



SEXUAL ASSAULT INCIDENT REPORT FORM

Instructions: This form is intended to convey information needed to track the University's response to the incident being reported, as well as assess the danger the incident represents to the community at large. All efforts must be made to maintain the victim's anonymity; no information should be included which might identify the victim unless they consent to being identified in the report. **Please return this form within 24 hours of any victim contact to: tc9@tnstate.edu; jharri11@tnstate.edu; or to the McWherter Administration Building, Suite 260.**

Staff/Faculty's Name: _____ **Position/Dept.:** _____ **Phone:** _____

Date of Report: _____ **Date of discussion with reporting student:** _____

Reporting Student/Survivor's Information

Age: _____ **Classification:** _____ **Gender:** _____

Pertinent Details of the Incident

Have the police been notified? Yes _____ No _____

Date of incident: _____ Time of incident: ___ 8am-5pm ___ 5pm – Midnight ___ Midnight - 8am ___ Unknown

Occurred on campus? Yes___ No___

If occurred on campus, where did the assault occur? _____

Describe the location (name of building, street, etc.) _____

Describe assault (check one):

___ Sexual contact (fondling, kissing, petting but not penetration) without consent

___ Attempted intercourse without consent (penetration did not occur)

___ Intercourse (oral, anal, or vaginal penetration by penis or other object) without consent

___ Other, describe: _____

Optional Information: The University seeks to ensure that we provide information regarding available services and options for anyone involved in a sexual assault. For these purposes, do you wish to give your name and contact information for a University official to follow up with you about this report?

Reporting Student's Name: _____ **T#** _____

Phone Number: _____ **Email Address:** _____

Accused Individual's Name If Known: _____ **Contact Info:** _____

**Any student who reports that they have been sexually assaulted should be encouraged, but not pressured, to contact the TSU police department and to seek medical services.*