administration and Planning Accelerated Program**

The Accelerated Bachelor of Science degree in Health Care Administration and Planning (HCAP) is an 18-month on-line/hybrid degree program which requires a total of 120 credit hours for completion. At least 30 of the 120 hours must be completed at Tennessee State University (TSU), and 42 credit hours must be at the 3000-4000 level. All students who wish to pursue the accelerated program must apply and be fully accepted into TSU and the program, be interviewed by the Admissions Committee, and meet with an accelerated academic advisor before enrolling in courses. Additional admission criteria are outlined below. Students are expected to proceed through the program as members of a cohort and to complete the program within 18 months. Students who fail to maintain a minimum GPA of 2.5 or to maintain the required academic course load will be required to complete the regular program which is not offered on an accelerated basis. Prior to registering for the first semester of classes, all students must meet with an accelerated program advisor to review program requirements, and to complete an Agreement of Understanding, which outlines the responsibilities of the HCAP program and the students enrolled in the accelerated program. As the student progresses in the program, they are required to meet with the accelerated HCAP advisor each semester to discuss their progress and to plan for the next semester.

### **Admissions Criteria**

Students accepted into the HCAP Accelerated Program must:

1. Be fully accepted into Tennessee State University.
2. Possess a minimum overall GPA of 2.75 (on a 4.0 scale).
3. Transfer a minimum of 62 credit hours into TSU, including all 41 General Education requirements outlined by the Tennessee Board of Regents and at least 21 additional hours. The 21 additional hours include courses in:

Medical Terminology-----	3.0
Computer Literacy -----	3.0
Accounting I -----	3.0
Economics I-----	3.0
Social/Behavioral Science-----	3.0 (2000-3000 Level)
Elective-----	3.0 (1000-2000 Level)
Statistics-----	3.0 (at least 2000 Level)
Total Additional Hours-----	21.0

### **Retention Policy**

To remain in the HCAP Accelerated Program students must:

1. Maintain a minimum GPA of 2.5.
2. Progress with cohort within the 18-month period.

## **Application Process**

Students pursuing the HCAP Accelerated degree program must be fully accepted into TSU to be considered. TSU admission applications are available at <http://students.tnstate.edu/admissions/apply-admissions> . A separate HCAP departmental application is required for acceptance into the accelerated program. Contact Mrs. Deborah McCauley at (615) 963-7367 for a departmental application. The application period is March 18 through June 18. Applications must be submitted no later than June 18<sup>th</sup> to the:

Department of Public Health, Health Administration, and Health Sciences  
ATTENTION: HCAP Accelerated Admissions Committee  
Tennessee State University  
330 10<sup>th</sup> Avenue North  
Suite D-400  
Nashville, TN 37203

The application process includes:

1. Full acceptance into TSU
2. A completed HCAP application
3. Two letters of recommendation
4. A copy of the official college transcript(s)
5. A typewritten personal goal statement
6. An interview with the HCAP Admissions Committee